

**HAMPTON TOWNSHIP COMMITTEE
MINUTES
OCTOBER 28, 2014**

THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.

FLAG SALUTE: Led by Mayor P. Yetter at 7:01 P.M.

ROLL CALL: Present: Committeeman D. Coranoto, Committeeman T. Dooley, Committeeman D. Hansen, and Mayor P. Yetter. **Also Present:** Township Administrator E. Klose. **Absent:** Committeeman K. Gourlay

STATEMENT –Mayor P. Yetter stated that the meeting was being held in compliance with the provisions of P. L. 1975, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

CONSENT AGENDA –Mayor P. Yetter stated that all items with an Asterisk (*) are considered routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- **Minutes** – September 30, 2014

- **Correspondence**

1. Musco Operations and Maintenance Manual For Hampton Township – Warranty Date: August 8, 2014
2. New Jersey Legislature – Re: October 28th Elected Officials Meeting at 10:00 A.M. at the Andover Township Municipal Building
3. NJ League of Municipalities – Mayors Advisory Re: COAH
4. The New Jersey Planner – July/August 2014 Newsletter
5. County of Sussex – Minutes of Meeting Regarding the Testing of New County 9-1-1 System
6. Hampton Township School District – Re: December 16th Holiday Concert for the Senior Citizen Club
7. Hampton Township Planning Board – October 16, 2014 Agenda; August 21, 2014 Minutes
8. Sussex County Municipal Utilities Authority – Re: Proposed FY 2015 Rate Schedule
9. Atlantic Community Bankers Bank – Re: Stone Rows at Halsey Station
10. Hampton Township Board of Education – August 27, 2014 Regular Meeting Minutes
11. Sussex County Water Quality Management Policy Advisory Committee – May 8, 2014 and July 10, 2014 Minutes
12. Sussex County Agriculture Development Board – May 19, 2014 Minutes
13. Sussex County Planning Board June 16, 2014 Special Meeting Minutes; July 7, 2014 Meeting Minutes; September 8, 2014 Meeting Minutes
14. NJ League of Municipalities – 2013-3014 Legislative Session Bulletin
15. Clearview Lake Property Owners Association, Inc. – Re: 213 Highland Avenue

- **Reports**

1. Hampton Township Treasurer – September 30, 2014
2. Green Joint Court – Monthly Cashbook for September 2014
3. Hampton Township Construction Official – Permit Activity Report for September 2014

APPROVAL OF THE CONSENT AGENDA

Committeeman D. Coranoto requested that Correspondence #3 be removed from the Consent Agenda for further consideration.

A MOTION was made by Committeeman D. Coranoto and seconded by Committeeman T. Dooley, with all members present in favor, to approve the Consent Agenda as listed above with Correspondence #3 removed for further consideration.

Committeeman D. Coranoto noted the importance of tracking the progress of pending Third Round Rules for the Council on Affordable Housing (COAH). COAH recently voted on whether to adopt the new rules, but the vote was deadlocked. It is not clear how the deadlock will be resolved.

A MOTION was made by Committeeman D. Coranoto and seconded by Committeeman D. Hansen, with all members in favor, to accept Correspondence #3 as listed on the Consent Agenda.

ORDINANCES

INTRODUCTION AND FIRST READING

ORDINANCE #2014-08 AN ORDINANCE OF THE TOWNSHIP OF HAMPTON COUNTY OF SUSSEX, STATE OF NEW JERSEY TO AMEND THE TOWNSHIP CODE BY REPEALING CHAPTER 8, "COURT, JOINT MUNICIPAL" AND ADDING A NEW CHAPTER 8, "COURT, JOINT MUNICIPAL"

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley to introduce at first reading Ordinance #2014-08.

ROLL CALL VOTE: Committeeman Daniel Coranoto-yes, Committeeman Tim Dooley- yes, Committeeman David Hansen- yes, Mayor Philip Yetter- yes. Motion Carried.

