

BOARD MEETING MINUTES			RECLAMATION DISTRICT 784		
1594 Broadway Street					
Arboga, CA 95961-8821					
Meeting Description: Reclamation District No. 784 Board of Trustee's Board Meeting					
Date: November 6, 2018 Time: 10:00am Location: Reclamation District 784 Office					
Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:00am	10:57am	57 Min
1. Call to Order					
A. Roll Call: Board President - Rick Brown - Present, Trustee - Joe Danna - Absent, Trustee - David Read - Present, Vice-President - Dave Gothrow - Present, Trustee - Sarbdeep Atwal - Present, Board Secretary - Steve Fordice - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent - Patrick Meagher – Present, and Attorney – Jesse Barton, Present.					
2. Closed Session:					
A. Conference with Legal Counsel – Existing Litigation, Paragraph (1) of Subdivision (d) of Section 54956.9. One Case (Rue v. Yuba LAFCO) – No Recordable Action					
3. Open Session:					
4. Approve Meeting Minutes – Sarbdeep Atwal moved to approve the Meeting Minutes. David Read seconded the motion. Motion Carried. Vote: 4 Ayes (Brown, Gothrow, Read and Atwal), 0 Nays, 1 Absent (Danna), and 0 Abstain.					
5. Approve Checks and Warrants – Sarbdeep Atwal moved to approve the Checks and Warrants. David Read seconded the motion. Motion Carried. Vote: 4 Ayes (Brown, Gothrow, Read and Atwal), 0 Nays, 1 Absent (Danna), and 0 Abstain.					
6. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.					
Persons Attending					
1. Rick Brown – RD784 Board President					
2. Dave Gothrow – RD784 Board Vice-President					
3. David Read – Board Trustee					
4. Sarbdeep Atwal – Board Trustee					

5. Steve Fordice – RD784 Secretary of the Board
6. Kimberly Ford – RD784 Deputy Secretary of the Board
7. Patrick Meagher – RD784 Field Superintendent
8. Sean Minard – RD784 Engineer
9. Jesse Barton – RD784 Attorney
10. Rick Hansen – MSA Engineering
11. Sean MacDiarmid – Lennar Homes
12. Stuart Hanson – Shady Oaks
<i>Items for Discussion and Possible Actions:</i>
<p>7. Board to Consider River Oaks East Drainage Basin Pond (ROEDPB) Options – District staff and consultants, Yuba County Public Works representatives and Lennar representatives have continued to work to craft an agreement which would allow Lennar to final its pending map before the River Oaks Pond improvements are completed and before a second pipe is installed. Lennar intends to final its map before the end of 2018 and offer the District an irrevocable offer of acceptance for the pond and improvements. District staff is currently seeking financial assurance that the pond improvements and the second pipe will be constructed without the District incurring liability and as soon as possible.</p>
<p>8. Board to Consider Modifying the RD784 Basin C Master Drainage Plan that Requires the Installation of the Second River Oaks East Pipe (ROE) – Staff asked the Board to adopt a policy to require the installation of the second River Oaks Pipe before the recordation of the two hundred and second (202) building permit for any development east of Highway 70. This policy change would modify the current Basin C Drainage Master Plan/Basin Design dated, July 7, 2009. The Yuba County Public Works Department approves the change.</p> <p>Lennar opposes this change. Staff asked the Board to reconsider the 202 policy, which would remain in place, only after the presentation and Board review of a new hydraulic study of the River Oaks East Pond. If Lennar conducts a hydraulic study it would remain the property of Lennar unless submitted to the Board. If RD784 conducts a study, it becomes public record and would be immediately released upon acceptance by the Board.</p> <p>The second ROE pipe is described as a “forty-eight (48) inch connection under State Route 70 with an invert of 30 feet or lower and a length of approximately 450 feet” to connect the Northwest corner of the River Oaks East Pond with the Algodon Canal. This pipe would allow the River Oaks East Pond to function without a dead pool which currently reduces capacity.</p> <p>This item has been postponed until the December 4, 2018 Board Meeting.</p>
<p>9. Board to Consider Reimbursement Agreement with the Sutter-Butte Flood Control Agency – The South Ella Pond was constructed in lieu of a similar sized detention pond located east of the Ella Basin and Pump Station. The Sutter-Buttes Flood Control Agency removed dirt from the basin for their levees and helped construct the pond. At the time, the property was owned by North Valley Properties but was accepted by the District at the August Board meeting. The agreement would acknowledge SBFCA’s efforts and establishes an</p>

agreement to reimburse the agency for its costs. Staff asked the Board to accept the Sutter Buttes Flood Control Agency agreement and authorize the General Manager to sign for the District.

