**WORKSESSION MEETING**

APRIL 18, 2019

# The Board of Trustees held the Worksession Meeting of April 18, 2019 at the Village Municipal Building, 167 North Main Street, Liberty New York.

Mayor Ronald Stabak opened the meeting with the Pledge of Allegiance.

**PRESENT:** Mayor Ronald Stabak,Deputy Mayor/Trustee Robert Mir, Trustee Joan Stoddard and Trustee Daniel Wright. Also Present: Judy Zurawski, Clerk/Treasurer.

**ABSENT:**  Trustee Victoria Ferguson and Gary Silver, Attorney for the Village

**ALSO** Police Chief Scott Kinne and James Gordon

**PRESENT:**

**APPROVAL** Motion by Trustee Wright, seconded by Trustee Stoddard and unanimously

**OF** carried approving the following minutes:

**MINUTES:**

 ORGANIZATIONAL MEETING - APRIL 1, 2019

Motion by Trustee Mir, seconded by Trustee Wright and unanimously carried approving the following minutes:

 REGULAR MEETING – APRIL 4, 2019

Motion by Trustee Stoddard, seconded by Trustee Mir and unanimously carried approving the following minutes:

 PUBLIC HEARING – APRIL 10, 2019 RE: BUDGET

**CORRES-** Mayor Stabak said the correspondence for this meeting is available in

**PONDENCE**:the Clerk’s Office

 Incoming

* Letter from TOL Re: Justice Court Accommodations 3.29.19

**TABLED UPDATE ON CDBG LOANS**

**BUSINESS:**

 Dustin Pritzert (V.I.P. Fitness) has not brought his loan up to date.

**LIBERTY CENTRAL SCHOOL DISTRICT – SURVEY OF SEWER LINES**

Mayor Stabak said he received an e-mail from Tony Sicialiano stating he would be starting the survey last week. He said at this point he is not sure if it has been completed.

**UPDATE ON DOVE TRAIL AGREEMENT AND ARTIST**

Mayor Stabak said the Kim Simons (artist) has completed the painting of the Dove and Daniel Thalmann of Thalmann’s Garage has sealed the statue.

He also stated he has discussed the concrete pad with Peter Parks (D.P.W.) and Ken Hessinger (Water Dept.) who will pour the pad and get it anchored.

On Wednesday, April 24th Mayor Stabak and Judy Zurawski will meet with Diana from Sullivan Renaissance who will give landscaping advice for around the base.

**UPDATE ON MCMANUS & ASSOCIATES – SULLIVAN RESORTS, LLC AKA GROSSINGER RESORT**

Mayor Stabak said there were no updates to report and at this point this can be removed from the agenda.

**NEW CONSIDER PUBLIC HEARING RE: CDBG PROGRAM**

**BUSINESS:**

 Motion by Trustee Stoddard, seconded by Trustee Wright and unanimously carried to hold a Public Hearing on Thursday, May 16, 2019 at 6:45 p.m. at the Village Municipal Building for the purpose of hearing public comments on the Village’s community development needs, and to discuss the possible submission of one or more Community Development Block (CDBG) applications for the 2019 program year.

 **CONSIDER AGREEMENT WITH BLAUER ASSOICATES RE: 2019 FUNDING APPLICATION - CDBG**

**RESOL. #** Motion by Trustee Stoddard, seconded by Trustee Wright and unanimously

**49-2019:** carried approving Resolution #49-2019.

 WHEREAS, The Village of Liberty Board of Trustees approves the Consolidated Funding Application (CFA) process for the 2019 OCR Small Cities Grant;

 WHEREAS, the Village Board approves the agreement with Blauer Associates for the application preparation;

 WHEREAS, the application fee will be $1.00 (due to the fact that the Village did not win the 2018 funding application);

 NOW, THEREFORE BE IT RESOLVED, the Village Board authorizes Mayor Stabak to execute the Agreement for Preparation of the Small Cities Block Grant Application between the Village of Liberty and Mark Blauer, dba Blauer Associates.

 **CONSIDER TAX INSTALLMENT AGREEMENT/DEED EXECUTION – 101- 1-9**

**RESOL.#** Motion by Trustee Wright, seconded by Trustee Stoddard and unanimously

**50-2019:** carried approving Resolution #50-2019

WHEREAS, the Board of Trustees of the Village of Liberty approves the tax installment entered into on February 14, 2019 with Guiseppe Maninno for Tax Map 101-1-9;

WHEREAS, the Board of Trustees of the Village of Liberty authorizes Mayor Stabak to execute the deed in preparation of the transfer of parcel 101-1-9;

NOW, THEREFORE BE IT RESOLVED, once executed, the deed will be filed with the Sullivan County Clerk’s Office.

 **CONSIDER ADOPTION OF 2019-2020 VILLAGE BUDGET**

**RESOL.#** Motion by Trustee Mir, seconded by Trustee Stoddard and unanimously

**51-2019:** carried approving Resolution #51-2019.

**WHEREAS,** the tentative budget for the year 6/1/19 to 5/31/20 has been duly presented to the Board by the Budget Officer and a duly advertised Public Hearing has been held thereon,

**RESOLVED,** pursuant to Section 5-508 (4) of the Village Law that said tentative budget, as changed, altered and revised, be and hereby is adopted as the budget of the Village of Liberty for the year 6/1/19 – 5/31/20.

