

Booth # _____

**Fiesta Austin Annual Hispanic Heritage Celebration
September 14, 2019 Booth Application for Non-corporates:
Deadline September 1, 2019**

Please Print: Name of organization or individual: _____

email: _____

Address: _____ City/State: _____

Contact: _____ Phone # (____) _____ - _____

Alternate: (____) _____ - _____ Website and or Social Media: _____

Type of Booth: () Food Vendor* list type: _____

() Arts & Crafts () Information for Distribution () Game/Novelty - specify

Electricity Needed: Yes _____ No _____

***** Vendor Options: *Check the option that will be used* *****

*****Return Temporary Food Event Responsible Party Identification form with Fee and Application*****

A majority of the available spaces will be under 10' (10 feet). Vendor failure to keep the Space in an orderly manner or trash removal will result in addition removal fees and loss of included \$50 site deposit (site deposit to be returned no later than 10 days following event date.)

1. _____ 1 day FOOD booth spot with APPROXIMATE 20' front \$ 350.00 (Ins, Food Permit)
2. _____ 1 day Game/Novelty booth spot with approximate 10' front \$250.00
3. _____ 1 day Arts/ Crafts / Community, Information booth spot with APPROXIMATE 10' foot front \$250.00.

****Does not include Corporate / Businesses***

Please enclose (money order or cashier's check). No Personal checks will be accepted. **Vendor fee is not refundable after registration. There will be no rain checks.** Booth assignments will be available as soon as payment is made. Mail vendor fee to: Fiesta Austin - P.O. Box 17894, Austin, TX 78760

***MAKE PAYMENT PAYABLE TO: Al Duarte **All food booths must comply with the City of Austin Health department temporary food guidelines. Temporary Food Permit included in booth fee.**

*****Applicant must send the Health Dept. Responsible Party Form with Application and Fee.*****

Signature _____ Date _____

VENDORS ARE NOT ALLOWED TO SELL, GIVE, DONATE ALCOHOLIC BEVERAGES, SOFT DRINKS, WATER OR CANNED DRINKS OF ANY KIND YOUR AREA MUST REMAIN CLEAN AT ALL TIMES.

Fiesta Austin - P.O. Box 17894 Austin, Tx. 78760 Questions: email info@fiestaaustin.org

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Fiesta Austin Annual Hispanic Heritage Celebration - Booth Guidelines September 14, 2019

1. Vehicles: No vehicles will be allowed onto the festival grounds after 9:00 a.m. on Saturday September 14, 2019. All vendors and volunteers will be able to park at the north parking lot across the street from Fiesta Gardens. Parking is not guaranteed. **Park at your own risk.** Fiesta Austin, Partners or Agents is not liable for any injury, damages, vandalism, theft, etc... to your person, vehicle or property.

2. Those individuals arriving after 10:00 a.m. on 9/14/19 will be subject to admission without a vendor pass. Food, and Game, vendors will be given four passes for each day of the Fiesta. Novelty and Arts/Crafts booths will receive two passes per day. **You will need to turn in your list of workers/volunteers** during setup and before the event to me or staff so that they can check in at the main entrance and enter into the festival. To exit and return you must get stamped at the West gate exit door near the main entrance. **No Exceptions.** You will need to pay at the gate to re-enter the fiesta if you do not have a pass or a stamp.

3. The sale of soft drinks, bottled water and alcohol beverages is **NOT ALLOWED.** Booths will be allowed to sell tea, lemonade, aguas frescas, and coffee (*forfeiture of site deposit if in violation of guidelines*).

4. In order to avoid a power overload, each booth will be limited to (2) small electrical appliances. If there is a power failure, then you may be asked to turn off the appliance. Only one (1) 20 amp breaker will be available. More than 2 electrical appliances in use will blow the breaker. This will not be a problem if you have an alternative heating or electrical source. Prior approval of generator must be approved by Fiesta Austin.

5. All booths must follow the guidelines set by the City of Austin health department for outdoor vendors. See attached. There will be an Inspector at the site to inspect your booth area for ATCHD compliance. Be prepared for inspection on 9/14/2019 by 8:00 a.m. This is the time that the inspector will show up to inspect your booth.

6. Keep area clean at all times. Vendor failure to keep the Space in an orderly manner or trash removal will result in addition removal fees and loss of included \$50 site deposit.

7. No tables or chairs or electrical cables will be provided. You must set-up your own booth. Food booths will need a roof and a floor (vendor must provide) for dust and debris control.

8. Fiesta Austin is not responsible for lost or stolen items. Lock up large items and take smaller items home. Security will not be available after the event.

9. Vendors should decorate the booth as authentic as possible to compliment the theme of the festival.

10. Food Booths require a fire extinguisher. If frying foods you will need a Class K fire extinguisher. All other food vendors using propane will need to have a 2a10bc fire extinguisher.

***All tents and tarps must be fire retardant with approved stamp from manufacturer. More information regarding the requirements by City of Austin, Austin Fire Dept, <https://austintexas.gov/afdpermits>**

11. Rules, procedures and guidelines are subject to change.

12. **Set-Up** can begin on Friday 9/13/19 from 8am to 8pm. **Take-down** will be available on Sunday 9/15/19 8:00 a.m. until 5:00 p.m. Fiesta Austin not responsible for any property left behind.

13. Per City of Austin guidelines at Fiesta Gardens, vendors will be required to unload as soon as possible and move their vehicles outside of the park area as required by the Parks Department. Socializing after your car is moved. Vendor set-up time is of the essence.

14. Rules, Regulation and Guidelines are subject to change. Questions, please contact info@fiestaaustin.org

Signature _____ Date _____

I authorize Fiesta Austin and Al Duarte Management, to cash payment indicated in this authorization form according to the terms outlined above. This payment authorization is for the event described above.