

Guidelines for Oklahoma TOY Process

Part I: Requirements

- Recommendation from a professional colleague or self nomination
- Application
- Curriculum Vitae
- A first-person statement on the value of learning language and culture (do not exceed 500 words.)
- SWCOLT and ACTFL statements (on website) of willingness to participate in all required activities associated with the award including: a. A commitment to attend the SWCOLT to compete for SWCOLT TOY b. If selected as the OFLTA TOY, a commitment to attend the SWCOLT Annual Conference (\$500 stipend paid by OFLTA) c. Willingness to serve as a spokesperson for the profession, based on availability.
- Portfolio (SWCOLT)
- Candidate Interview
- TOY Selected and Presented to Membership (Fall Conference)

Part II: Timeline

- October 31st : to OFLTA Past President
 - Application
 - Curriculum Vitae
 - A first-person statement on the value of learning language and culture
(do not exceed 500 words)
- November 1st – March 31st: Candidate Portfolio Support (found on the SWCOLT Website)
- Spring Conference: Portfolios due electronically to Past President
- June: TOY Committee (Past TOY, Past President, Awards Chair) to meet during OFLTA Board Retreat to read and score portfolios. Candidate interviews.
- June 30th: OFLTA TOY Selected and Notified
- Fall Conference: TOY presented to membership; Process starts over again.

Part III: Additional Duties

- Willingness to participate in all required activities associated with the award including:
 - a. If selected as the OFLTA TOY, a commitment to attend the SWCOLT Annual Conference (stipend ***not to exceed*** \$500 paid by OFLTA)
 - b. Give a presentation (original or one based on the SWCOLT experience) at the OFLTA Spring Conference.
 - c. Willingness to serve as a spokesperson for the profession, based on availability

Part IV: Resources

Where Can I Find More Info?

- www.oflta.org (awards page)
- www.swcolt.org (If Oklahoma TOY, portfolio requirements for SWCOLT)
- www.actfl.org

Questions concerning the OFLTA Teacher of the Year process should be addressed to the
Past President.