

**PENNSCYPAA Advisory Council Meeting Minutes for
Friday, August 18, 2018 from 4:00pm.**

Meeting called to order 4:08pm

Attendance:

Present: Russ, Ryan, Jessi, Chris, Jon, Frank, Elizabeth, Jill, Sean, Kristi, Jon, Andy, Trish

Alternates: Sara

Absent: Bob, Elise

Minutes Approval: Minutes Approved.

Reports:

- **Chair-** No report.
- **Co-Chair-** No report. Absent.
- **Treasurer-** \$13,381.64. Approaching our prudent reserve.
Discussion of whether we received money from Pittsburgh Host Committee. Confirmation that we did not. We will follow up.
- **Secretary-** No report.
- **Web-** Having problem with form on website linking to advisory email account.
Motion was made to delete form and just put our email on the website. Motion was passed.
- **Outreach-** No report.
- **Archives-** No report.
- **Liaisons-** No reports.

Conference News:

- 300 Pre-registered for Cumberland Valley.
- Chester County was the only one who passed on bid book 30 days before conference.
- Chester County and Williamsport only formal bids this year?
- Discussion of bid books before the conference
- Motion to make bidding requirement seven days in advance of the conference wording:

“Bid committees are required to submit their final bid packets seven days prior to the conference. Any changes made after the deadline can be submitted as an addendum. If you fail to submit your final packet seven days prior, the bid will be considered a walk in.”

Motion passed. Will need to update website, bylaws and trifold.

Old Business:

- Area 59 share a day.
- Flyers to Intergroups and Districts? Has not been done yet.
- Phone conference opinions positive. Motion was made to conduct phone conferences for advisory in addition to the quarterly meetings. Motion is passed.
- Discussion on how we expect bids to be accountable and also holding ourselves accountable.

- Motion to put our meeting minutes on the website. Motion passed.
- Discussion on whether PENNSCYPAA should become incorporated? We agreed to table it until October and to be prepared to vote.

Meeting adjourned 5:00pm