



CONSTITUTION

GRAYS HARBOR BOWMEN, INC.

ARTICLE 1 NAME

This club shall be known as Grays Harbor Bowmen, Inc

ARTICLE 2 OBJECT AND PURPOSE

The purpose of this club shall be to encourage and foster the practice of archery. To maintain a field course, to conduct field tournaments and games, to support the cause of the bowhunting Sportsman, and the State and National Archery Associations.

ARTICLE 3 MEMBERSHIP

- Sec. 1 There shall be no discrimination regarding race, ethnicity, national origin, age, gender, sexual orientation or religion.
- Sec. 2 An adult member shall be 18 years of age or older. Junior members shall be 17 years of age or younger.
- Sec. 3 Membership applications will be accepted in person at the range during a regular meeting, scheduled club event, or as arranged. Each new adult member must submit a membership application; show their Driver's License or other government-issued photo ID, and allow the DL number to be recorded or ID photographed.
- Sec. 4 New members and renewing members will execute a GHB Liability Waiver. (Document must be signed each year before using club facilities.)
- Sec. 5 The members shall agree to uphold the Constitution and By-Laws of the Grays Harbor Bowmen, Inc.
- Sec. 6 An active member shall be any dues paying member over the age 18 and as such may vote in club business.
- Sec. 7 Membership dues shall be \$100 per family. Each member (including Life Members) is expected to contribute a minimum of 12 hours of labor to support club facilities and activities. Following guidelines will be applied:
- (A) Work is to be performed during work parties or club events, or as arranged and approved by a Range Captain.
 - (B) Work hours are to be recorded in log book in the clubhouse. A Range Captain must counter-sign all work.
 - (C) Work must include service during at least one tournament or other event (i.e. banquet or training).
 - (D) Suggested tasks for credit are: Posting and pulling targets for tournament, running registration or kitchen during tournament, clearing or repairing range trails, cleaning clubhouse and practice area, or special projects.
 - (E) Renewing members will receive credit for hours worked in the previous year, on the basis of \$5 per hour, for up to 12 hours worked. If the full 12 hours are worked, the member will be credited for an additional \$10. Therefore, renewal dues for a full working member will be \$30. For members who work less than 12 hours, renewal dues will be computed as \$100 minus number of hours worked at \$5 per hour.
- Sec. 8 A non-member Guest may use the range up to three times, and must be accompanied at all times by a sponsoring member. Guest must execute a GHB Liability Waiver on each occasion before using club facilities.
- Sec. 9 Membership fees and due dates:
- (A) Membership dues are due Jan 1 and MUST be paid no later than March 31 for the current year. Dues run on a calendar year basis (Jan 1 – Dec 31). The gate and clubhouse lock will be changed annually, and new keys issued to paid members.
 - (B) Any first-time member joining after July 1 of each year may join for ½ dues, and ½ hours.
 - (C) Any first-time member joining after November 1 of each year will have their dues apply to the following calendar year. Any work credits earned will carry forward into the new year.
 - (D). Persons living outside of a 50 mile radius of the Aberdeen – Hoquiam area may join / renew for \$35 annually.
- Sec. 10 Life Membership dues shall be set at 15 times the annual dues which apply to a member who has met the annual work requirement. Effective 1 January 2008, Life Membership dues shall be 15 x \$30 = \$450. The following applies to new Life Members effective 1 January 2008.
- (A) A Life Member is expected to be an active member of the Club. This includes attending at least one Club function per year (work party, meeting, dinner, tournament or other activity).

- (B) A Life Member is expected to meet the 12-hour annual work requirement which applies to all memberships.
- (C) A Life Member who has not met the above requirements in the previous year will not be issued a key to the clubhouse or range gate until the requirement is met, or a fee is paid based on \$5 for each hour not worked. (For 0 hours worked, fee is \$5 x 12 = \$60).
- (D) Exceptions to the activity and work requirements (due to health or job / family circumstances) may be requested by any Life Member, subject to approval by a majority of the Board of Directors of Grays Harbor Bowmen.

ARTICLE 4 OFFICERS AND BOARD OF DIRECTORS

- Sec. 1 All officers of this club shall be citizens of the United States of America.
- Sec. 2 The officers of the club shall be;
 - (A) President
 - (B) Vice President
 - (C) Secretary
 - (D) Treasurer
 - (E) Range Captains (2)
 - (F) Club Reporter
 - (G) Trustees (3)
 Officers shall be active members elected by the active membership.
- Sec. 3 The officers shall be known as the Board of Directors. Such directors shall be responsible to the club for all Activities connected with the club.
- Sec. 4 The directors shall administer activities, policies, and properties of the club.
- Sec. 5 All vacancies of the Board or any office shall be filled by a majority vote of active members present at a special meeting called for that purpose.
- Sec. 6 The directors shall meet at least once a month. Any director not present at a monthly meeting for three consecutive months without just cause shall be deemed to have abandoned the position and be replaced at the meeting following abandonment per Article 4 Sec. 5.
- Sec. 7 A quorum of directors at Directors Meetings shall be five.
- Sec. 8 No expenditures of club money over \$200.00 within any calendar month shall be authorized without a vote of the active membership.

