

**TRINITY COUNTY FAIR ASSOCIATION
BOARD OF DIRECTORS' MEETING**

Trinity County Fair
Fair Boardroom – 6000 Hwy 3
Hayfork, CA 96041
Thursday, May 17, 2018
7pm – Open Session

Board of Directors

Dennis Rourke, President	Sharon Eggleston, Vice President
Wallace Brinkley, Director	Chuck Sauer, Director
Billie Miller, Nominating Chair	Carol Hickman, Director
Adam Dummer, Director	Dennis Anderson, Director
Adrien Keys, Director	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or prior to the discussion by the Fair Board of any item listed on the agenda.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Dennis Rourke at 7:02 PM

2. ROLL CALL – DETERMINATION OF A QUORUM

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

Directors Rourke, Eggleston, Anderson, Brinkley, Keys, Hickman, Dummer and Sauer were all present. Director Miller was absent. Director Brinkley moved to excuse Director Miller’s absence, seconded by Director Keys, motion carried unanimously.

3. INTRODUCTION OF GUESTS / STAFF

Donna Grisham, Norma Jean Dearman, Charles Colburn, Sandy Bechtold, Mary Beth Brinkley, Karen Leadbetter, Robin Dummer, Cindy Blackburn, Benjamin Ehler AND Sue Erenberger were present.

4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

No comments from association members or the public.

5. CONSENT AGENDA & MINUTES

a APPROVE May 17, 2018 AGENDA and April 19, 2018 MEETING MINUTES

Director Sauer moved to approve the May 17, 2018 agenda and the April 19, 2018 meeting minutes, seconded by Director Anderson, motion carried unanimously.

6. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION

No closed session.

7. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT

Not applicable.

8. APPROVE APRIL 2018 FINANCIAL REPORTS

Director Anderson said that the fairs total revenue for April was just over \$8,000 and the expenses for the same period was \$11,000 which had a \$3,000 shortfall but this is the slow time for us. The year to date numbers look a bit better with 71,727.00 in total revenue and our expenses are 66,230.00. Best of all, the Balance Sheet balanced.

Director Brinkley moved to approve the April 2018 financials, seconded by Director Dummer, motion carried unanimously.

9. INFORMATIONAL – VACATION/SICK LEAVE BALANCES REPORT FOR MARCH 2018

No comments.

10. CEO'S REPORT

We just had a mini fire camp for the Forest Service a few weeks ago. The camp brought in a little over \$9,000 and they used the showers for an additional \$890 for 89 showers.

We had a yard sale during the weekend of May 5th. We sold some bulky older farm equipment that we do not need any more as well as other small stuff gathered from around the grounds. In all, we made over \$1600. Included in that total is \$172 in raffle ticket sales. We had a good weekend and made a little money for the fair at the same time.

We have a bit of a safety issue on our hands at the fairgrounds as 7 of our oak trees are in danger of falling. I have already received a bid from Watkins Tree Service which came out to about \$4900. I am also waiting for an additional bid from A-1 Tree Service. All 7 of these oaks must come down before the fair. It just isn't safe to have them on the grounds. The tree in the worst shape is the located next to the panning booth area right off the midway. Watkins Tree Service rated it a 9 on a scale of 1-10 (10 being the highest). Discussion ensued. I am in the process of looking into a rapid response grant to see if we qualify. Director Sauer asked if we could plant something else that is fast growing in those same spots in hopes of reproducing the same shade. Mike replied yes, we will absolutely do that. I will work with the tree service to recommend some fast-growing trees and options for each location. Discussion ensued. Cindy Blackburn mentioned the possibility of asking people and organizations to adopt or sponsor the new trees we place to help off-set the cost as well as drive awareness to the removal of the trees. Discussion ensued.

The deferred maintenance projects are behind schedule throughout the entire state. We did receive an extension for our deferred maintenance projects but even that deadline will be hard to hit. Contractors are tough to get up here.

The south camp ground is being worked on as we speak. We are trenching right now, and Don Mulvey has been very generous in donating his time to help us. Discussion ensued.

We put together a gift basket to be auctioned off for the 2018 KIXE Wine & Cheese Auction. Our basket sold for \$180 which obviously went to KIXE, but we did get the media coverage of them showing the gift basket on TV.

We donated ride wristbands and fair tickets, Timberjack Lodge donated a free night stay in a double room, Worley Goat Cheese donated some great cheeses and One Maple Winery donated a few bottles of wine. Hopefully that generated some good publicity for us all.

Mike read an e-mail regarding Prop 68 which is on the June 2018 ballot aloud. In prop 68, Governor Brown has included **3.6 million to be divvied up among state fairs and up to 18 million in total new funding for state fairs.**

11. STANDING COMMITTEES

- a. **EXECUTIVE COMMITTEE:** Dennis Rourke (Chairman), Sharon Eggleston, and Finance Committee Chair
Nothing to report.
- b. **FINANCE COMMITTEE:** Dennis Anderson (Chairman), Carol Hickman
Nothing to report.
- c. **NOMINATING COMMITTEE:** Billie Miller (Chairman), Chuck Sauer
Nothing to report.
- d. **JR. LIVESTOCK COMMITTEE:** Laura Taylor (Chairman), Wallace Brinkley
Nothing to report.

12. AD HOC COMMITTEES

- a. **POLICY & BY-LAWS COMMITTEE:** Sharon Eggleston (Chairman), Adrien Keys
Nothing to report.

13. CORRESPONDENCE

- a. Letter from Ed De Lisle

14. OLD BUSINESS

Nothing for this meeting.

15. NEW BUSINESS

- a. **APPROVAL OF NEW AGREEMENTS AND CONTRACTS**

EVENT RENTAL AGREEMENTS	FAIR VENDOR AGREEMENTS (2018)
RA18-22e USFS – All hands meeting	COM18-16 Sim Tse Boutique (Fair Booth)
RA18-23e Mountain Valley USD (Etiquette Dinner)	COM18-17 NCRD of Child Support Services (Fair)
RA18-24e Mountain Valley USD (Drama Class Practice)	COM18-19 Corban Hadden (Fair Booth)
	COM18-20 Trinity County Patriots
ENTERTAINMENT AGREEMENTS	
EN18-07 Merit Parcel (Fair Entertainment)	

Director Brinkley moved to approve the new agreements and contracts, seconded by Director Keys, motioned carried unanimously.

DIRECTORS' REPORTS

Billie – *Not present*

Adam – *Nothing to report*

Chuck – *We had a great couple of events last weekend. Sunshine Garden's customer appreciate was a fun time and the Growing wild party was great. Feed Store is this weekend...*

Carol – *Nothing to report.*

Sharon – *My youngest son is in town and he is getting ready to head to Japan for the next 3 years.*

Dennis R – *I am enjoying retirement.*

Wallace – *My son Ben signed up for another 2 years in the Army*

Dennis A – *Tomorrow we are having our monthly senior lunch meeting in Southern Trinity. For any of you who might want to attend, their monthly meetings are the Friday following fair's meeting.*

Adrien – *Rotary is planning on doing some upgrades to the Rotary booth. Director Keys also mentioned that he will be taking over cooking the food at this year's fair.*

16. ADJOURNED

Adjourned by Dennis Rourke at 7:41 pm

Submitted By:

Mike Fillette, CEO

Dennis Rourke, TCFA President