



**87 Cold Spring Rd
Syosset, NY 11791**

**201 E. 17th Street
New York, NY 10003**

An appointment in our schedule is a bond of trust that we will be here to serve you and you will be present for treatment. We strive to create a schedule that most efficiently provides for the dental needs of all of the patients we serve.

OUR APPOINTMENT POLICY

Please arrive on-time to your scheduled appointment. Late arrivals cause schedule delays for those patients who arrive promptly at their appointment time. Late arrivals will be worked into the schedule if time allows or re-appointed to another day. Our office policy is firm in this regard.

CANCELLATIONS

Additionally, while we understand that things may come up, it's very important that we receive notice of a change in plans at least 24-hours in advance.

There is a fee of \$25 for ALL NO SHOWS, or cancellations without 24-hour notice.

We respect our patients' time and make every effort to remain on schedule. Some visits are more complicated than initially anticipated, and emergencies may arise that could delay us. If we are significantly delayed, every effort will be made to notify you beforehand so you may choose to come later or reschedule. If you are going to be late, we ask that you please notify us. If you are significantly delayed, your scheduled treatment may be modified or you may be asked to reschedule your appointment. By signing below, you have read and understood the appointment and cancellation policies.

Signature:
