

JUPITER INLET COLONY

VIA TELECONFERENCE

Special Commission Meeting

July 1, 2020 - 03:00 PM

Meeting ID: Meeting ID: 585 628 8134 Password: 3787

Minutes

1. Mayor Comerford Called the Meeting to order at 3:00 PM

Roll call for the record:

Mayor Daniel Comerford

Vice-Mayor Milton Block

Commissioner Michael Armato

Commissioner Richard Busto

Commissioner Cindy Keim

Town Attorney William P. Doney

Chief of Police John Pruitt

Town Administer Kevin Lucas

Town Clerk, Jude Goudreau

2. Public Comments: Anna Nemes questioned the original perimeters of the NRP Resolution.

3. Vote: Award contract for HDPE DRAINAGE PIPE on 88 Lighthouse Drive.

DBF Construction LLC \$19,136.00

CBE Construction \$ 25,200.00

Felix Associates of Florida \$71,365.00

Discussion: Mayor Comerford explained the bids and the scope of work to the Commissioners and Audience. Commissioner Busto asked where the funds to pay for the project would come from. Mayor Comerford gave a detail account of the funds that will come from excess money in the NRP Assessment Account.

Motion: Commissioner Busto made a motion to award the contract to the lowest bidder DBF Construction LLC for \$19,136.00.

Second: Commissioner Keim seconded the motion.

Vote: 5-0 all in favor.

4. Discussion and Vote: FY2020-2021 NRP Assessment.

Discussion: There was a lengthy discussion regarding the assessment and lowering the assessment on the annual Non Ad Valorem Taxes.

Motion: Commissioner Busto made a motion to lower the assessment to \$3300.00 for one year.

Second: Vice Mayor Block seconded the motion.

Vote: 5-0. All in favor.

Motion: Commissioner Busto made a motion to refund the sixteen people who prepaid by the same percentage amount that the annual Non Ad Valorem assessments pay (11.74%).

Second: Vice Mayor Block seconded the motion.

Vote: 4-0. Commissioner Keim recused herself from the vote due to a conflict. A Memorandum of Voting Conflict will be signed and part of these minutes.

5. Vote to Approve: Resolution. 2020-06

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF JUPITER INLET COLONY, FLORIDA DECLARING THE INSTALLATION OF IMPROVEMENTS FOR THE TOWN'S NEIGHBORHOOD REHABILITATION PROJECT TO BE COMPLETE; SAID IMPROVEMENTS GENERALLY CONSISTING OF THE INSTALLATION OF A SANITARY SEWER SYSTEM BY LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT, THE INSTALLATION OF POTABLE WATER SYSTEM IMPROVEMENTS BY THE VILLAGE OF TEQUESTA AND STORMWATER DRAINAGE AND ROAD IMPROVEMENTS BY THE TOWN AS MORE FULLY DESCRIBED IN RESOLUTION NO. 2016-9 AND RESOLUTION NO. 2016-12; PROVIDING THE ACTUAL COST(S), INCLUDING FINANCING COST(S), OF THE PROJECT; PROVIDING FOR AN ADJUSTMENT TO THE ASSESSMENTS AS LEVIED BY RESOLUTION NO. 2016-12; CONFIRMING THE PRIORITY OF LIEN, INTEREST AND METHOD OF PAYMENT OF THE SPECIAL ASSESSMENTS; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Motion: Vice Mayor Block made a motion to approve the resolution.

Second: Commissioner Busto seconded the motion.

Vote: 4-0. All in favor. Commissioner Keim recused herself from the vote due to a conflict.

6. Motion: Vice Mayor Block made a motion to adjourn the meeting at 4:12 pm

Second: Commissioner Keim seconded the motion.

Vote: 5-0. All in favor.

STATE MANDATED STATEMENT

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Any person requiring a special accommodation at this meeting because of a disability or physical impairment should contact the Town prior to the meeting. Please contact the Town Clerk's Office, Administration Building, 50 Colony Road, Jupiter Inlet Colony, Florida 33469 - telephone 746-3787.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <i>Keim Cindy B.</i>	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <i>Jupiter Inlet Colony Commission</i>
MAILING ADDRESS <i>233 Cove Place PB</i>	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:
CITY <i>Jupiter Inlet Colony</i>	COUNTY COUNTY
DATE ON WHICH VOTE OCCURRED <i>July 1, 2020</i>	NAME OF POLITICAL SUBDIVISION: MY POSITION IS:
	<input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

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ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Cindy B. Keim, hereby disclose that on July 1, 2020:

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

a refund of non-ad valorem tax which would result in a personal gain.

7-2-2020
Date Filed

Cindy Keim
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.