NEW BUSINESS

WANTAGE TOWNSHIP – E-MAIL FROM JIM DOHERTY REGARDING A LUNCHEON FOR JUDGE CRAIG DANA'S RETIREMENT

The Township Committee reviewed an invitation from Wantage Township Administrator J. Doherty to attend a Retirement Luncheon on November 19, 2014 at 1:00 P.M. for Judge C. Dana, who has served as a Municipal Court Judge in Sussex County for over 40 years.

Committeeman D. Hansen and Committeeman T. Dooley regrettably declined the invitation due to scheduling conflicts. Committeeman D. Coranoto and Mayor P. Yetter stated they would like to attend.

Committeeman D. Coranoto suggested inviting Judge Dana to the Township Recognition Dinner in December. Committeeman T. Dooley suggested presenting him with a plaque.

A MOTION was made by Committeeman D. Coranoto and seconded by Committeeman T. Dooley, with all members present in favor, to invite Judge Craig Dana to the Hampton Township

Recognition Dinner and present him with a plaque acknowledging his years of service as the Joint Municipal Court Judge.

**HAMPTON TOWNSHIP FIRE AND RESCUE, INC.: RE: E-MAIL FROM
PRESIDENT VERA RUMSEY REGARDING BUILDING
IMPROVEMENTS TO FIREHOUSE #1**

In response to an email regarding the issue referenced above, Committeeman T. Dooley suggested scheduling a meeting with HTVFR Officials to discuss and confirm final plans for improvements to Fire Station #1.

GALLANT HOPE FARM – RE: FIREMEN’S PARADE

The Township Committee reviewed a letter addressed to Township Administrator E. Klose from the owner of Gallant Hope Farm, who reported that her horses were in a state of panic due to the noise created by the Sussex County Firemen’s Parade held on October 4, 2014 in Hampton Township.

In response, Hampton Township Fire & Rescue, Inc. officials sent a letter to Gallant Hope Farm explaining that the fire department went to great lengths to provide parade details to homeowners who were located along the parade route. Several letters were sent to homeowners well in advance of the parade in an attempt to afford these residents adequate time to prepare for the event.

HAMPTON TOWNSHIP FIRE AND RESCUE, INC – RE: FIREMEN’S PARADE

Township Committeeman D. Coranoto suggested adopting a proclamation commending Hampton Township Fire & Rescue, Inc. for organizing and hosting the 2014 Sussex County Firemen’s Parade, which took place in Hampton Township on October 4, 2014. The Township Committee all agreed that it was a successful event that was well received by the community.

A MOTION was made by Committeeman D. Coranoto and seconded by Mayor P. Yetter, with all members in favor, to adopt a Proclamation commending Hampton Township Fire & Rescue, Inc. for the excellent job they did organizing and hosting the 2014 Sussex County Firemen’s Parade; one copy will be maintained at the Hampton Township Municipal Building and one copy will be issued to Hampton Township Fire & Rescue, Inc.

**STILLWATER TOWNSHIP – REQUEST TO ALLOW CRANDON LAKES
CONTRACTOR IN STILLWATER TO OBTAIN SALT/GRIT MIX
FROM HAMPTON TOWNSHIP**

Township Administrator E. Klose stated that it would be difficult to manage a request from Stillwater Township to supply a Crandon Lakes Snowplowing Contractor with salt & grit mix for roadways within the Stillwater Township portion of Crandon Lakes. She added that the county would be in a better position to assist with this matter.

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, to deny a request from Stillwater Township to allow a Crandon Lakes Contractor in Stillwater Township to obtain salt & grit mix from the Hampton Township Department of Public Works.

**HSA CAMP AUXILIUM LEARNING CENTER – 50/50 OFF-PREMISE RAFFLE
LICENSE #2014-1099 TO BE HELD ON DECEMBER 12, 2014**

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, to approve a 50/50 Off-Premise Raffle for HAS Camp Auxilium Learning Center as listed above.