ARTICLE 5 OFFICERS AND THEIR DUTIES

- Sec. 1 The duties of the PRESIDENT shall be to preside at all meetings, appoint all committees, and perform all duties pertaining to the office.
- Sec. 2 The VICE-PRESIDENT shall assist the President and shall preside at meetings in case the President is unable to act. Shall fill the unexpired term of the President in case he/she should resign or be unable to carry out the term of office. He/she will have the specific duties of chairperson of tournaments.
- Sec. 3 The SECRETARY shall keep all records of the organization, serve all notices of meetings, conduct all correspondence, keep a record of members (date of entry, active, adult, junior) and in general perform the duties pertaining to the office.
- Sec. 4 The TREASURER shall receive all moneys of the organization, keep accurate records of all transactions, present a financial report at each monthly meeting, and in general perform the duties pertaining to the office.
- Sec. 5 The RANGE CAPTAIN shall be responsible for maintenance of the range. They shall help organize and direct work parties and perform those duties set forth by the NF AA as pertains to range certification and safety requirements.
- Sec. 6 The duties of the TRUSTEES shall be to represent the membership as a whole at the meeting of the Board of Directors. The TRUSTEES shall audit the books at the end of each fiscal year and the audit shall be read at a meeting in January.
- Sec. 7 The duties of the REPORTER shall be to conduct all publicity necessary for the club and maintain the club history and scrap book.

ARTICLE 6 NOMINATION OF OFFICERS, ELECTION, INSTALLATION AND TERMS OF OFFICE

- Sec. 1 Nomination of candidates for office shall be opened at the October meeting. Closing nominations shall be held at the November meeting. Elections shall be held during the December meeting.
- Sec. 2 Officers elected are to take office the first of January.
- Sec. 3 All records, properties, and information shall be relinquished by the incumbents to the new officers by

- January 1.
- Sec. 4 Terms of office shall be one year to run concurrently with the fiscal year.
- Sec. 5 All active members have the right to a sealed or written proxy vote.

ARTICLE 7 FISCAL YEAR

- Sec. 1 The FISCAL YEAR of Grays Harbor Bowmen, Inc. shall begin January 1 and conclude December 31.

ARTICLE 8 MEETINGS AND QUORUM

- Sec. 1 Monthly meetings shall be held on the first Tuesday of each month at 6:30 p.m. except when that date is a holiday, in which case the meeting will be held the first Tuesday following the holiday. No meeting will occur in the month of September.
- Sec. 2 A quorum shall consist of no fewer than seven active members (of which four must be Officers).

ARTICLE 9 INSURANCE AND RESPONSIBILITY

- Sec. 1 Membership in the Grays Harbor Bowmen, Inc. shall be of a person's own free will and therefore shall not hold any member or property owner responsible in case of any accident and/or loss of property.

ARTICLE 10 RESIGNATIONS

- Sec. 1 Resignations of officers shall be made by written notice to the secretary. Such notice of intent shall be brought before the membership at the regular monthly meeting.

ARTICLE 11 PARLIAMENTARY PROCEDURE

- Sec. 1 In cases not covered by this Constitution, the membership shall agree to abide by the Constitution of the NF AA or reference shall be made to Robert's Rules of Order Revised.

ARTICLE 12 DISPOSITION OF CLUB PROPERTIES

- Sec. 1 Land and timber may be disposed of only by a 90% vote of the active members. Members must be notified by mail and must vote either by mail or at a special meeting called for this purpose. Directors may dispose of other properties as fit.

ARTICLE 13 AMENDMENTS TO THE CONSTITUTION

- Sec. 1 All amendments must be submitted in writing, read at two regular meetings, and passed by a 2/3 majority of the active membership present at the second meeting.

