

# Instructions for Submitting to “Unpacking the Shadow”

Postmark deadline for the first gallery exhibition is November 15, however I only have a limited amount of space, so the sooner you get it to me, the more likely you will be in the January exhibition.

I attached two forms. One gives me a shared copyright with you so I can use your object and words in advertising, print, books, anything to have to do with the show.

The second form is to keep me organized. In the next month I expect to have more than 100 packages come through the mail. For all of you who know me, you know that organization is sometimes a challenge for me, so thanks so much for your help.

To help me, please follow these instructions:

1. Create an object no larger than 3” on any side that tells your story.
2. Write an artist statement no more than 200 words. Think of it like cooking a wonderful, rich sauce. You may want to start out by writing a lot and then keep reducing it until you have under 200 words.
3. Print the release form and sign it.
4. Print the submission form and fill it out.
5. Place your item in the box that is on the form.
6. Take a picture of the form with your item on the 3" x 3" inch space
7. Email me
  - artist statement in a word document or in the body of an email.
  - photograph of the submission form and with the object placed on it
  - Please make sure the word "shadow" is included in the email subject line.
  - lorriacott@gmail.com

6. Mail me your object and the form and the release to

Lorri Acott  
192 Delaware Ct  
Red Feather Lakes, CO 80545

ARTIST / ARTWORK RELEASE FORM

I, the undersigned \_\_\_\_\_,

being the legal owner of, or having the right to certain art work, to be used by Lorri Acott in the “Unpacking the Shadow” project, does grant to Lorri Acott and its legal representatives, agents and assigns, the full right to incorporate the art submitted as well as images and artist statement of said art work(s) in art exhibitions, books and other promotional materials for “Unpacking the Shadow” or similar projects although the name may be different.

Lorri Acott shall, with you, own the copyright in the aforesaid art work(s), and any advertising or promotional material for such art work(s) as a small part of a larger body of work that will be represented in this project . Lorri Acott shall have all rights to use said art work(s) or images of the aforementioned artwork, in all media now known or hereinafter devised, and in all territories worldwide, in perpetuity.

The undersigned also consents to the use of the images of said artwork in any printed matter and advertising and marketing materials used to promote “Unpacking the Shadow” or other group projects.

The undersigned owner hereby waives any right that he/she may have to inspect or approve the finished exhibition, books, or the advertising copy or printed matter that may be used in connection therewith, or the use to which it may be applied.

\_\_\_\_\_ Print Name

— \_\_\_\_\_ Signature \_\_\_\_\_ Date

# Unpacking the Shadow



Name: \_\_\_\_\_ Age \_\_\_\_\_

Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is there a name you would prefer for me to use in this project other than your first name?

\_\_\_\_\_

Email: \_\_\_\_\_

Random info you'd like me to know about you or ways you'd like to offer to help this project

\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Please type your artist statement below. Please make it under 200 words.