



Client/ Exhibitor Information

Exhibitor Price Guide

Exhibiting Company Name: _____

Exhibiting Company Address: _____

City _____ State _____ Zip Code _____

Country _____ Ordered by _____

Phone (____) _____ Ext _____ Fax (____) _____

Email _____ Event Name _____

Room # _____ On-Site Contact _____ BEO/REF# _____

Deliver Date _____ Time _____

Pickup Date _____ Time _____

EXHIBITOR CREDIT CARD AUTHORIZATION

Type of Card Visa Mastercard AmEx Discover

Credit Card Account # _____ Expiration: Month _____ Year _____

Vcode* _____ Card Holder Name _____

* 3 digit number on back of Visa, MC and Discover or 4 digit number on front of AmEx card.

The undersigned has read and agrees to all of the terms and conditions, and labor rates of this rental agreement. The undersigned authorizes Encore to charge the above listed credit card for the equipment, labor and/ or services detailed in this agreement, and for any client approved add-ons and change orders.

Your Order Total _____ Digital Signature _____



PLEASE FAX COMPLETED FORM TO 313-965-3788

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Popular Packages

Exhibitor Price Guide

Package 1 (Amber, Garnett, Sapphire rooms)	Qty	Days	Price	Total
Meeting Room Screen Projection Cart Electrical Power & Cables	_____	_____	\$150.00	_____
Additional Options				
<input type="checkbox"/> Wireless Lav Mic & Audio Mixer (+\$350) <input type="checkbox"/> Computer Audio Patch (+\$50) <input type="checkbox"/> Wireless Mouse USB (+\$75)				
Package 2 (Amber, Garnett, Sapphire rooms)	Qty	Days	Price	Total
Meeting Room LCD Projector & Screen Projection Cart/ Stand All Cabling, Extension Cords, Etc.	_____	_____	\$525.00	_____
Additional Options				
<input type="checkbox"/> Wireless Lav Mic & Audio Mixer (+\$350) <input type="checkbox"/> Computer Audio Patch (+\$50) <input type="checkbox"/> Wireless Mouse USB (+\$75)				
Package 3	Qty	Days	Price	Total
Plexiglass Podium Podium Microphone & Mixer Electrical Power & Cables	_____	_____	\$310.00	_____
Additional Options				
<input type="checkbox"/> Wireless Lavalier Mic (+\$165)				

* Prices reflect daily rates unless otherwise noted. Equipment pricing and service fee charges are subject to sales tax.



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AV Pricing

Exhibitor Price Guide

Video Components

VIDEO/DATA MONITORS	QTY	DAYS	PRICE	TOTAL
20" LCD Computer Monitor	_____	_____	\$150	_____
32" Plasma Monitor	_____	_____	\$300	_____
42" Plasma Monitor	_____	_____	\$450	_____
55" Plasma Monitor	_____	_____	\$500	_____
70" Plasma Monitor	_____	_____	\$1100	_____
Blu-Ray Player	_____	_____	\$110	_____

VIDEO/DATA PROJECTORS	QTY	DAYS	PRICE	TOTAL
Meeting Room Projector	_____	_____	\$470	_____
Event Projector	_____	_____	call for pricing	_____
Premiere Projector	_____	_____	call for pricing	_____
Platinum Projector	_____	_____	call for pricing	_____

Electrical

POWER SERVICES	QTY	DAYS	PRICE	TOTAL
20 Amp 110V Power	_____	_____	\$55	_____

Labor

TECHNICAL	QTY	DAYS	PRICE	TOTAL
Monday - Friday	_____	_____	\$78	_____
Saturday	_____	_____	\$125	_____
Sunday & Holidays	_____	_____	\$150	_____
RIGGER	_____	_____	call for pricing	_____

Event Support Equipment

MISCELLANEOUS	QTY	DAYS	PRICE	TOTAL
Plexiglass Podium	_____	_____	\$135	_____
Flipchart w/Markers & Paper	_____	_____	\$75	_____
Whiteboard and Markers	_____	_____	\$55	_____
Laser Pointer	_____	_____	\$50	_____
AC Cord	_____	_____	\$10	_____
Power Strip	_____	_____	\$10	_____

COMPUTERS	QTY	DAYS	PRICE	TOTAL
Laptop Computer	_____	_____	\$250	_____
Desktop Computer	_____	_____	\$350	_____
Wireless Mouse	_____	_____	\$75	_____

Screens and Drape

SCREENS	QTY	DAYS	PRICE	TOTAL
6'X6' Tripod Screen	_____	_____	\$90	_____
8'X8' Tripod Screen	_____	_____	\$90	_____
10'X10' Cradle Base	_____	_____	\$125	_____
12'X12' Cradle Base	_____	_____	\$125	_____

