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## *Dadlington Village Hall Management Committee*

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### **MINUTES of meeting held January 9<sup>th</sup> 2020**

**Present:** Sam Johnson, Rachel Rees-Jones (secretary), Simon Rees-Jones, Ben Sockett, Kate Walker, John Whitehead.

- 1. Apologies** - Phil Kiteley, Glenis Kiteley, Diane Rowbotham, Julia Jarvis,  
Michael Dix was delayed arriving at the start of the meeting.  
*Simon stood in as chair in the absence of Phil and Michael*
- 2. Minutes of meetings** held on November 14<sup>th</sup> 2019  
Agree and accepted as a true and correct record with no amendments
- 3. Issues arising from both sets of minutes**  
None
- 4. Note for Discussion**  
Moved to AOB
- 5. Correspondence**
  - a. Julia Jarvis is having 3 months leave from SCPC so won't be attending DVHMC meetings during that time.
  - b. Leicester, Leicestershire and Rutland Resilience Team have phoned Rachel to update the contacts for DVH in case it needs to be used as an emergency venue. Contacts given as Rachel and Phil.
- 6. The Lottery**  
48 sold out of max 59.
- 7. The BT Phone Box / Defibrillator**  
The door needs repairing. Tim Hood has been asked. Suggestion of asking Alan Wareham made.
- 8. Neighbourhood Plan – John**  
Meeting on 20/01/2020 7.30pm at Village Hall  
Colin Wilkinson is applying for a grant.  
A procedure for liaising with SCPC is being organised by John.  
The 3 groups meet monthly.  
Open meeting on 31/03/2020 to update the villagers  
Website is [www.dadlingtonnp.org.uk/blog](http://www.dadlingtonnp.org.uk/blog)
- 9. Bookings**
  - a. Extra Pilates session on Mondays, weekly.
  - b. Simon raised the issue of problems arising from one off hirers which include disturbance to local villagers, parking around The Green, lights & heaters left on, general concerns about how the hall is left sometimes and the time spent by Phil and Glenis checking the hall after every hire.  
Agreed that this needed to be discussed further at the next meeting with a review of income from one off hirers in Dadlington & Stoke Golding and One off hirers from outside the village. **ACTION**  
**DIANE AND SAM**  
Ben raised the possibility of an ad hoc payment to a person to check the hall after each booking.  
To be included at the next meeting.

Following an occasion when users of the hall had needed to use the toilets whilst a private hire was in place it was agreed that in future the Church would inform Sam of any occasions when this might be an issue e.g. weddings, funerals, christenings etc. **ACTION JOHN**

- c. There had been an incident when the AV system would not work for the Film Club following a booking by an external hirer. Agreed that the AV system is not to be hired out as part of a booking except at the discretion of DVHMC

*M Dix joined the meeting and took the chair from this point*

#### **10. Finance -Diane**

- a. Current account £14103.57                      Defib account £221.48                      as at 06/01/2020.
- b. Review of the annual accounts to 31/10/19 – put forward to the next meeting
- c. Electricity –larger than usual electricity bill last month. Simon volunteered to take weekly readings and feedback at the next meeting. **ACTION SIMON**

#### **11. The Village Hall development**

- a. Decorating - excellent and the hall is looking fresh and well maintained again.
- b. The steps still need painting **ACTION BEN**
- c. Cupboard in kitchen to be raised so the microwave can go underneath it. **ACTION BEN**
- d. Garden Rota set up
  - Jan to April – Ben
  - May – Rachel and Simon
  - June – John
  - July & August – Kate
  - Sept – Michael
  - October – Glenis and Phil
  - Nov & Dec – Ben
- e. Heaters and coolers – next meeting

#### **12. Licence update - Simon**

All completed except Ben and Kate. **ACTION BEN AND KATE**

#### **13. Screen on the Green**

Michael to email requests for help one week prior to each film evening.  
A possible clash with the Flower Festival was identified due to the change of Bank Holiday. Rachel to speak to Flower Festival organisers. **ACTION RACHEL**

#### **14. Coffee Morning – Rachel**

A request had been made by the Coffee Morning organisers to share the cost of fitting bike secure points to the village hall wall. All agreed in principle to go ahead and Rachel to ask the cyclists what type they would prefer. **ACTION RACHEL**

#### **15. Event feedback**

- a. Quiz – excellent evening
- b. Light Switch on – also well attended by villagers and a success

#### **16. Event Planning**

- a. Saturday April 4<sup>th</sup> – Wine Tasting 7pm start. (details as before)
- b. Saturday May 16<sup>th</sup> – Quiz Evening

#### **17. Any other business**

- a. Solar Panel building site on 149 acres between Sutton Cheney and Stapleton Lane
- b. Rumpus Media, Channel 5 to film details of the Battle of Bosworth

**18. Dates of next meeting**

Thursday March 12<sup>th</sup> 2020 7pm

**19. Agenda items for the next meeting.**

- a. One off hirers
- b. Electricity usage
- c. Heaters and Coolers
- d. Annual accounts 18/19 review
- e. Cycle rack / secure point

**The meeting closed at 8.47pm**