



To: All Councillors
Press
Notice Board (members of the public are welcome to attend)

..... Lisa Staggs – Clerk

Dear Councillor,
You are hereby summoned by the Town Mayor to attend a meeting of:

ANNUAL TOWN COUNCIL MEETING

To be held on: Tuesday 14th May 2019 at 7.15pm or at the rising of the preceding meeting.

To be held at: St Mary’s Community Centre, Church Lane, Mirfield.

A period of 15 minutes will be allowed during the meeting for questions and comments from members of the public on matters relevant to the Town council. There should only be one speaker per topic, each member is allowed three minutes in which to speak (approximately). MTC should be notified 7 days prior by post or email via the Office, with details of what they wish to speak about including the wording.

AGENDA

MTC1/2019	<u>CHAIRMAN’S WELCOME</u>
MTC2/2019	<u>ELECTION OF NEW CHAIRMAN:</u> 1. Election 2. To read and sign the Declaration of Acceptance of Office of Chairman. 3. To nominate their charity / charities for the year.
MTC3/2019	<u>COMMITTEE TO GIVE THANKS TO THE DISCHARGING MAYOR</u>
MTC4/2019	<u>ELECTION OF THE DEPUTY CHAIRMAN:</u> 1. Election
MTC5/2019	<u>PUBLIC QUESTION TIME:</u> See Above
MTC6/2019	<u>APOLOGIES FOR ABSENCE:</u> To receive apologies and approve reasons for absence. (Members are reminded that apologies should be sent to the Clerk or Chairman if they are unable to attend)
MTC7/2019	<u>DECLARATION OF INTEREST:</u> To receive any declarations of interest to any item on the agenda including any pecuniary interests whether they have been declared under the Council’s Code of Conduct or Members Register of Pecuniary Interests
MTC8/2019	<u>MEETINGS 2019:2020</u> Set the dates, times and place of all meetings of the council for the year including the Annual Town Meeting.

MTC9/2019	<u>OUTSIDE BODIES</u> – To appoint members.
MTC10/2019	<u>REVIEW AND ADOPTION OF APPROPRIATE POLICIES</u> 1. Effectiveness of system of the internal auditor 2. Complaints Procedure 3. Internal Audit Annual Review: i. System of Internal Control ii. Risk Management 4. Code of Conduct 5. Standing Orders 6. Financial Regulations
MTC11/2019	<u>CONFIRMATION OF THE MINUTES:</u> 1. To approve the minutes of the ordinary meeting of 16 th April 2019 as a true and correct record including payments of £3671.73 .
MTC12/2019	<u>MATTERS ARISING FROM THE MINUTES:</u> To receive information on the following ongoing issues and decide further action where necessary 1. To receive an update from Cllr Guy on Defibrillator Plaques & decide any action or costs necessary 2. To receive an update from Clerk on the Ambassadors Board & agree any action or costs necessary 3. To receive an update from Cllr Bolt on Water Safety Initiative & agree any action or costs necessary 4. To receive an update from Clerk on Community Warden & agree any action necessary 5. To receive an update on Community Right to Bid & agree any action necessary 6. To receive an update and clarification from Cllr Bolt regarding the sale of Mirfield Showground & decide & agree any action necessary 7. To receive an update from Cllr Benson on Balderstone Hall Field & agree any action necessary
MTC13/2019	<u>FINANCE:</u> To approve the following accounts for payment 1. To agree Clerks May Salary by Bacs 2. To agree PAYE May online payment 3. To agree Clerks Working Allowance by Bacs 4. To agree Clerks NEST Pension by D/D 5. To agree St Mary's May Room Hire £21.00 6. To agree Just Gardens May Maintenance £80.00 7. To receive a bank reconciliation to 30/04/19 8. To receive a spend/income comparison with the adopted budget
MTC14/2019	<u>PLANNING:</u> 1. To consider planning applications received from Kirklees Council. 2019/91347 4 Over Hall Road Erection of first floor rear and single storey side extensions with associated works 2019/1367 61 Manor Park Erection of single storey extension and dormer window to rear 2019/1084 40 Over Hall Road Erection of rear conservatory 2019/91329 70 Wellhouse Lane Erection of two storey side extension and dormer window to rear 2019/91299 11 Quarry Place Erection of single storey extension 2019/91331 4 Redwing Park Erection of single storey rear extension 2019/91233 36 Leeds Road Erection of detached dwelling forming annex

	<p>accommodation associated with 36, Leeds Road, Mirfield, WF14 0DA 2019/91267 55b Towngate Discharge of conditions 5 and 6 on previous application 2018/93922 for erection of two dwellings 2019/91264 23 Springfield Park Erection of extensions and alterations to dwelling and detached garage 2019/91304 Primrose Farm Alterations to convert swimming pool/leisure room into one bungalow 2019/91133 60 Leeds Road Erection 2 storey rear extension</p> <p>2. To consider planning decision notifications from Kirklees Council. 2018/94153 18 Chapel Hill Erection of outbuilding and decking – Granted 2019/90667 12 Sands Lane Erection of single storey extension, new entrance and open porch and installation of rooflight – Granted 2019/90825 31 South Street Erection of two storey side and single storey rear extension- Granted 2019/90437 35 Sunnybank Parade Erection of detached garage - Granted</p> <p>3. To consider potential controversial applications:</p> <ul style="list-style-type: none"> i. 2017/94124 Outline application for erection up to 60 dwellings at Dunbottle Lane & agree any action necessary ii. 2019/20756 Land at Slipper Lane and agree any action necessary iii. To discuss Dewsbury Riverside Development & agree any action or costs necessary
MTC15/2019	<p><u>INTERNAL MATTERS:</u> To receive information on the following items and decide any action where necessary.</p> <ul style="list-style-type: none"> 1. To receive an update from The Allotment Society regarding Easement on access road to Nab Lane Allotments & the cutting of trees at Lowlands overhanging the river & discuss the issue of overhanging trees at Nab Lane site 2. To note the minutes of the Neighbourhood Plan Steering Group meeting 3. To appoint Councillor signatories for the MTC bank account 4. To appoint members of the Employment Committee 5. To approve Annual Return Annual Governance Statement 2018/2019 6. To approve Annual Return Annual Accounting Statements 2018/2019 7. To appoint Internal Auditor for 2019/2020 first visit in October 8. To receive a quotation for the Hire of the Marquee for the Mirfield Show by MTC and agree the costs involved. Deposit of £823.00 required on booking.
MTC16/2019	<p><u>CORRESPONDENCE:</u> To receive the following items of correspondence and decide any action where necessary.</p> <ul style="list-style-type: none"> 1. NALC Chief Executive Bulletin April 2. NALC Chief Executive Bulletin May 3. YLCA Guide to CIL 4. YLCA Training Programme 5. Friends of Mirfield Library Minutes
MTC17/2019	<p><u>MATTERS FOR REPORT AND INFORMATION:</u> Members wishing to raise items under this heading should consult the Chairman prior to the meeting.</p>
MTC18/2019	<p><u>THE DATE OF THE NEXT FULL COUNCIL MEETING</u> To confirm the date of the next meeting as Tuesday 4th June 2019 Time Meeting Closed:.....</p>