

## PUBLIC MEETING OF THE VERNON FIRE DISTRICT BOARD MINUTES

December 4, 2018 at 7:00 pm at the Vernon Fire Station, Vernon, AZ 85940

1. **CALL TO ORDER:** Time: 7:00pm
2. **ROLL CALL:** Steve Miller, Sara King, Steve Coombs present via telephone. John Vehar and Mike Maher present.
3. **PLEDGE OF ALLEGIANCE & PRAYER:**
4. **RECOGNITION OF GUESTS:**
5. **CALL TO THE PUBLIC:** No comment
6. **REPORTS AND CORRESPONDENCE:** None
7. **CONSENT AGENDA**
  - A. **BAI-120418-001** Approval of November 27, 2018 Board Meeting minutes – Sara King asked that the meeting minutes be pulled from the consent agenda for correction. BAI-112718 is not clear and looks like all five board members abstained. This needs correction for clarity. Chair asked if the Board could approve with correction. Steve Miller motioned to approve minutes with corrections to the above item. Sara King 2<sup>nd</sup>. Unanimous vote.

### 8. BUSINESS

- A. **BAI-120418-002** - Discussion and selection of the Board Chair. Steve Miller motioned to elect Steve Coombs for the new term as Vernon Fire Board Chair. Sara King 2<sup>nd</sup>. Vote: Unanimous
  - B. **BAI-120418-003**- Discussion and selection of Clerk for Vernon Fire Board – Mike Maher nominated John Vehar to be the new clerk of the Vernon Fire District – Sara King motioned to have John Vehar as new Clerk. Steve Miller 2<sup>nd</sup>. Vote: Unanimous
  - C. **BAI-120418-004** Motion to acknowledge that Steve Miller is the carryover Board member and shall serve until the replacement member is appointed. Mike Maher motioned to keep Steve Miller as Board member until new appointee selected. John Vehar 2<sup>nd</sup>. Vote: John Vehar, Mike Maher, Sara King, and Steve Coombs YES. Steve Miller abstained. Four yes. Vote Carried
  - D. **BAI-120418-005** Motion to accept already received notices and to extend the period for new notices of individuals who want to be included in the appointment process for Board member. The deadline will be January 28, 2018. Notices may be received by letter, or email, which may include resume and any pertinent information as to why they should be appointed. Administration shall advertise the open position on the district website, in the community, and at least two times in the White Mountain independent. Steve Miller motioned to proceed with this process. Mike Maher 2<sup>nd</sup>. Vote: Unanimous
  - E. **BAI-120418-006** Discussion of AFDA Conference. Steve Coombs found the conference very enlightening when he attended and wants our new Board to glean as much as they can from this event. Steve Miller agreed with this but said he does not feel he should go since he is only temporary at this point. Sara King also stated that she is not going in order to save the Fire District money for others to go.
  - F. **BAI-120418** – Discussion of Day and Times for future Board Meetings – The 4<sup>th</sup> Tuesday of each month has been set for regular meetings of the Board. There was discussion of an earlier meeting time for the Board members and either 10 am, 4pm, or 5pm. Steve Miller reminded the Board that the public may often not be able to come earlier than around 5pm and suggested that they reach out to other Fire Boards to see what time works for them. Chief commented that most Fire Districts have successfully had meetings at 4pm and these seem to work well. If there is a special need for a large public event, the time can be changed as we do during budget time. Administration would like the meeting to start no earlier than 4pm due to office hours. After comments were made it was agreed upon to have meetings start at 4pm. The January 29<sup>th</sup> the meeting will be at 4pm. The process of selection of Board Member in January also. February 23<sup>rd</sup> at 10am for interviews based on applicants and regular meeting after interviews TBD but will try for 1pm. There was some concern about applicants not making the arranged time slots. Mike Maher stated that if people are interested they will come at the scheduled time.
9. **FUTURE AGENDA ITEMS-** Audit report in February. Procedure for selection and meeting time changes if necessary. Financial report will be sent out later this month for approval. Discussion of AFDA Conference
  10. **ADJOURNMENT:** Motion to adjourn made by Steve Miller, 2<sup>nd</sup> by Mike Maher. Vote: Unanimous "Yes". Time: 7:49pm