



Notice of Concealed Carry Pistol License Renewal



This notice is to advise you that pursuant to D.C. Official Code § 7-2509.03, concealed carry licenses shall expire 2 years from the date of issuance.

Our records indicate that your concealed carry pistol license will expire within 30 days and must be renewed in order to remain valid. Timely renewal is the responsibility of the licensee and failure to renew your concealed carry license by the date of expiration will result in the cancellation of your license. If your license is cancelled, you must re-apply for a new concealed carry license, subject to current laws, fees, and licensing requirements. You must complete a minimum of the following things: 1). Complete the enclosed renewal application; 2). Complete the 4-hour renewal firearm safety and training course with an MPD-CCW firearms instructor; *3). Provide **validated** proof of 2 hours of range fire practice and/or training within the last 12 months; 4). Pay the \$75.00 application renewal fee.

*Note: MPD will assess as to whether the submission of proof meets the required standard. (An approved MPD-CCW firearms instructor can provide this validated requirement in order to alleviate conflicts of standards.)

Please follow the instructions below and return a completed license renewal application either in-person or by mail.

Renewal Instructions for a District of Columbia Concealed Carry Pistol License	
When to renew	You must renew your license prior to its expiration date. You may renew in-person or by mail.
Renew in-person	Metropolitan Police Department Headquarters, Firearms Registration Section, 300 Indiana Avenue, N.W., Room 3058, Washington, D.C. 20001. The office is open Monday through Friday (except D.C. Government holidays) from 9 a.m. to 5 p.m.
Renew by mail	Return your renewal application, renewal training certificate, validated proof of 2 hours of range fire practice and/or training, and renewal fee (\$75.00) payable to "D.C. Treasurer" to the same above-referenced address. Your license will be promptly mailed to you.
Items needed to renew	<ul style="list-style-type: none"> • A completed concealed carry pistol license renewal application. • Complete the 4-hour renewal firearm safety and training course with an MPD-CCW firearms instructor. • Provide validated proof of 2 hours of range fire practice and/or training within the last 12 months. • Pay the \$75.00 application renewal fee. <p>(Note: A criminal/mental health background check will be conducted in order to ensure all licensees remain in compliance with the provisions of D.C. Code and D.C. Municipal Regulations.)</p>
Fees	\$75.00 for renewal of a concealed carry pistol license.
Payment	You must pay all fees at the time of the renewal. You can pay using cash, personal check, money order, Visa, or MasterCard . Money orders and personal checks should be made payable to "D.C. Treasurer." (Note: If renewing by mail, your payment must be paid only by check or money order.)
Renewal Validity	Your renewed concealed carry license will be valid for 2 years from the date of issuance and must be renewed prior to its expiration.
Contact for Questions	You can contact MPD's Firearms Registration Section by calling (202) 727-4275 or by emailing gru.adminbox@dc.gov .