

**MINUTES OF A MEETING OF DRAKES BROUGHTON AND WADBOROUGH WITH PIRTON PARISH
COUNCIL HELD ON THURSDAY 4th AUGUST 2016 AT 7.30 PM AT DRAKES BROUGHTON VILLAGE
HALL.**

PRESENT: Cllr J Butterworth (Chairman), Cllr F Mead, Cllr M Gardner, Cllr M Griffiths, Cllr D Proctor, Cllr R Small, Cllr L Wild, Cllr S Wynn, Cllr J Yeo

IN ATTENDANCE: District Councillor Paul Middlebrough & Mrs N Nicholson (Clerk)

PUBLIC: Mr Roly Cother, Mr John Lord, Ray Turner (footpath warden), Geoff Hartwell

1. APOLOGIES

Cllr M Ward & County Councillor R Adams

The Chairman closed the meeting at 7.40pm to allow members of the public to speak.

John Lord of 109 Shrubbery Road came to raise his concerns regarding a planning application for a two storey extension. He invited the parish councillors to view the proposal and Cllr R Small recommended the other councillors view the site. The Chair explained that the Drakes Broughton Councillors would comment and a consensus from these comments will be sent to the planning officer as the Parish Council comments.

Geoff Hartwell of 6 Stonebow Road raised concerns regarding the heavy volume and high speed of lorries using Stonebow Road. District Councillor Paul Middlebrough confirmed it was due to the movement of the hill side and associated soil from the ring road improvement work. He advised that the contractors are supposed to be using a circular route that doesn't use Stonebow Road. He explained that he fully agreed it was unacceptable coming up and down Stonebow Road. He did however confirm that the hill side was all but gone and the event should be completed by Friday. It was suggested that the Clerk write to the County Council requesting that large movements such as this refrain from using Stonebow Road as the route.

Roly Cother reported that all but one roadside hedge has now been cut. He also confirmed that the promised gullie jet on Sidings road had not yet taken place. The Clerk said she would email County Councillor R Adams about it.

Ray Turner introduced himself to the Council as the local footpath warden and explained his role and patch. Cllr F Mead reported an overgrown footpath in Pirton.

The Chairman thanked all for their contribution and the meeting was re-opened at 8.00pm.

2. VACANCIES FOR COUNCILLORS TO REPRESENT DRAKES BROUGHTON & WADBOROUGH WARD

There are four vacancies for Councillors; three to represent Drakes Broughton Ward and one to represent Wadborough. The Chair confirmed that the Clerk had advertised the vacancies on the notice board and in the school bulletin. The vacancies are also advertised on the website. Parish Councillors are encouraged to recruit new members to fill the vacancies.

3. ITEMS FOR CONSIDERATION NOT ON THE AGENDA

There are no items for consideration that have not been included in the agenda.

4. DECLARATION OF INTEREST

The Clerk reminded the Councillors of the requirement to keep declarations of interest up to date and how important it was to declare any interests on any topic for discussion. District Councillor P Middleborough reminded members it is a legal requirement to declare interests where appropriate.

Cllr S Wynn advised that she has not received her new councillor paperwork from Wychavon. The Clerk said she would chase that up.

5. MINUTES

The minutes of the of the Meeting held on 7th July 2016 were proposed by Cllr J Yeo seconded by Cllr F Mead, agreed by all and signed by the Chairman as a true record of the meeting.

6. MATTERS ARISING

It was agreed that all the tabled matters arising were for the attention of County Councillor Rob Adams and the Clerk would email him directly about B4084 traffic Survey and the Stonehall Passing Places. Cllr R Small confirmed he would liaise with Cllr Adams about the Woodleigh Barriers.

