

HOLLIS COMMUNITY COUNCIL INCORPORATED MEETING

Agenda and Unapproved Minutes

Proper notice of the meeting date/time was given per the Corporation By-laws

TUESDAY, June 14, 2016

FIRE HALL, HOLLIS, AKLASKA

Board Members Present: (see attached roster)

Absent Board Members: Bill Sharpes, Ezra Clark

Council Members/visitors Present: see attached roster

MEETING CALLED TO ORDER BY THE PRESIDENT AT 7:27 PM, by Budd Burnett. Announcements were made, without any business being conducted until a quorum of Board members were present.

APPROVAL OF MINUTES

Minutes for May 12, 2016 meeting presented for approval.

Motion to approve: Deena Taylor Second: Sandra Nessett Vote: approved unanimous

Reading of Correspondence-Secretary

- a. Hollis Community Library requesting additional funds. Attachment c
- b. Letter of Resignation from Keith Michaels as to his position on the Board attachment d.
A letter of appreciation for service given to the Council is to be sent by the Board Secretary.

FINANCIALS: John Ryan

Checking account balance has \$83,473.51. See attachment a and b. report of bills paid. Quarterly audit presented

Due to the length of the agenda, it was decided by the President in conjunction with the secretary to alter the order of the agenda and move new business and old business ahead to the reports.

NEW BUSINESS

1. Appointment to the board to fill the vacancy created by the resignation of Keith Michaels.
Motion to appoint Tom Harden to this vacancy made by: Deena Taylor second: Sandra Nessel
Discussion:
Vote: Unanimous for
2. Budget request by the Library Board-Deena Taylor
Request was withdrawn by Sandra Curtis on behalf of the library
3. Fire Department Proposal-Keith Michaels.
Mr. Michaels was not present to present his proposal. Will be removed from the agenda and added back at the request of Mr. Michaels.

Added to New Business at the meeting:

4. Informational Forum to be presented for the community/Council related to becoming a Second Class City.
Motion: To appoint a committee to make recommendations, set format, date to present factual pros and cons of becoming a Second Class City.
Made: Deena Taylor Second: Sandra Nessel
Discussion: Favored the presentation
Vote: Unanimous by the Council
Committee:
Tom Harden, Chair
Bob Andrews
Ron Curtis
Presenters: Robert Andrews will present the affirmative facts
James David Sneed will present the negative facts

OLD BUSINESS:

1. **Bylaws and Articles of Incorporation Revision Committee-John Ryan, chair. Committee Update:**
Both were passed by the Board at the May 12th, 2016 meeting. Articles of Incorporation will be submitted to the state. However, in looking at the current By-laws, it is stated that an approval of a By-Law change requires 4 Board members affirmative vote and at the last meeting there were a total of 4 board members present, three vote affirmative and one abstained, therefore, the By-laws will need to be voted on again by this Board.
Motion to approve the By-laws made by Deena Taylor second: Tom Harden
Discussion: Explanation of the above presented.
Clarification as to process of submitting the Articles of Incorporation to the State was presented in a communication from Alicia Kelly, Registration Examiner, Corporations Section, Division of Corporations, Business, and Professional Licensing, State of Alaska. "There is no waiting period for submitting the revised Articles of Incorporation, and may be filed any time after the vote." The vote to approve the revised Articles of Incorporation were approved at the May Council meeting.

Vote: Unanimous approval by the Board

Ratified: by a Unanimous vote of Council Members present.

Deena Taylor will complete the paperwork for submission of the Articles of Incorporation to the State. New By-Laws, which are "your own internal governing documents and are not submitted to the state." As per Ms. Kelley's communication.

Articles of Incorporation and By-Laws will be submitted to Sandy Curtis for posting on the web site. The Council encourages everyone to please read these documents carefully as there are significant changes which includes a better defined method to confirm membership, voting procedure for the annual elections/meeting, that the Council will be empowered to make motions, add to the agenda, vote on motions. The previous authority given to the Board by the previous By-Laws, which all voting was done by the Board is no longer in effect.

2. Mental Health Trust (MHT): Deena

Article posted in the Ketchikan paper, not what we had hoped for.

Meeting with Mr. Paul Slenkamp on June 7, 2016, 6PM.

Consensus: The decision was made to select cut Cat Island even before it was posted for initial comments. The appeals which were submitted to the Decision to Confirm will basically be denied by the Executive Director so the chance of an appeal to the Court is a moot point. Observations from Gary Holt and letter to our representative by Robert Anderson. Attachment e. The observations written by Gary Holt was not read as permission had not been received to do so prior to the meeting, but was obtained after and is included here as a point of information. Attachment f.

3. Harris River Bridge Update(ATV bridge over the Harris-Budd Burnett Update, Informational only:

No new information. Between State and Federal Forest Service.

4. HOLLIS HARRIS RIVER PICNIC AND TRAIL and Harbor Dock –John Ryan, Update, informational item only

Repairs are continuing to be made volunteers John Ryan. **Volunteers are being requested to help.** John is milling the cedar, which is behind the Fire Hall/Community Center. The cedar logs, which have been placed there are not for public use. These logs are to be milled and used for repairs at the dock and on the Harris River Trail.

