

**JUPITER INLET COLONY  
REGULAR COMMISSION MEETING**  
Via Zoom Only

Meeting ID 585 628 8134

**03.08.2021**

**7:00 PM**

**MINUTES**

Call to Order 7:00 PM, Pledge of Allegiance, Roll Call.

Roll call for the record (via Zoom):

Mayor Daniel Comerford	Chief of Police John Pruitt
Vice-Mayor Milton Block	Town Attorney William P. Doney
Commissioner Michael Armato	Town Administrator Kevin Lucas
Commissioner Richard Busto	Town Clerk Jude M. Goudreau
Commissioner Cindy Keim	

Others in attendance: Approximately 17 members of the community via Zoom.

1. Public Comments: None
2. Vote: to approve Consent Agenda
  - a. February 2021 General Operating Fund Budget Report and Financial Statements
  - b. Minutes from February 8, 2021, Regular Commission Meeting.
  - c. Cash Flow Report- Vice-Mayor

Motion: Vice Mayor Block made a motion to approve the Consent Agenda.

Second: Commissioner Keim seconded the motion.

Motion passed 5-0.

3. Commission/Staff Reports
  - a. Town Administrator- Mr. Lucas reminded everyone of the rules of public meetings. Three minutes per person, one turn per topic.
  - b. Chief of Police- Chief Pruitt reminded residents to never give their personal information out to anyone; he said recently there is a new Amazon Scam where people receive an email saying their payment method for Amazon has expired or failed and click on the link to update it, which is a scam.
  - c. Code Enforcement- Mayor Comerford said Officer Folbrecht issued seven stop-work orders, responded to sixteen complaints, and found one company working without a Business Tax Receipt. Total Fines/Fees Collected is \$3227.07
  - d. Town Attorney –No Report
  - e. Commissioners: Commissioner Keim said she would like to revisit the sign issues. She said that the Town of Jupiter Island passed an Ordinance, and it has worked for them. Mayor Comerford told her to contact Town Attorney Doney, and he will research their Ordinance.
  - f. Vice-Mayor: No Report

- g. Mayor Comerford- the Mayor announced there will be a Zoom only Organizational Meeting on March 22, 2021, to appoint a Vice-Mayor, Building and Zoning Committee Members, Social Committee Members, and swear in the new Commissioner, Lisa Hines Group 3, Richard Busto Group 5, and Mayor Comerford Group 1. The April 12, 2021, and May 10, 2021, Commission and LPA Meetings will be held in person at the Beach Club. Vice Mayor Block and Mayor Comerford will meet with Peter Dewitt and Bob Swithers from the Bureau of Land Management (BLM) to follow up on the complaints and problems that exist at JILONA. Chief Pruitt also commented that the BLM has temporarily placed a Federal Agent at the JILONA property starting this weekend, and working Friday through Tuesday monitoring and trying to correct the ongoing issues. The BLM is considering making this a full-time position. Mayor Comerford has met with Engineers and will again meet with Engineers regarding the redesign of the North Walkway.
4. Proclamation: Honoring Mayor Abby Brennan, Village of Tequesta.  
Mayor Comerford read the Proclamation and said that he and Vice Mayor Block will attend the Village of Tequesta Town Meeting on Thursday night to present it to Mayor Brennan. Commissioner Armato and Commissioner Busto both thank Mayor Brennan for years of hard work and friendship.

Vice Mayor Block made a motion to approve the Mayor's signature on the Proclamation.  
Commissioner Busto seconded the motion. Motion passed 5-0.
5. Vote: Resolution number 2021-02. Mayor Comerford read the short title condemning Anti-Semitism, and gave a brief overview for supporting the Resolution, along with 200 other towns that already have passed resolutions showing their support.

