

# Township of Hampshire



County Of Kane

State Of Illinois

## Minutes

February 14, 2023

The Board of Trustees met at the Hampshire Township Administration Offices at 170 Mill Ave., Hampshire, IL on the 14<sup>th</sup> day of February, 2023 at 7:00 pm.

Jody Remakel, Supervisor;  
Stan Walker, Hwy Commissioner;  
Rebecca Penkaty, Assessor;  
Lori Marwig, Clerk;

Bob Becker, Trustee;  
Dale Drendel, Trustee;  
Steven Gustafson, Trustee;  
Roger Paddock, Trustee;

Also in attendance was Mr. Dan Rowlett, Hampshire Township Resident.  
Trustee Becker was not in attendance at the start of the meeting.

1) The meeting opened with the pledge to the flag. Mrs. Remakel then asked for any changes or additions to the agenda. There were none.

2) Minutes. The Board then reviewed the Board of Trustee Minutes from January 10, 2023. A motion was made by Trustee Gustafson to approve them as presented. Trustee Drendel seconded the motion and it was approved unanimously by all those present.

3) Treasurer's Report. The Board reviewed the January Treasurer's report. A motion was made by Trustee Paddock to approve the January Treasurer's report. Trustee Drendel seconded the motion and it was approved by all those present. A roll call vote was taken.

Trustee Gustafson Aye Trustee Drendel Aye Trustee Paddock Aye Supervisor Remakel Aye  
Trustee Becker Absent

4) Public Comment. There was none.

### 5) Reports

Assessor: Assessor Penkaty reported that she is back working in her office as her office remodel is completed. She is busy organizing 24 years of paperwork. There is not much home sales going on right now. She has been working on divisions, correspondences, and address changes.

Highway Commissioner: Mr. Walker stated that we have received about 9.5 inches of snow so far this season. They were out 7 times with this last storm plowing and mowing snow. There were a few issues with the trucks. The Mack had a cylinder go out and another truck had a hydraulic hose break. They have been out tree trimming and are ready to go out and cold patch. Mr. Walker will be ordering more salt.

Supervisor: Supervisor Remakel reported she has begun the year end balancing. She has sent Burlington the 3<sup>rd</sup> quarter bill and it is for \$1K. The current GA client has since resigned from the program due to not wanting to complete 13 job searches a month. Mrs. Remakel gave a building update. She reported that the Assessor's office has been completed. There are a few minor things that need to be done but we are going to wait until a determination is made if the Township will proceed with the addition. TOIRMA authorized \$40K for the mitigation and repair. The mitigation was \$14K and the repairs were \$12,700. Some of the leftover money was used towards the Assessor's office and the rest will be put towards the addition. She is awaiting the check from TOIRMA.

## Township of Hampshire Minutes (Cont'd)

Trustee Becker was in attendance at the meeting at 7:08pm.

### 6) Old Business.

Ratification of Approval of Excess Equipment. A motion was made by Trustee Becker to approve the ratification of the approval of excess equipment. Trustee Drendel seconded the motion and it was approved unanimously by all those present. The excess equipment included: 2 desks, 3 file cabinets, 3 office chairs, 2 copiers, and 1 scanner.

### 7) New Business.

Special Meeting Date to Open Bids. A motion was made by Trustee Gustafson to set the special meeting date to open bids for March 8, 2023 at 7pm. Trustee Paddock seconded the motion and it was approved unanimously by all those present.

8) Correspondence. Supervisor Remakel reported that there were thank you notes from the Salvation Army, the Food Pantry, and the Hampshire/Burlington Senior Group, thanking us for our donations to them.

9) Board of Trustee Comments. Discussion was had in regards to the Cemetery Donation policy.

### 10) Hampshire Township Development.

Parking Lot Addition Update. Down payments on multiple parts of the garage build are being sent out this month and are on the warrant list. Supervisor Remakel and Highway Commissioner Walker met with the Village to proceed with the permitting process. The Fire Dept is in support of waving the sprinkler and letting us use an alarm system in the new garage. Ms. Remakel is following up with a few items that will need to be submitted with the new permit request.

Re-bidding of the Addition. Supervisor Remakel reported that there were 7 companies that attended the pre-bit meeting. She reported in speaking with a representative from Linden group, she was told that the larger construction companies are not interested in the project due to the smaller scope of work.

5-10 Year Goals. This will wait until the addition is finalized.

11) Approval of Current Bills. Invoices for the Road Fund and Town Fund were reviewed and audited by all Trustees present. A motion was made by Trustee Paddock to pay the February bills. Trustee Gustafson seconded the motion and it was approved unanimously. (Warrants and signatures are attached hereto). A roll call vote was taken.

Trustee Becker Aye Trustee Gustafson Aye Trustee Paddock Aye Trustee Drendel Aye  
Supervisor Remakel Aye

12) Closed Session. A motion was made by Trustee Gustafson to move into closed session for reviewing and releasing closed minutes. Trustee Paddock seconded the motion and it was approved unanimously by all those present. Highway Commissioner and Assessor Penkaty left the meeting. The Board went into closed session at 7:36 pm.

The Board came back into open session at 7:39 pm.

Approval to take action from closed session: The Board reviewed all the closed minutes. A motion was made by Trustee Becker to approve the release of the February 8, 2022 and April 12, 2022 closed minutes. Trustee Drendel seconded the motion and it was approved unanimously by all those present.

# **Township of Hampshire**



County Of Kane

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## **Minutes**

February 14, 2023

13) There being no further business, a motion was made by Trustee Gustafson to adjourn the meeting. The motion was seconded by Trustee Paddock, and then carried unanimously. The meeting closed at 7:55 p.m.

Approved on:

Respectfully Submitted:

Lori Marwig  
Township Clerk