7. PLAYGROUND MAINTENANCE

Cllr Wild updated the meeting on the progress regarding the playground maintenance. The Clerk and Cllr L Wild confirmed they had obtained one quote from a local firm and were endeavouring to get further quotes as per Council policy but that it was proving difficult with two firms declining to quote. The Clerk confirmed she had obtained verbal agreement from three further firms to quote but had received no further correspondence as yet. The Chair proposed that the Council agree a spend figure of up to £1500 to allow Cllr Wild and the Clerk to progress to commission the work when they are in a position to make a decision about who should be asked to undertake the work. Cllr M Gardner proposed this, Cllr R Small seconded this and the Council all agreed this. It was discussed about obtaining funding for this from 106 money or New homes bonus, Clerk is to investigate further.

Cllr Les Wild updated the Council on review of the field and hedges with Smart Cut. Cllr L Wild expressed thanks to the football club regarding their swift response to the safety issues he had identified and asked the Clerk to send a note of thanks. Cllr L Wild enquired about the memorandum of understanding and Clerk confirmed a new agreement was entered into May 2015, the Clerk is to forward the agreement to Cllr L wild for his perusal. Cllr L Wild explained that the hedges are very overgrown and he has been advised that a 'deep' cut should be undertaken every 3-4 years. He has asked Smart Cut to supply the Clerk with a quote to undertake this work. The Clerk will try and obtain further quotes and it was decided that a letter or approach to residents who neighbour the playing field would be undertaken prior to the deep cut.

The Chair updated the Council on the progress with Pirton Playing field explaining that some remedial work may be required to old rotten play equipment and this may be discussed at forthcoming meeting as there may be a small financial cost involved.

8. LOCAL POLICING

No police report. Cllr M Gardner reported a police car had sped through Wadbrough at a dangerous speed on Tuesday 21st July. Clerk to contact our local police contact regarding this.

9. STANDING ORDERS

The Chair advised all members that a copy of Standing Orders and the 2 appendix had been circulated by email. Standing Orders and the appendix are now available on the Parish Council website. Cllr Butterworth asked if all members had reviewed the Data protection policy and members confirmed they had. Cllr F Mead proposed we adopt the policy this was seconded by Cllr L Wild and agreed by all. Cllr Butterworth asked if all

members had reviewed the Freedom of information policy and members agreed they had. Cllr F Mead proposed we adopt the policy, Cllr J Yeo seconded this and all members agreed.

10. DOG WASTE BINS

Cllr J Yeo updated the Council on the discussions in Wadborough regarding the need for dog waste bins the outcome being that there was no need at this time for bins, but there is need for some owners to take more responsibility for their dog's mess.

Cllr L Wild updated the meeting on his investigation dog waste policy. Cllr L Wild explained that our current signage on the playing field regarding dogs could do with upgrading. The Clerk advised the Council that one dog waste bin would cost the Council £649 per year. After discussion it was agreed that there is no requirement to increase the number of Dog waste bins as dog owners can put their bagged dog waste into the existing bin on Stonebow Road. Cllr M Griffiths raised concerns about the state of the bin; the Clerk is to request an upgraded waste bin from Wychavon.

11. LENGTHSMAN

The Chair advised the meeting that our Lengthsman Brian is not very well and he was awaiting medical updates. He is still able to do some work and will continue with Litter Picking and Bus Shelters. The Clerk and Chair have been investigating options for providing on support with lengthsman duties. The Clerk has been in contact with a father and son lengthsman team from Norton to cover any short fall, Cllr Butterworth suggesting this be directed at Wadborough's need initially. Clerk is to co-ordinate activity with Lengthsmen support team and Wadborough (Roly) to provide 7 hours support in August and a further 7 hours support in September. Once we know how many hours our lengthsman is able to do the Clerk will contact the support team and ask them to undertake fill in work as required.

Cllr R Small suggested we get an inventory of the Parish Council owned equipment that is used by Brian. Clerk is to follow this up.

12. PIRTON PHONE BOX

The Chair updated the members on the local decision to convert Pirton Phone box into an information and display for local history about the area. A local working party has started working on this.

13. RISK ASSESSMENT

Clerk to circulate for review and sign off at September's meeting.