Vice Mayor Block made a motion to approve the Resolution. Commissioner Busto seconded the motion. Motion passed 5-0.
6. Discussion: Town Attorney- Memorandum.  
At the Mayor's request, Attorney Doney sent out a Memorandum to Town Commissioners reviewing; Powers, Duties, and Authority Sunshine Laws, Records Laws, Ethics, and Voting. Mr. Doney said the Town Charter is not very descriptive and has outlined the Commissioners' duties and responsibilities. Mr. Doney gave a brief explanation of the Memorandum. There was a brief discussion regarding the Commissioners roles in the community. Vice Mayor Block said the Town Commissioners have always held a modest role and have never used their positions for personal agendas. Lisa Hines asked what a Commissioner should do when approached by residents. Attorney Doney encourages Commissioners to contact him with ethical questions. Shelly Boyce of Ocean Drive commented that Commissioners are also homeowners and should be given respect as such.
7. Discussion: Street Signs- Mayor Comerford said sign designs were put on our website for the second time, and residents emailed their choices to the Chief. The Mayor was disappointed that there were only five new votes. There was a lengthy discussion between the Commissioners regarding the options. By consensus, the Commissioners have decided to move forward with the choices made; white post /green signs/ white lettering. There were four toppers to choose from, and the top vote was for large pineapples on the top. Commissioner Busto said that due to poor response and participation, he suggests they vote on the signs tonight and move forward. Commissioner Armato echoed Commissioner Busto's suggestion. Commissioners decided on White Posts/Green signs/White lettering, and flat tops.

Vice Mayor Block made a motion to move forward with the purchases of the signs. Commissioner Armato seconded the motion. Motion passed 5-0.

- 8. Discussion: LEED Certification. Mayor Comerford provided a brief overview of the LEED Certification and how it would help our Town. The Mayor said he would like to apply for a grant from Bank of America for the \$10,000.00 application fee, and if the Town does not receive the grant, he would like permission to move forward with the Application fees of \$2200.00 and then an additional \$8800.00 for review of our final review for certification.

Vice Mayor Block made a motion to approve moving forward with the LEED Application. Commissioner Busto seconded the motion. Motion passed 5-0.

- 9. Discussion: Leased Vehicles. Mayor Comerford presented Commissioners with a recent survey conducted of surrounding towns and cities in Palm Beach County. The survey conducted shows the Chief and Town Administrator positions at higher pay rates than ours, and that out of the responding towns and cities, all Chiefs of Police and Town Administrators have either take-home vehicles or a vehicle allowance. Mayor Comerford would like to lease three new vehicles using the Surtax Money collected and not any taxpayer funds. At the end of the three-year lease, the vehicles would be returned and replaced. So far to date, the Town has collected approximately \$75,000.00 in Surtax Money to be used strictly for infrastructure only. Vice Mayor Block gave a brief explanation of the Surtax Fund and its use. Commissioner Busto questioned if the money could be saved instead of spending it on new vehicles. Commissioner Busto said in the 60 years we have been incorporated, we have never provided take-home vehicles for employees, and he would not vote for it. Commissioner Keim questioned how long we could roll the money over. Commissioner Keim is also against leasing new vehicles for employees. Commissioner Armato said that he is in favor of leasing two new vehicles as take home for staff, as they are using their personal vehicles and enduring wear and tear and maintenances expenses. By consensus, this item is continued for further research and to answer any questions the Commissioner have.

10. Wrap-up and Adjourn.

Motion: Vice Mayor Block made a motion to adjourn the meeting at 8:30 PM.  
Second: Commissioner Keim seconded the motion.  
Motion passed 5-0.

Approved by:

\_\_\_\_\_  
Mayor Daniel J. Comerford III

\_\_\_\_\_  
Date

\_\_\_\_\_  
Town Clerk Jude M. Goudreau

\_\_\_\_\_  
Date

STATE MANDATED STATEMENT

If a person decides to appeal any decision made by the board, agency, or Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Any person requiring a special accommodation at this meeting because of a disability or physical impairment should contact the Town prior to the meeting. Please contact the Town Administration Office, Administration Building, 50 Colony Road, Jupiter Inlet Colony, and FL 33469 - telephone 746-3787.