This item has been postponed until the December 4, 2018 Board Meeting.

10. Board to Consider the RD784/DWR Deferred Maintenance Program Pipe Inspection Update –

MHM staff and Mr. Minard reviewed the data from the pipe inspection program and will forward information to DWR for final consideration.

11. Board to Consider the RD784/DWR Deferred Maintenance Program Unit 35 LM 2.47 Pipe Replacement Update –

On October 18, 2018, Mr. Minard submitted a CVFPB encroachment permit request and engineering plans to replace the failed pipe at Unit 5, LM 2.47 as a maintenance project. The May 2018 Notice of Exemption, which was not contested, accompanied the application. The application is currently being considered.

12. Board to Consider FEMA Pump Station 2 Outfall Ditch Appeal –

Staff and MHM have continued to submit information to Cal OES for the FEMA appeal of the PS2 Outfall Ditch project. Multiple submissions and resubmissions have been made. The appeal outcome is pending.

13. Board to Consider USACOE Levee Certification Process –

Staff and MHM Engineers have provided volumes of information to MBK for consideration during the USACOE Levee Certification Process. The status of the process is currently unknown but multiple engineering firms are engaged.

14. Board to Consider Horseshoe Levees Gravel Project –

RD817 has nearly completed the patrol road gravel project.

15. Board to Consider the Pump Station 2 Flap Gate Project Update –

Irrigation, which postponed the project, was scheduled to end on November 5th. It will take some time before the installation can proceed but Dragon Demolition has been notified and is prepared to proceed.

16. Board to Consider Accepting Pump Station #8 from TRLIA –

TRLIA asks the District to Accept PS #8 which is located at the terminus of the Unit #3A and Unit #8 landside V-ditches. Sarbdeep Atwal moved to accept Pump Station #8. David Read seconded the motion. Motion Carried. **Vote: 4 Ayes (Brown, Gothrow, Read and Atwal), 0 Nays, 1 Absent (Danna), and 0 Abstain.**

17. Board to Consider Special Board Meetings Update –

Staff asked that the following Special Meetings be scheduled:

-November 20, 2-5 PM at the Office for 1st Joint Workshop for RD784's 218 Election.

-December 12, 1-4 PM, at Office for 2nd Joint Workshop for RD784's 218 Election.

-January 9, 2019- Due to the Holiday Season, staff asked that the January 1st regular meeting be postponed and rescheduled as a Special Board Meeting on January 9th, 2019.

18. Board to Consider Employee Appreciation BBQ on November 8th at Noon –

The District passed the 2018 Fall DWR Levee Inspection. Staff intends to host a BBQ at noon on November 8th to celebrate the inspection results and thank our employees for their hard work. Trustees are welcome to attend. Please contact Kim if you intend to

attend.

19. Board to Consider October 2018 Budget Snapshot –

A Monthly Budget Snapshot through October 31, 2018 was presented to the Board.

Field Manager's Report:

Field Manager's Report

November 6, 2018

Maintenance and Projects Completed

Unit 1

1. Removed trash and shopping carts.
2. Marysville / Linda sewer pipe crossing project – Final punch list items near completion.
3. Cut sucker trees out and removed trash on the water and landside slopes near the Hwy 70 Bridge and the Shad Pad (LM 1.85) and also at LM 2.00.
4. Grouted Squirrel Holes on the waterside slope at LM 1.40 and also placed and loaded squirrel bait stations.
5. Placed concrete blocks along the levee toe at LM 1.25, 1.50, and 1.60.

Unit 2A

1. Placed concrete blocks along the waterside toe from LM 1.40 – 1.60 to help eliminate ATV's from crossing through the waterside V Ditch.
2. Re-shaped the land and waterside levee crown edges with the backhoe after the sheep and goats passed through.
3. Weedeated and pulled out blackberries off the landside seepage berm at LM 1.05.
4. Trimmed back low hanging tree branches at LM 1.10.
5. Weedeated and cut out tree suckers out of the PS 9 Outfall channel.
6. Placed and loaded squirrel bait stations on the landside.