ARTICLE 14 TRIBUNAL

- Sec. 1 Charges may be made or preferred against any member or officer of the club by any other active member for any of the following reasons and no other;
- (A) Failure to perform duties as an officer
 - (B) Willful destruction of club property
 - (C) Theft or any other misconduct unbefitting a member of Grays Harbor Bowmen, Inc.
- Sec. 2 Charges shall be presented in writing to the President, and will be heard at the earliest possible time. Both the accused and the accuser shall have the opportunity to present their cases.
- Sec. 3 Charges shall be heard by a tribunal consisting of the three remaining members of the Board of Directors after the accused and the accuser have agreed upon and eliminated three.
- Sec. 4 The tribunal will determine guilt or innocence and penalty given to either the accused or the accuser. Penalty shall be limited to any of the following actions;
- (A) Reprimand
 - (B) Fine
 - (C) Expulsion
 - (D) Referral to local law enforcement agency

ARTICLE 15 AWARD SYSTEM

- Sec. 1 Award year shall begin January 1 and conclude December 31. All awards will be given during the annual club Award Banquet in January. Any member or potential member wanting to compete for these awards must have his or her dues paid before the date of kill. No points shall be awarded for animals taken prior to membership.
- Sec. 2 Awards available to club members shall include;
- (A) Biggest Elk Award

- (B) Biggest Deer Award
 - (C) Biggest Bear Award
 - (D) Small Game Award
 - (E) Bow hunter of the Year Award
 - (F) Reggie Lutzvick Award
- Sec. 3 A Gift Card shall be given for the Bowhunter of the Year.
- Sec. 4 Perpetual award shall be given for each category. All perpetual trophies must be returned to the Secretary or Clubhouse by December 31 following the year of presentation.
- Sec. 5 A member may receive more than one award.
- Sec. 6 Criterion for the Biggest Elk, Biggest Deer, and Biggest Bear Awards shall be determined from the Bow Hunter of the Year Award work sheet, page 1 (see attachment #1)
- Sec. 7 Criterion for the Small Game Award shall follow the Small Game Awards system (see attachment #2).
- Sec. 8 Bow hunter of the Year Award shall be awarded to the member obtaining the most points scored on the Bow Hunter of the Year Award work sheets (see attachment #1).
- Sec. 9 Tie breakers shall consist of percentage points off world record according to Pope and Young scoring. The fewest percentage points off world record shall determine the winner. Ties in small game points shall share the perpetual award and each shall receive the individual awards.
- Sec. 10 Reggie Lutzvick Award
This award was created in honor of Reggie Lutzvick, one of the Grays Harbor Bowmen founding members. This award shall be awarded at the discretion of the Grays Harbor Bowmen Directors. The intent of this award is to honor an individual for his or her unselfish devotion and dedication to the Grays Harbor Bowmen and its programs, including support to the Board and service to the Membership.
- Sec. 11 Criterion for the Reggie Lutzvick Award shall be;
- (A) Member who has done an outstanding job of working on or for the club.
 - (B) Voted on by the Board of Directors.
 - (C) Need not be awarded every year.
 - (D) Nominations must be submitted in writing to any of the Board of Directors no later than December 31.
- Sec. 12 Recipient of the Reggie Lutzvick award will receive Honorary Life Membership, with exemption from regular fees and dues.

SAFETY RULES

- (1) Grays Harbor Bowmen Inc. property includes building, targets, structures and land for use by club members and their guests only.
- (2) Guests must be accompanied by a member at all times.
- (3) Members under age 18 must be accompanied by an adult member at all times.
- (4) Discharge of Firearms is prohibited on this property. Crossbows may be discharged in designated Crossbow area only.
- (5) Ranges are closed to all shooting when closed by Range Captain, Tournament Chairman or because of work party.
- (6) A "CLOSED" sign will be placed at the entrance to each range or course when closed to shooting.
- (7) Stay on designated trails.
- (8) While shooting the range, follow the course direction on the trails.
- (9) Shoot only at established targets.
- (10) When range is open, enter at target #1 only. Please use caution.
- (11) Shooting of wildlife is prohibited.
- (12) Cover target face when behind or around target.
- (13) Call "CLEAR" before starting to shoot as a warning to others who may not have cleared area.
- (14) Unsafe practices strictly prohibited. This includes releasing an arrow without knowing its final destination, shooting straight up and shooting a broken arrow or with defective equipment.
- (15) Return all found arrows to clubhouse. Use of found arrows not your own is prohibited.
- (16) Protect area against fires. Use care with fires and when smoking around bales or other flammable materials.
- (17) Irresponsible use of alcohol is reason for immediate removal from property.
- (18) ANY use of alcohol by individuals under age 21 is reason for immediate removal from property.
- (19) Keep area clean. Pack out your debris or litter.
- (20) Range and property belong to club members; therefore we share equal responsibility for safety, cleanliness and condition of club property.
- (21) Members and their guests who use this range must be familiar with these rules.

GRAYS HARBOR BOWMEN INC. IS MAINTAINED BY MEMBERSHIP DUES.
WE WELCOME AND ENCOURAGE NEW MEMBERS.
PLEASE ABIDE BY "SAFETY RULES" WHEN USING THESE FACILITIES.