**TOWN OF NEWTON RE-EXAMINATION OF THE TOWN OF NEWTON MASTER
PLAN PURSUANT TO N.J.S.A. 40D-89 MEETING BEING HELD
NOVEMBER 13, 2014 AT 7:00 PM**

The Township Committee reviewed a Notice from the Town of Newton regarding the above referenced matter.

LINCOLN FINANCIAL GROUP

Township Administrator E. Klose stated that there were two accounts that were put back into the Hampton Township's General Fund from Lincoln Financial Group for Hampton Fire & Rescue, Inc. personnel who left the Fire Department prior to being fully vested. One account had a balance of \$2,205.60 and the second account balance was \$1,365.78.

DISCUSSION

Township Committeeman D. Coranoto reiterated that he would like to invite the volunteers who helped to install the new lights in the Municipal Ball Park to the Township's Annual Recognition Dinner.

Township Administrator E. Klose stated that Kittatinny Little League played a game under the lights as a test run and it went very well. Kittatinny Little League Representative D. Poe called Township Administrator E. Klose following the event to express his appreciation and to let her know that everyone who participated was very pleased with the new lights.

Township Administrator E. Klose stated that the electric bill for the three-hour trial run will help to determine future costs of running the lights, as well as establish a base fee for future use by sports teams.

Township Administrator E. Klose stated that Mr. Zoeller from Musco Lighting will train township office staff to operate the lights. Once the training is complete, scheduling can take place for games under the lights.

Township Administrator E. Klose stated that Opening Day of Baseball and Soccer would be an appropriate time to hold a special event where the Hampton Township Educational Foundation can dedicate the lights to Hampton Township.

In response to an inquiry from Committeeman T. Dooley, Township Administrator E. Klose stated that Ordinance 2014-08 would repeal the previous Joint Court Ordinance. The terms of a new Joint Court are contained in a Joint Court Agreement between Hampton Township and Andover Township.

Township Recreation Chairperson S. Rude made an inquiry regarding which party/parties would be responsible for operating and scheduling the lights in the park. Township Administrator E. Klose stated that she would make a suggestion to the Township Committee as to the the best approach for managing the lights once township office staff has been trained to operate them, but it was likely that the lights would be handled from the Municipal Office. Coaches will have the ability to shut the lights off if a game is canceled or when a game ends earlier than anticipated, but will not have authorization to turn them on.

Township Recreation Chairperson S. Rude asked what her involvement would be concerning the lights. Township Administrator E. Klose responded that S. Rude would be involved to some extent through the Recreation Committee.

Township Administrator E. Klose confirmed that the November Meeting of the Township Committee is scheduled for November 25, 2014 on 7:00 PM.

PUBLIC SESSION

No public comment was made.

PUBLIC SESSION CLOSED

BILLS

A MOTION was made by Committeeman D. Coranoto and Committeeman D. Hansen, with all members in favor, to approve a the following addition to the Hampton Township Bill List: Check #228 paid to Tilcon in the amount of \$378,867.07 from the Capital Account.

A MOTION was made by Committeeman D. Coranoto and seconded by Committeeman D. Hansen, with all members in favor, to approve the following Resolution.

**HAMPTON TOWNSHIP
RESOLUTION TO PAY BILLS**

WHEREAS, there are bills to be paid for goods and services.

NOW, THEREFORE, BE IT RESOLVED BY the Township Committee of the Township of Hampton, County of Sussex that the following bills be paid.