 GENERAL BUDGET - $4,179,684.00

 WATER BUDGET - $1,077,090.00

 SEWER BUDGET - $ 1,215,987.00

#  SANITATION BUDGET - $ 994,675.00

#

 TAX RATE - $22.86 PER THOUSAND

 WATER RATE - $ 7.30 – INSIDE

 $12.95 – OUTSIDE

 SEWER RATE - $ 8.22 – INSIDE/OUTSIDE

 $12.84 - OUTSIDE

 SANITATION RATE BASED ON CLASS

 $308.00 – RESIDENTIAL

 $616.00 - TWO FAMILY

 $925.00 – THREE FAMILY

 $648.00 - SMALL COMMERCIAL

 (NO DUMPSTER)

 $1540.00 - DUMPSTER

THE MOTION WAS PUT TO VOTE, WHICH RESULTED AS FOLLOWS:

 MAYOR STABAK - YES

 TRUSTEE MIR - YES

 TRUSTEE STODDARD - YES

 TRUSTEE WRIGHT - YES

 TRUSTEE FERGUSON - ABSENT

 **CONSIDER SEWER CREDIT #5-4510/GOZZA**

 Motion by Trustee Wright, seconded by Trustee Stoddard and unanimously carried approving the sewer credit for Christine Gozza – Account #5-4510 in the amount of $732.06 (92,200 gallons). This credit is the result of a leak due to frozen pipes over the winter that her tenant did not inform her about.

 Water Supervisor Ken Hessinger verified and signed off on the credit.

 **CONSIDER SANITATION FEES FOR LAND BANK PROPERTIES**

**RESOL. #** Motion by Trustee Stoddard, seconded by Trustee Wright and unanimously **52-2019:** carried approving Resolution #52-2019:

 **WHEREAS,** the following properties that are owned by the Land Bank will be subject to the following opt out Sanitation Fees for the 2019-20 Village of Liberty Tax Bill:

 109-2-14 11 Balsam Drive $158

 112-4-30 5 Orchard Street $788

 115-1-30 237 South Main St $158

 106-3-9 48 Yaun Avenue $158

 108-3-3 112 Academy St $315

 108-6-20 47 School Street $315

 115-1-3 233 South Main St. $158

 114-3-11 220 South Main St. $315

 108-6-23 35 School Street $158

 109-1-11 8 Balsam Drive $158

 114-2-24 93 Wierk Avenue $158

 114-3-14 4 Hill Street $473

 104-2-24.1 184 Sprague Avenue $315

 **NOW, THEREFORE BE IT RESOLVED** that the above listed fees will be included in the 2019-20 Village of Liberty Tax Bill.

 **POLICE CHIEF SCOTT KINNE**

 Police Chief Scott Kinne addressed the Board on the following issues:

* Discussed the possibility of updated the local law involving tow trucks to include a radius outside the Village. He said there is only one Tow Company in the Village now and they are considering shutting down on Friday nights and Saturdays due to religious beliefs. He also said it is time to review the fee that everyone pays for a license, which is currently $200 per year.
* Said Gary Siegel of CD Trips was looking for extended parking for a trip he is running from August 5 – August 15th.

 The Board suggested that he talk to the School for extended parking and day trips should park on the upper level.

* Discussed the Lock Box procedure he will use for water bill drop off
* Said the Rotary is interested in partnering with the Village of Liberty, Town of Liberty and the Liberty School for a shredding day. They would put a shredding machine in a municipal parking lot.
* Discussed the possibility of raising the rate of pay for part time dispatchers. He said it is very hard to find people to work on the current pay scale.

 **CONSIDER RATES OF PAY FOR PART TIME DISPATCHERS**

 Motion by Trustee Mir, seconded by Trustee Wright and unanimously carried approving the following rates for pay for part time dispatchers:

 STARTING PAY - $15.00 PER HOUR

 GREG BREWER - $20.00 PER HOUR

 -employee #118

 MARISSA BENTON - $17.00 PER HOUR

-employee #121

 BREANN JONES - $17.00 PER HOUR

 -employee #107

 These hourly rates will take effect June 1, 2019.

**APPROVAL** Motion by Trustee Stoddard, seconded by Trustee Wright and unanimously

**OF BILLS** carried approving Voucher #24-841 to Voucher #24-935 in the amount

**FOR PYMT:**of $216,898.84.

 DA ACCOUNT

 Motion by Trustee Stoddard, seconded by Trustee Wright and unanimously carried approving the following DA Account Bills for Payment:

 Street Cop Training - $199.00

**ADJOURN:** Motion by Trustee Wright, seconded by Trustee Stoddard and unanimously carried to adjourn the meeting.

 **THE MEETING WAS ADJOURNED AT 8:05 P.M.**

 **RESPECTFULLY SUBMITTED,**

 **JUDY H. ZURAWSKI**

 **CLERK-TREASURER**

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