Unit 2B

1. Pump Station 2
 - Backup generator exercised on 9/24, 10/8, and 10/22.
 - Sprayed along the entire length of the PS 2 Outflow channel south hinge and slope areas.
2. Tractor Mowed the outflow channel south side service road.
3. Trimmed back encroaching tree branches along the waterside toe from LM 12.15 – 12.60 (CDF Crews).
4. Weedeated along the landside concrete V Ditch.
5. Spot sprayed and land and waterside slopes from LM 10.10 – 11.50.
6. Placed and loaded squirrel bait stations on the landside.

Unit 3A

1. PS #6
 - Backup diesel generators exercised on 9/24, 10/8, and 10/22 .Coolant was also flushed on both generator units.
 - Serviced all four pumps.
 - CDF crews cleared vegetation out of the waterside outflow channel.
2. Weedeated the waterside shelf area at LM 3.05 and along the landside from LM 2.50 – 3.20.
3. Rodent control including the activation of smoke cartridges in squirrel holes on the landside at LM 2.45 and 2.46.
4. Placed and loaded squirrel bait stations on the landside.

Unit 4

1. Cut out sucker trees on the waterside slope at LM 0.00.
2. Spot sprayed the landside slope from LM 0.00 – 2.5.
3. Filled in minor sheep and goat depressions along the landside slope from LM 0.00 – 5.00.
4. Weedeated the landside slope from LM 1.90 – 2.20.
5. Chain hoist removed from the Unit 4 Flap Gate (That was being held up for the giant garter snakes to swim through during the spring and summer months) at LM 5.95.
6. Primed / Painted the steel pipe fencing on the landside toe at LM 6.20.
7. Blackburn Consulting performed exploratory work on miscellaneous levee crown cracks discovered between LM 1.30 – 3.60. Recommended winterization concrete seals were placed at 7 locations identified by B.C.I. DWR and TRRIA officials were also informed and kept in the loop.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Took weekly photos of the Unit 5 eroded pipe at LM 2.47. Also replaced many old ripped sandbags placed on top of the sinkhole and surrounding area with new bags.
2. Mowed the land and waterside slopes in Unit 5 from LM 3.90 – 4.21.
3. Cut out sucker trees around the waterside pipe outfall structures in Unit 5 and also removed drift wood off the waterside levee slope and toe.
4. Cut low hanging tree branches in Unit 3B and 6 and removed blackberries off the landside toe.
5. Spot sprayed the levee crown in Unit 5 and also sprayed along the waterside toe in Unit 3B from LM 3.69 – 4.21.
6. New AB gravel patrol road completed in Units 3B and 6. New AB gravel patrol road near completion in Unit 5.

Unit 7

1. Cut out sucker trees off the land and waterside toe and slope areas at LM 1.00.
2. Cut out blackberries off the waterside slope at LM 1.05.
3. Rodent control including the activation of smoke cartridges in squirrel holes on the landside at LM 1.55, 1.40, and 3.30. Also placed and loaded a bait stations on the landside at LM 3.00.
4. Sprayed the end of levee unit turn around area on the crown at LM 3.90.

Unit 8

1. Weedeated and sprayed along the landside concrete V Ditch.
2. Rodent control including the activation of smoke cartridges in squirrel holes on the landside at LM 1.78 and 1.88.
3. Placed and loaded squirrel bait stations on the landside.

Unit 9

1. Pump Station #3
 - The backup generator was exercised on 9/24, 10/8, and 10/22. Coolant was also flushed.
2. Sheep and goats grazed.
3. Placed concrete blocks at LM 4.50 along the landside toe at Country Club to help stop vehicles from driving up the slope.
4. Placed concrete blocks in front of a pipe fence section that was cut adjacent to the landside V Ditch (Sheriff's report #0118900274).
5. Grouted squirrel holes on the landside slope from LM 1.50 – 1.75.
6. Placed and loaded bait stations on the landside at LM 1.85.
7. Activated smoke cartridges in squirrel holes on the landside at LM 1.80, 1.95, and 2.40.
8. Repaired ruts on the landside toe at LM 0.40 and 2.60.

9. Placed and loaded squirrel bait stations on the landside.

Drainage Laterals and Detention Basins

1. Tractor mowed the bottom of Chestnut Detention Basin and Ella Basin.
2. CDF crews cleared vegetation and debris out of the Lateral 15 (S) lateral between Feather River Blvd. and Pump Station 6, and also along the PS 6 Outfall channel area.
3. Cleaned out the Mall Ditch.
4. Sprayed invasive aquatic vegetation along the Clark Lateral near the east end trash rack .
5. Spot sprayed blackberries in the Lateral 15 (N) area north of Plumas Arboga Rd.
6. Cut sucker trees out of laterals 9 and 14 (CAFWL Verification Request Work).
7. Weedeated and cut sucker trees out of the Cal Trans Detention Basin.
8. Refreshed the Lateral 15(S) east side service road near Feather River Blvd.