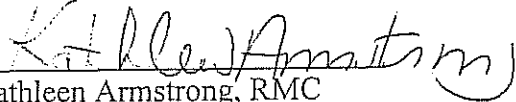
Check Number	Check Date	Payee	Amount
Payroll Checks			2,719.05
8487	10/14/14	Jessica M. Caruso	0.00
8491	10/14/14	Edward R. Hayes	267.92
8494	10/14/14	Russell H. Bellis, Jr.	1,061.32
8495	10/14/14	Russell H. Bellis, Jr.	1,061.32
8515	10/28/14	Russell H. Bellis, Jr.	5,109.61
Vendor Checks			300.00
8506	10/14/14	Adv.to Hampton Twsp - Mary Whitesell	420.00
8507	10/14/14	AXA Equitable	285.79
8508	10/14/14	Hampton Twsp. Unemployment Fund	9,188.13
999999	10/14/14	941 EFT PAYMENT	853.77
999999	10/14/14	NJ EFT PAYMENT	5,562.92
999999	10/28/14	941 EFT PAYMENT	521.11
999999	10/28/14	NJ EFT PAYMENT	671.84
99999999	10/14/14	NJ 927 EFT PAYMENT	17,803.56
Payroll Direct Deposit			3,662.27
8484	10/14/14	Eileen F. Klose	1,319.08
8485	10/14/14	Kathleen T. Armstrong	900.03
8486	10/14/14	Valerie Galizia	932.98
8488	10/14/14	Joseph Ferraris	1,010.69
8489	10/14/14	Mary Whitesell	955.57
8490	10/14/14	Leah C. Korver	1,490.68
8492	10/14/14	Daniel P. Bayles	642.22
8493	10/14/14	Daniel P. Bayles	934.09
8496	10/14/14	Frank E. Bennett III	356.97
8497	10/14/14	Frank E. Bennett III	433.79
8498	10/14/14	Brian E. Mettler	1,227.21
8499	10/14/14	Brian E. Mettler	439.02
8500	10/14/14	Donald F. Muller	1,105.33
8501	10/14/14	Donald F. Muller	1,859.77
8502	10/14/14	John W. Tietje	977.76
8503	10/14/14	Jessie J. Vaughan	284.73
8504	10/14/14	James A. Welch	1,025.11
8505	10/14/14	James A. Welch	1,319.08
8509	10/28/14	Kathleen T. Armstrong	900.03
8510	10/28/14	Valerie Galizia	932.98
8511	10/28/14	Joseph Ferraris	1,010.70
8512	10/28/14	Mary Whitesell	955.58
8513	10/28/14	Leah C. Korver	1,490.68
8514	10/28/14	Daniel P. Bayles	940.93
8516	10/28/14	Frank E. Bennett III	1,227.22
8517	10/28/14	Brian E. Mettler	1,105.34
8518	10/28/14	Donald F. Muller	1,388.04
8519	10/28/14	John W. Tietje	977.76
8520	10/28/14	Jessie J. Vaughan	1,025.11
8521	10/28/14	James A. Welch	32,830.75