DRAPE (Labor not included)	QTY	DAYS	PRICE	TOTAL
16'X10' Black Drape	_____	_____	\$190 per week	_____
22'X10' Black Drape	_____	_____	\$190 per week	_____
22'x10' Almond Drape	_____	_____	\$190 per week	_____

Audio Components

MICROPHONES	QTY	DAYS	PRICE	TOTAL
UHF Wireless Microphone [] Handheld or [] Lavalier	_____	_____	\$135	_____
Wired Microphone [] Handheld or [] Lavalier	_____	_____	\$45	_____

MIXERS/AMPLIFIERS	QTY	DAYS	PRICE	TOTAL
12 Ch. Stereo Mixer	_____	_____	\$160	_____
24 Ch. Digital Mixer	_____	_____	\$650	_____
Stereo Equalizer	_____	_____	\$50	_____
F/X & Signal Processing Rack (Operator Required)	_____	_____	\$250	_____

SPEAKERS	QTY	DAYS	PRICE	TOTAL
Full Range Powered Speaker w/ Tripod Stand	_____	_____	\$250	_____
Sub Cabinet	_____	_____	\$60	_____

Services/Equipment Total	_____
Labor Total	_____
22% of Equipment Sub Total (\$25 minimum)	_____
Add. Hourly Labor/Facility/Handling if Required	_____
TOTAL	_____

CANCELLATION

Lessee is responsible for the full contract price on cancellations made less than 72 hours prior to delivery. If written cancellation is received within 72 hours of delivery, Lessee is responsible for 50% of the contract price, plus any costs expended by Encore on Lessee's behalf. Prices effective January 1, 2015 and are subject to change without notice. To ensure availability, please reserve equipment 30 days in advance. Premium charges may apply to orders placed within 48 hours of meeting date.

* Prices reflect daily rates unless otherwise noted. Equipment pricing and service fee charges are subject sales tax.

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Terms and Conditions

Exhibitor Price Guide

1. PAYMENT TERMS

Lessee agrees to pay Encore Event Technologies (hereinafter "Encore") all charges indicated on this Rental Contract which includes these Terms and Conditions and any equipment that is rented pursuant to the terms set forth herein (the "Equipment") or labor overages. Payment is due and payable in full upon signing this Rental Contract unless otherwise negotiated and agreed to in writing on a Commencement of Work document.

2. ESTIMATES

In connection with this Rental Contract or any contract entered into between Encore and Lessee, any estimate provided to Lessee in connection with the expected labor hours and number of days the Equipment is solely an estimate. In the event that the actual hours, actual quantities of Equipment rented hereunder or actual days the Equipment is rented is greater than the amount indicated in any proposal, Lessee will be charged for those overages at Encore's standard rates less any applicable discounts.

3. DAMAGE WAIVER

All Equipment has been inspected upon delivery and Lessee acknowledges and warrants that all Equipment was received in good and working order. Lessee agrees to pay for any and all damages on account of lost, damaged or stolen equipment and/or loss caused by Lessee's accident, misuse or neglect. Should the Equipment listed on this Rental Contract malfunction for any reason and at no fault of Lessee, Encore will only be responsible for the repair of listed Equipment but WILL NOT be held responsible for any damages or loss caused as a result of the Equipment malfunctioning.

4. SUBLEASE

With the prior written consent of Encore, Lessee shall have the right to sublease the Equipment and, in the event of a sublease, Lessee shall be fully responsible for all insurance on, repair and replacement of, and reclamation of the Equipment. Encore reserves the right to replace the Equipment at Lessee's expense at full retail value if the subleased Equipment is lost, damaged or untimely returned.

5. TITLE

The parties intend to create a rental agreement and the relationship of lessor and lessee between themselves. The terms set forth herein shall not be construed or interpreted to create or imply the existence of a finance lease or installment lease or sales contract. Title to the Equipment shall at all times be vested in Encore, and no right, title or interest in the Equipment shall pass to Lessee other than the use of the Equipment for the rental period as agreed to by the parties, which right is conditioned upon Lessee's compliance with this Rental Contract.

6. SURRENDER / EQUIPMENT HANDLING

On the expiration or earlier termination of this Rental Contract, Lessee shall return the Equipment in good repair, condition and working order, subject only to reasonable wear and tear. All Equipment must be handled by Encore personnel only. Equipment may not be moved, stored, or serviced by Lessee or any other party. Lessee may not operate the Equipment unless authorized by Encore. Lessee agrees that Encore shall have the right to enter the premises where the Equipment is located and shall have access to the Equipment at all times.