14. REPRESENTATIVES' REPORTS

a) District Councillor P Middlebrough updated the Council on the progress with the case against Wadborough Park Farm. Cllr P Middlebrough expressed concern about the lack of progress and no reserved matters application on the Bovis housing development. Cllr L Wild suggested he raise this with the Neighbourhood Planning Steering Group. Cllr P Middlebrough explained that nationally this reluctance to putting in reserved matter building and that lack of building put in is potentially jeopardy hitting the five-year land supply, potentially leading to rogue applications being passed for planning consent in the future.

b) Cllr M Gardner reported that despite signage stating it would re-open on 31st July the bridge at Abbotswood was still closed and it appeared no work had taken place. District Councillor agreed this was not good and suggested the Clerk write to Network Rail, the County Council and even the Worcester news!

Cllr J Yeo confirmed that the majority of homes in Wadborough have access to the high speed broadband with some residents reporting speeds of up 78MB. Cllr J Yeo and Cllr Butterworth assured despairing Pirton Councillors that Pirton would be in the next phase!

Cllr R Small raised the state of the Drakes Broughton Notice Board – Clerk to investigate cost for remedial work.

c) Cllr Butterworth thanked Councillors who have been involved in meetings and discussions and made presentations on behalf of the Council during the month. She reported that progress on many items being considered by Council has been excellent and she thanked everyone, saying that everyone's contributions are really appreciated.

15. FINANCE

- a. Cllr F Mead confirmed that she had undertaken the monthly reconciliation of cash and other monies received and the records were in order.
- b. Chair and Clerk reported that £50 petty cash float had not been seen since circa 2008 and it was agreed by all that for propriety of accounting the £50 should be officially written off as 'lost'.

It was proposed by Cllr Wild and seconded by Cllr Yeo to authorise the following payments:

(c)	Mrs. N. Nicholson – Clerk's Salary – July	£429.17
(d)	Mr. B. Arrowsmith – Lengthsman – July	
	(reduced due to £40 over payment in May)	£10.00
(e)	Mr. B. Arrowsmith – Playing Fields - July	£98.00
(f)	Mr. B. Arrowsmith – Bus Stops – July	£10.00
(g)	Smart Cut – Grass cutting June	£324.00
(h)	K I Thompson – Hedge cutting – Autumn 2015	£90.00
(i)	Wychavon Sport – Parish Games entry fee	£69.00
(j)	Smart Cut – Grass cutting July	£501.00

16. CORRESPONDENCE

Correspondence had been received from Wendy & Geoff Hartwell regarding the lorries on Stonebow Road and was discussed earlier in the meeting.

17. PLANNING

- (a) Comments made to planning authority:
W/16/01533/PP Mount Pleasant, Worcester Road, Pirton, WR8 9EQ. Replacement Garden Store. – recommended approval.
W/16/01255/PP Woodside, Station Road, Wadborough, WR8 9HL. Side extension and replacement windows to existing bungalow. Rendering to existing brick walls. – Comments on size, height & light made.
- (b) Applications Approved:

W/15/01705/RM - Re Kendrick Homes Ltd, reserved matters application for 39 Dwellings on land opposite, Longfield, 78 Stonebow Road, Drakes Broughton, WR10.

W/16/01179/PP – Ibiza, Walcot Lane, Drakes Broughton, Pershore, WR10 2AJ. Two storey rear extension, front porch extension and re-roofing of existing side extension.

W/16/00870/CU 1 St Peters Close, Pirton, WR8 9EH. Change of use of land to domestic curtilage and construction of garden shed/summerhouse and chicken coup. Extension of driveway and creation of new parking area.

- (c) Applications refused: N/A
- (d) Applications Withdrawn: N/A
- (e) Appeals: N/A

Parish Councillor Les Wild drew attention to the planning applications that still requiring Parish Council review and comments.

18. INFORMATION AND DATE OF NEXT MEETING

The next Parish Council Meeting will be held on Thursday, 1st September, 2016 at 7.30pm at Drakes Broughton Village Hall.

The meeting closed at 9.00pm.