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
10/08/2014	27293175	858 STATE OF NEW JERSEY	17,100.74			(Transfer)
10/08/2014	27293184	858 STATE OF NEW JERSEY	7,141.73			(Transfer)
10/15/2014	201420	513 HAMPTON BD. OF EDUCATION	417,836.00			(Transfer)
10/28/2014	9573	929 AERIAL-RISE, L.L.C.	575.00			
10/28/2014	9574	495 AIRGAS EAST, INC.	261.17			
10/28/2014	9575	827 ATLANTIC COMMUNICATIONS	2,071.50			
10/28/2014	9576	500 BEAVER RUN FARMS	218.32			
10/28/2014	9577	998 BOLLINGER INC.	558.00			
10/28/2014	9578	501 CHELBUS CLEANING CO. INC.	325.00			
10/28/2014	9579	505 DELTA DENTAL OF NJ, INC.	1,717.62			
10/28/2014	9580	506 DOLAN & DOLAN, P.A.	409.82			
10/28/2014	9581	839 ECONO SIGNS LLC	662.90			
10/28/2014	9582	671 ENFORSYS, INC.	525.00			
10/28/2014	9583	604 FOSTER & COMPANY, INC.	358.52			
10/28/2014	9584	830 FRANKLIN PRECAST	269.00			
10/28/2014	9585	510 G & G DIESEL SERVICE INC	52.59			
10/28/2014	9586	905 GARDEN STATE LABORATORIES, INC.	150.00			
10/28/2014	9587	242 GENERAL CODE, LLC	1,195.00			
10/28/2014	9588	253 GREEN TOWNSHIP	32,546.94			
10/28/2014	9589	624 GRINNELL RECYCLING INC.	390.40			
10/28/2014	9590	381 HAROLD E. PELLOW & ASSOC., INC.	911.25			
10/28/2014	9591	281 JERSEY CENTRAL POWER & LIGHT	1,456.22			
10/28/2014	9592	957 JESCO, INC.	2,764.72			
10/28/2014	9593	516 JOHNNY ON THE SPOT, INC	467.60			
10/28/2014	9594	518 KITTATINNY REGIONAL HIGH SCHOOL	482,319.66			
10/28/2014	9595	591 LAFAYETTE AUTO PARTS SUPPLY	620.17			
10/28/2014	9596	522 LOWE'S COMPANIES, INC.	160.30			
10/28/2014	9597	637 Leah Korver	128.23			
10/28/2014	9598	609 MONTAGE ENTERPRISES, INC	650.67			
10/28/2014	9599	525 MONTAGUE TOOL & SUPPLY CO., INC	647.78			
10/28/2014	9600	355 N.J. HERALD INC.	41.70			
10/28/2014	9601	678 N.J. PLANNING OFFICIALS, INC.	420.00			
10/28/2014	9602	549 NEWTON VETERINARY HOSPITAL, INC	137.75			
10/28/2014	9603	681 NORTH JERSEY GARAGE DOORS, LLC	174.00			
10/28/2014	9604	927 PENTELEDATA	59.95			
10/28/2014	9605	531 PROPAY INC.	150.20			
10/28/2014	9606	426 SEELY EQUIPMENT & SUPPLY	198.69			
10/28/2014	9607	490 SERVICE ELECTRIC CABLE TV INC	36.95			
10/28/2014	9608	418 SUSSEX CO. CLERKS' ASSOC.	30.00			
10/28/2014	9609	628 SUSSEX COUNTY MUA	79.10			
10/28/2014	9610	502 SUSSEX COUNTY TREASURER	676,892.68			
10/28/2014	9611	502 SUSSEX COUNTY TREASURER	36,160.16			
10/28/2014	9612	502 SUSSEX COUNTY TREASURER	68,864.52			
10/28/2014	9613	502 SUSSEX COUNTY TREASURER	3,038.07			
10/28/2014	9614	577 T.A. MOUNTFORD, CO. INC.	720.00			
10/28/2014	9615	456 TCTA of Sussex & Warren Co.	40.00			
10/28/2014	9616	481 THOMSON REUTERS - WEST	1,004.00			
10/28/2014	9617	1009 TONY SANCHEZ LTD.	171.10			
10/28/2014	9618	1011 TOPSOIL-PLUS	144.00			
10/28/2014	9619	195 TREASURER, STATE OF NJ	1,288.00			
10/28/2014	9620	461 Treasurer, State of New Jersey	75.00			
10/28/2014	9621	773 VERIZON WIRELESS SERVICES, LLC	429.53			
10/28/2014	9622	1034 WALT'S RADIATOR	825.00			
10/28/2014	9623	478 WASTE MANAGEMENT OF NEW JERSEY, INC	31,810.72			
10/28/2014	9624	611 WELDON QUARRY CO., LLC	6,021.23			
10/28/2014	9625	1007 WILDFLOWERS WITH TAMI	85.00			
10/28/2014	9626	596 WINGLE SUPPLY CO INC	266.95			
10/28/2014	9627	536 WINTER'S AUTO PARTS INC.	41.11			
10/28/2014	201419	217 CENTURY LINK	623.64			(Transfer)
10/28/2014	116280924	514 HAMPTON TWP. PAYROLL ACCOUNT	61,590.94			(Transfer)
			1,361,618.79			
			504,293.05			Bank Transfers
			1,865,911.84			

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held on October 28, 2014, at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 10/28/14


Kathleen Armstrong, RMC
Township Clerk

ADJOURNMENT

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to adjourn the meeting at 7:21 PM.

Respectfully submitted by,


Kathleen Armstrong, RMC
Township Clerk