7. CANCELLATION

Unless otherwise negotiated or agreed to in writing on a Commencement of Work Document, the following monies shall be payable by Lessee to Encore in the event of cancellation prior to the expiration of the rental period set forth on this Rental Contract: (1) if cancellation is made by Lessee more than seventy-two (72) hours prior to the scheduled performance then said expenses paid by Encore on Lessee's behalf (including contractual obligations) plus fifty percent (50%) of the fee shall be charged to and immediately paid by Lessee to Encore; or (2) if cancellation is made within seventy-two (72) hours, full rental contract price for the entire duration set forth on this Rental Contract is due and payable.

8. DEFAULT

If Lessee fails to pay rent or otherwise fails to observe, keep or perform any provision of this Rental Contract, or if Lessee should enter into voluntary or involuntary bankruptcy or receivership or other legal impediment which could impair the Equipment, Encore shall have the right to:

- Enter Lessee's premises and reclaim the Equipment at Lessee's premises or at site of any subleases without demand or notice to Lessee or court order or other processes of law, and declare the entire amount of rent immediately due and payable without demand or notice to Lessee. Lessee waives any damages occasioned by such reclamation. Any reclamation shall not constitute a termination of this Rental Contract unless Encore expressly notifies Lessee in writing;
- Sue to recover all rents and any other amounts owed or accruing to Encore;
- Terminate this Rental Contract as to any or all items of Equipment; and/or
- Exercise any other remedy at law or equity.

All such remedies are cumulative and may be exercised concurrently or separately. The exercise of any remedy shall not release Lessee from this Rental Contract and Lessee shall remain liable for the full performance of all obligations to be performed by Lessee under this Rental Contract.

9. CREDIT TERMS

All open accounts require prior credit approval. Should collection under the terms of this Rental Contract commence, Lessee agrees to pay all collection costs which include, but are not limited to, Equipment recovery costs, storage charges, attorneys' fees and court costs.

10. CHOICE OF LAW AND VENUE

The interpretation and affect of this Rental Contract and the related agreements shall be governed by and construed in accordance with the internal laws (as opposed to the conflicts of law provisions) of the State of Michigan. Any litigation arising out of or related to this Rental Contract shall be instituted and prosecuted only in the appropriate state or federal court situated in Wayne County, Michigan. The parties submit to the exclusive jurisdiction and venue of such courts for purposes of any such action and the enforcement of any judgment or order arising therefrom. Each party waives any right to a change of venue and any and all objections to the jurisdiction of the state and federal courts located in Wayne County, Michigan.

11. ATTORNEY'S FEES

In the event either party, institutes any action arising out of, related to, or for the breach of, this Rental Contract, the prevailing party shall be awarded reasonable attorneys' fees and costs.

12. CONDITION OF EQUIPMENT

Encore maintains and services the Equipment in accordance with manufacturers' specifications and industry practice. Encore does not, however, warrant or guarantee that the Equipment or services being provided will be free of defect, malfunction or operator error. If the Equipment malfunctions or does not operate properly during the event for any reason whatsoever, Lessee agrees to immediately notify Encore's on-site representative. Encore will attempt to remedy the problem as soon as possible so that the event is not interrupted. Lessee agrees and acknowledges that Encore assumes no responsibility for any loss, cost, damage or injury to persons or property in connection or as a result of inoperable Equipment or otherwise.

13. LIMITATION OF LIABILITY AND INSURANCE

Lessee agrees to defend, indemnify and hold Encore and its officers, directors, employees, successors and assigns harmless from any and all claims arising out of any violation of any law, rule, regulation or order, and from any and all claims or liabilities for loss, damages or injury to persons or property of whatever kind or nature arising from the use or operation of the Equipment, or from the negligence or carelessness of the agents or employees of Lessee. Additionally, Encore shall not be liable for any special or consequential damages including lost profits arising relating to the Equipment, the services or this Rental Contract. Lessee shall notify Encore promptly of any accident involving the Equipment. Lessee shall obtain contractual insurance in connection with this Rental Contract and pursuant to this paragraph, in an amount satisfactory to Encore and provide proof of such insurance upon request of Encore.

14. SEVERABILITY

In the event that any provision of this Rental Contract shall be unenforceable or inoperative as a matter of law, the remaining provisions shall remain in full force and effect and be construed as though such unenforceable or inoperative provisions had never been a part of hereof.

15. CONSTRUCTION CLAUSE

For the purpose of interpretation, the language in this Rental Contract shall be deemed to be the language of both parties and neither party shall be deemed to be the drafting party.

1.6 SURVIVAL

All provisions of this Rental Contract related to indemnification, disclaimers and limitations on liability and all other obligations of the parties that arise in connection with Lessee's rental of Equipment from Encore shall survive the termination of the rental of such Equipment.

17. ENTIRE AGREEMENT

This Rental Contract incorporates by reference any attached Schedules, Contract, and Commencement of Work, related to this rental order, and contains the parties' entire understanding and may not be modified except in written form signed by both parties.



