



***Tax  
And Business  
Service***

Actors, singers, and other performing artists			
Continuing Education		Auto Travel (in miles)	
Coaching, Lesson expense and Dance Training		Audition Travel	
Music- Arrangements, Tapes, CD's, Recordings		Business Meetings	
Rents – Rehearsal Hall		Continuing Education	
Tickets – Performance Audit		Job Seeking	
Voice Training		Out-of-Town Business Trips	
Promotional Expenses		Professional Society Meetings	
Audition Tapes & Videos		Parking Fees & Tolls (\$)	
Business Cards		Travel – Out of Town	
Film and Processing		Airfare	
Mailing supplies – Envelopes, etc.		Car Rental	
Photos – Professional		Taxi, Train, Bus, Subway, Parking & Tolls	
Resume' and Portfolio Expenses		Lodging (do not combine with meals)	
Supplies and Expenses		Meals (do not combine with lodging)	
Alterations/Repairs (costumes)		Telephone Costs	
Costumes – Wardrobe (special)		Cellular Calls, Paging Service	
Dues – Union & Professional		FAX Transmissions On-Line Services	
Gifts – Business (\$25.00 maximum per person per year)		Equipment Purchases	
Insurance – Equipment		Answering Machine	
Interest – Business Loans		Amplifiers	
Make-up – Cosmetics (special business)		Audio Systems	
Manicure – (special for hand inserts)		Musical Instruments	
Meals – Business (enter 100% of cost)		Pager and Recorder	
Photocopy – Scripts, etc.		Software	
Postage & Office Supplies		Speaker Systems	
Props, Stunt Supplies		Computer & Printer (Special IRS Rules)	
Publications – Trade		Tools	
Do not forget to retain your receipts!			

Actors, singers, and other performing artists (pg. 2)

Supplies and Expenses Cont.			
Rents – Office Storage, etc.			
Rents – Equipment, Costumes, etc.			
Repairs – Equipment			
Secretarial			
Commissions – Agent/Manager			
Do not forget to retain your receipts!			