

BELBROUGHTON and FAIRFIELD PARISH COUNCIL
(BROMSGROVE DISTRICT)

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Dear Parish Councillor,

9th May 2018

You are summoned to attend the Annual Meeting of the Council to be held on **Monday 14th May 2018** in **The Jubilee Room Belbroughton Recreation Centre** starting at **7.30 p.m.** An agenda is set out below.

Yours sincerely

John Farrell

AGENDA

1. Election of Chairman and Chairman's Declaration of Acceptance of Office.

2. Election of Vice Chairman and Declaration of Acceptance of Office.

3. Apologies: – Council to receive apologies and approve the reason for absence.

Meeting to adjourn for an 'Open Surgery' for up to 15 minutes to enable residents to discuss any issues with their councillors and identify matters of concern relating to the agenda.

4. Re-Open the meeting - Members Declarations of Interest:

To declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Member's Register of Interests).

To declare any Other Disclosable Interests (ODI) in items on the agenda and their nature. Councillors who have declared a DPI or ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the clerk in advance of the meeting.

5. Dispensations:

To consider any request for dispensation from a member who may have a DPI or ODI to allow them to stay/speak/vote in the meeting during consideration of the item.

6. Minutes. Consider for approval the minutes of the meeting held 9th April 2018.

7. Reports - for information:

- Former Council Chairman's report.
- Planning Committee meeting on 16th April 2018.
- Finance Committee meeting 16th April 2018.
- Clerks report on items not otherwise on the agenda.
- County and District Councillors

8. Meetings 2018:

To consider the meetings schedule and venues for the remainder of 2018.

9. Parish Council Governance

To review and consider adoption for the council year of:-

Council's Standing Orders, Scheme of Delegation, Code of Conduct, Financial Regulations, Complaints Procedures, Freedom of Information Policy, Press and Media Policy, Filming and Recording Procedures, and Data Protection Policy (G.D.P.R.).

10. Membership of Committees, Working Groups and, appointment of members to outside bodies

a. To agree membership of the Finance, Planning and Agricultural Holdings Committees.

b. To agree membership of the 'Working Groups'.

c. To nominate representatives to outside bodies.

11. Council Action Plan

To consider the adoption of the Action Plan

12. Tidy Villages

a. To consider a review of the parish area to prioritise areas requiring attention.

b. To consider a 'litter pick' for the centre of Belbroughton.

13. State of Roads

To consider actions required from W.C.C. for repairs to highways.

14. Fairfield Recreation Ground

To consider the erection of 'dog fouling' warning signs.

15. Woodgate Way Belbroughton.

To consider a request to W.C.C. for changed signage.

16. Sylvester's Corner Belbroughton

a. To consider improvements to the site.

b. To consider a request from the First World War Centenary Working Group for the placement of a temporary memorial on the site.

17. Clerk Salary

To note the National Association of Local Council's pay increase from 1st April 2018 of 2% for employees.

18. Councillors' Items

Parish Councillors to report other items of information and to raise any items for a future agenda.