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Terms of Service

Exhibitor Price Guide

Service Fee

Service Fees are calculated as 22% of the rental equipment's retail subtotal. This is to cover all administrative costs associated with the planning, implementation and supervision of your event. This fee does not include setup or technical labor for the run of an event.

Outside Vendor Fee

While Encore Productions is the preferred audio visual partner for the MGM Grand, Detroit, you have the choice of utilizing another audio visual provider. Encore Productions will provide an audio visual load in/out supervisor to monitor the load in, set up, tear down, and load out phases of your event at the rate of \$780.00 per day (10 hour day and \$78.00/ hour thereafter). The Production Liaison will be the main contact for your audio visual supplier. He or She will interface with both the audio visual company and the MGM Grand Detroit for any audio visual needs, such as, special power requirements, directions, in house systems, lighting controls, and rigging information.

Rigging Services

To preserve the integrity of the MGM meeting space and the safety of all involved, the MGM Grand, Detroit, has an exclusive agreement with Encore Productions for all rigging, banner hanging, and vertical installations. A copy of all production technical drawings must be submitted two weeks prior to the event load in for approval by Encore Productions. The number of riggers required will be decided by Encore Productions, based on the size of the production, venue restrictions and scheduling demands. Dead hang points will not exceed 100lbs. All equipment and materials flown must pass the American Test and Standards Measurement guidelines and be approved by Encore Productions. Under no circumstances will equipment without the necessary documentation or required "service" tags be used overhead. All labor and rigging point fees can be found through encore's price guide.

Power Services

All electrical requirements, needed to operate outside vendor's equipment, must be addressed no later than 14 days prior to the event. All services will be billed by Encore to the client or group at the prevailing rate. For exact electrical fees, please review Encores price guide.

Labor Guidelines

All labor calls are billed at a 4 hour minimum. Straight time, for both technicians and riggers, is billed up to an 8 hour day. Any hours worked beyond the stated 8 hour day will be billed at an overtime rate (x 1.5).



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ENCORE
EVENT TECHNOLOGIES
A Freeman Company



Audio/ Visual

Exhibitor Order Form

Information

Event Name _____ Company _____ Billing Name _____
 Billing Address _____ City _____ State _____ Zip _____ Phone _____
 Fax _____ Email _____ Room/Booth _____
 Load In Date _____ Time _____ Load Out Date _____ Time _____
 Onsite Contact _____ Onsite Contact Phone # _____
 Authorized Signature _____ Print Name _____ Date _____
 Technician Signature _____ Print Name _____

Credit Card Authorization

Type of Card Visa Mastercard AmEx Discover Credit Card Account # _____
 Expiration: Month _____ Year _____ Security code* _____ * 3 digit number on back of Visa, MC & Discover. 4 digit number on front of AmEx card.
 Card Holder Name _____ Cardholder Signature _____

BY SIGNING AND DELIVERING THIS FORM CUSTOMER AGREES TO ALL TERMS AND CONDITIONS ON THIS FORM. PLEASE READ THIS FORM CAREFULLY PRIOR TO PLACING ORDER.

To receive the rates Encore listed below, Encore must receive your order, with credit card information, no later than 15 days prior to show opening. All other orders will be subject to the appropriate surcharge detailed in the Terms and Conditions.

Terms and Conditions

- It is the responsibility of the EXHIBITOR to test for correct voltage before connecting equipment. Exhibitors are responsible for obtaining all specialty items (i.e. isolation transformers, converters, etc.).
- On-site requests are an additional \$25.00 per service requested.
- Written cancellation of ordered equipment and services must be received 48 hours prior to delivery. Failure to do so will result in a 100% charge to your credit card.

ELECTRICAL SERVICES	QTY	DAYS	RATE	TOTAL	ADDITIONAL SERVICES	QTY	DAYS	RATE	TOTAL
120V 20AMP single circuit	_____	_____	\$55	_____	Hard-line Internet	_____	_____	\$150	_____
120V 30AMP single circuit	_____	_____	\$65	_____	High Speed Wireless Internet	_____	_____	\$10 per user	_____
					Power Strip	_____	_____	\$15	_____
					Power Distribution	_____	_____	please call	_____
	QTY	WEEKS	RATE	TOTAL	Telephone Line	_____	_____	\$125	_____
208V 100AMP 3 phase	_____	_____	\$650	_____	Standard Banner Hanging	_____	_____	\$150	_____
208V 200AMP 3 phase	_____	_____	\$1260	_____	(price per banner)	_____	_____		_____
208V 400AMP 3 phase	_____	_____	\$2520	_____	Rigging (price per point)	_____	_____	\$80	_____

*Extensive Banner Hanging incurs hourly labor rates and hardware expenses.

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Late Fee _____
 6% Tax _____

YOUR ORDER TOTAL _____

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