

**CITY OF SHEPHERD  
BOARD OF ALDERMEN  
Regular Called Meeting  
28 N. Liberty, Shepherd City Council Chambers  
Monday, July 11, 2022, 6:30 PM  
OFFICIAL MINUTES**

**Regular Called Meeting:**

**Members Present:** Mark Porter, Curtis Ainsworth, Hayden Irwin, Yvonne Cones

**Members Absent:** Charles Minton, Ray Marrs,

**City Staff Present:** City Secretary Debra Hagler, Larry Foerster

**Others Present:** Issa Chafic, Crystal, Shawna & Johnathan, Eva Hernandez, Jed, Sue Ellen & LaShonda, Jared Oliver

**CALLED TO ORDER /INVOCATION**

Mark Porter called the meeting to order. Curtis Ainsworth led in prayer. The pledges were recited.

**PUBLIC INPUT:**

None

**PUBLIC INPUT FOR ITEMS NOT LISTED ON AGENDA: NONE**

None

**REPORTS:**

**Headley** submitted a written report. He announced that he would be attending a taser training session. He said that with this training they could update policy to be able to respond with a less lethal option.

Deputy Headley introduced Officer Jared Oliver from the special operations division of the San Jacinto County Sheriff Office. Drug intervention and extra visibility are services he is providing the city in the line of duties. His objective is to be responsive and proactive.

**OLD BUSINESS**

**NEW BUSINESS**

**Discuss and take action on road maintenance request from Shantal at 2400 E. Beverly.**

Hayden Irwin made a motion to table this item to get a cost estimate for the project. Curtis Ainsworth seconded, and the motion passed with a unanimous vote.

**Discuss and take action on request from LaShonda Carr to grant a Manufactured Home Variance for 200 Burrell.**

Yvonne Cones made a motion to grant this request. Hayden Irwin seconded the motion and the motion passed with a unanimous vote. Ms. Carr has a 1-acre tract of land. The Home is a 1999. She provided pictures and details of the home for council's consideration.

**Discuss and take action on request from Eva Hernandez to grant a Manufactured Home Variance for 500 Beverly.**

Yvonne Cones made a motion to grant this request. Curtis Ainsworth seconded, and the motion passed with a unanimous vote. This is a 2004 Remodeled home. She provided pictures for the council's consideration.

**Discuss and take action to approve an RV Park on N. Byrd based on feasibility study performed by Goodwin Lasiter.**

Mark Porter made a motion to table this item. Curtis Ainsworth seconded, and the motion passed with a unanimous vote. The council had some questions, and the representatives of this project were unavailable to attend the meeting. The City's Ordinance stated only 16 sites per acre and this development exceeds this.

**Discussion with Jed Morris from Goodwin Lasiter regarding an increase to the City's water capacity.**

Mark Porter made a motion to table this item and set it for a workshop at the next meeting. Yvonne Cones seconded, and the motion passed with a unanimous vote. Jed explained that the City is at 83% of the water well's capacity according to TCEQ formulas. He explained that at 85% of the water well capacity TCEQ will require we drill another well. If the RV

Park is approved, it will show the city at 89% capacity. Jed instructed the council that the city will need about a 3-acre tract of land to avoid having to obtain sanitary control easements. He stated step one is to find a site. Step two will be to test the site to determine if it has sufficient water. Jed ended by imploring the council to stand firm on the ordinances that are in place. The Council agreed that they desire to have a workshop to fully discuss this.

**Discuss and take action to extend water line to 6650 Hwy 59 S for Issa Chafic.**

Mark Porter made a motion to move forward with this water line extension subject to the TXDOT permits. Hayden Irwin seconded, and the motion passed unanimously. Mr. Chafic offered to help with the digging.

**Discuss and take action to extend water line to 4351 Hwy 59 N.**

Mark Porter made a motion to deny this at this time. Curtis Ainsworth seconded, and the motion passed unanimously. The council ask that this item be put back on the next agenda. Jamie provided information that this would be approximately a 1-mile extension and that it would have to be a 6 in pipe. He estimated the cost to be around \$79,000.00

**Discuss and take action to adopt Ordinance #337-AUTHORIZING THE CITY'S PARTICIPATION IN THE SUSPENSION OF THE ENTERGY TEXAS RATE INCREASE**

Mark Porter made a motion adopt this Ordinance to deny the rate increase. Curtis Ainsworth seconded, and the motion passed unanimously.

**Discuss and take action to approve the EDC Budget Amendment request to use \$50,000.00 of Fund Balance to develop an asphalt parking lot for the Shepherd Community Center.**

Mark Porter made a motion to allow the EDC to amend the budget for this project. Yvonne Cones seconded, and the motion passed with a unanimous vote.

**Discuss and take action to hire Lisa Tice as a full time Utility and Permit Clerk.**

Yvonne Cones made a motion to hire Lisa Tice full time. Curtis Ainsworth seconded, and the motion passed unanimously.

**Minutes:**

Yvonne Cones made a motion to accept the minutes as presented. Mark Porter seconded, and the motion passed with a unanimous vote.

**Payment of the Bills:**

Curtis Ainsworth made a motion to pay the bills. Mark Porter seconded, and the motion passed with a unanimous vote.

**ANNOUNCEMENTS**

**ADJOURNMENT: 8:06pm**

Yvonne Cones made a motion to adjourn, and Mark Porter seconded. The motions passed with a unanimous vote.

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Charles Minton, Mayor  
Prepared by City Secretary, Debra Hagler