5. GRAVEL DONATION FROM USFS UPDATES-John Ryan Update, informational only:

Dave Stockton has volunteered the use of his truck and backhoe, Bill Sharpes use of his truck. It was requested that a Thank You be sent to Dave Stockton.

6. HARRIS RIVER SUBDIVISION CULVERT UPDATE-Budd Burnett. Update, informational item only

Follow-up on Nature Conservatory possibility. Steve Stricture, Juneau, has advised that the cost benefit to fishing habitat is not viable and will not be replacing the culvert with a bridge.

12. Research into allegations that the Board (previous years) had spent monies that had not gone through the proper procedure, specifically, on the cemetery project.

Keith Michaels to review previous procedural conduct by the board revolving the business, bid letting, payment of expenditures related to various projects, reimbursement of expenses by the board. Keith Michaels

Update: Mr. Michaels was not at the meeting nor was there a report submitted for review.

Motion: To take this item from the agenda and consider it unfounded due to no data has been submitted to date by Mr. Michaels to substantiate the allegation. Made: John Ryan Seconded: Tom Hardin

Discussion: If evidence is presented/requested, the concern may be reopened for research.

Vote: Unanimous by the Council.

13. Fourth of July Celebration-Deena Taylor

Update: No one has stepped forward and volunteered to organize the celebration this year. Propose to start the search for next year or combine a community celebration in with the annual fund raiser.

Ms. Taylor sated no one has stepped forward to organize the celebration this year, therefore, there will not be a Hollis Community Council, Inc. sponsored Fourth of July Celebration this year.

Suggestions made:

- a. Combine the Annual Fund Raiser into a Community Celebration. Present to the Fund Raiser Committee.

14. Organizational and Individual Contact Information to be compiled-Budd Burnett

It was requested at the last meeting, that the President provide a list of important organizations/individuals that he routinely utilizes as resources, etc. , with the contact name and contact information in case of illness, or absence, so the Board would have this information.

Update, informational item only

Hand written list provided to the Council by Mr. Burnett and the Secretary will type and distribute to Board members.

REPORTS: (Please have reports either typed or hand written and presented to the secretary after the report is given so they may be included in the record)

1. FIRE DEPARTMENT:

1) Vehicles: Bill Sharpes, Chief

No report available secondary to the absence of the Fire Chief and Assistant Fire Chief and no written report available to be read.

2) **Siren mounting:** Keith Michaels, Assistant Fire Chief

Update, informational only:

Wiring completed?

No report available secondary to the absence of the Fire Chief and Assistant Fire Chief and no written report available to be read.

3) Code Blue Equipment: Bill Sharpes

Update, informational only:

Decision on where to place one of the AED's, school or library. Training of interested individuals was discussed. Bill Sharpes to determine and report back.

No report available secondary to the absence of the Fire Chief and Assistant Fire Chief and no written report available to be read.

4) Hollis call system Craig vs Ketchikan.-Bill Sharpes.

Update, informational only.

It was requested that the following be reported back to the Council:

- 1) How many calls have we received per year in the last 4 years?
- 2) Ensure that the current call list is correct.

Sandra Nessett presented a verbal report that with the recent Fire Call, that our current system, which is free to the Council, worked without any problems. The only issue was no one was available to answer the call. The Fire Chief was out of town and the Assistant Fire Chief was unavailable secondary to employment requirements.

Motion: To continue with our current use of the Ketchikan dispatch as it has shown to be effective and cost the Council nothing. Made: Sandra Nessett Seconded: Deena Taylor

Discussion: If issues arise with the current system, then it may be requested to have this reconsidered.

Vote: Unanimous by the Council

5) Fire Department Fund Raiser- Keith Michaels, Assistant Fire Chief

Update: No report available secondary to the absence of the Fire Chief and Assistant Fire Chief and no written report available to be read.

6) Emergency Calls-Bill Sharpes, Chief

Report on emergency calls since last meeting.

Informational item. Sandra Nessett provided the report on the fire call made regarding a small structure fire on Aurora Drive. Klawock Fire responded secondary to the unavailability of Hollis fire department responders. It was further reported when the Assistant Fire Chief was available, he did respond with another fire department member, and the fire was under control. However, the truck was found to be not functioning correctly and unfamiliarity with the equipment operation was noted. Recommendation for the Fire Chief/Assistant Fire Chief to propose a plan for training of volunteers

It was requested by Ms. Taylor that the Board President contact the Fire Chief and request that since the Fire Department is under the direction of the Hollis Community Council, Inc., that when the Fire Chief is not available to be present, then it is his responsibility to ensure a representative of the Fire Department/EMS is available to present reports to the Council and/or, have written reports submitted for review.

Meeting adjourned: 8:40PM

The next council meeting will be held on Tuesday, July 12, 2016, Community Room, Fire Hall, 7-9PM.