Shop, Office, Fleet Vehicles, and Equipment

1. Office cleaned by RD 784 weekly.
2. Vehicles and equipment were serviced and / or repaired as necessary.
3. Shop generator was exercised on 9/24, 10/8, and 10/22.

Safety / Training

1. Administered in-house staff and 1 – Stop Workers annual reviews of various safety topics, and misc. SDS / MSDS sheets.
2. RD784 Field worker Tommy Vang attended training for CPR / First Aid / AED.

Miscellaneous

1. Periodically checked on pump stations (Including the Olivehurst Pump Station) throughout the District.
2. Serviced Pump Station 8.
3. Pulled trash out of Lateral 14 north of Ella Avenue.
4. A new trash rack was fabricated and delivered to the RD784 Shop yard for future installation at the River Oaks Detention Pond once accepted by RD784.
5. 2018 DWR Fall Levee Inspection completed.

Administrative

1. Monthly online county pesticide spray use report completed.
2. Updated SDS (Safety Data Sheets) and MSDS (Material Safety Data Sheets) binder.
3. Fish and Wildlife Verification Request work – Sent in VRF #2 After Photo (Plumas Lake Canal West End).
4. Assisted MHM with CAL OES / FEMA PS 2 Outfall appeal responses.
5. Provided responses to MBK engineers for the levee recertification process.
6. Attended miscellaneous meetings with the GM.

Administrative Assistant's Report:

Administrative Assistant Monthly Report November 6, 2018

Accounting:

1. Budget Update
2. Reconciliations
3. PSI – Gary Allen - Payment Received
4. Billed Lennar Homes – River Oaks Village 2 Advanced Funding and Impact Fees

5. Paychex – Employee Missing Check – Resolved
6. Valley Power Corrected Invoice - Resolved

Clerical/Office:

1. Impact Fees
 - A. SBFCA Reimbursement Agreement– Pending
 - B. Teddy Hayes – Completed
 - C. Ricardo Frausto - Completed
2. Permit Clearance Request Sign Offs
 - A. K. Hovnanian
 - B. Capital Valley Homes
3. Lori Rollins – PG and E Pump Station 8 Research

Contract Management:

1. CAL Fire – Reimbursement Sheets
2. Subtronics Contract – CCTB Pipe Horseshoe Levee
3. Gregory Livestock Retention
4. Blackburn Consulting
5. Ray Morgan Contract Documents Signed – Reid Scarff

Regulatory Compliance:

1. PWC – 100
2. GSRMA – Workman’s Comp Clinic Issue – Resolved – Adventist Occupational Health
3. GSRMA – Alternate Letter – Joe Danna - Received

Projects:

1. LAFCO – Hydraulic Study Grant Processing – On-Going
2. 218 Assessment Billing Process – On-Going
3. Managing Flood Fight Training Sign-ups and Certificates
4. FEMA Packet – Researched Documents for Pump Station 2 Outfall Pipe for Sean Minard to submit to FEMA.

Contacts:

Jennine Upton @ YCWA, Daniel @ Paychex, Naomi Whatley @ GSRMA, Jennifer Peters @ GSRMA, Betsey Downey @ GSRMA, Jesse Barton @ Gallery & Barton, Angela Yanez @YC Planning Dept., John Mallen @ MHM, Jolie Turk @ YC Treasurer’s, Ricardo Frausto, Jacob@ Alliant, Teddy Hayes, Bob Lokteff – Blackburn, Lori Rollins @ PG and E, and Reid Scarff @ Ray Morgan.

General Manager’s Report:

**General Manager Report
November 6, 2018**

Administration:

1. Benefits Open Enrollment.
2. Yuba AG Commissioner – Wildlife Services
3. 218/Assessment Programs management.
4. One Stop Worker Program.
5. Pump Station 8 issues

6. Occupational Health coverage issues

Contract Management:

- 1. Deferred Maintenance Program Pipe Inspections/ Replacement.
- 2. Retirement account management.
- 3. OPUD Force Main Road Maintenance

Regulatory Compliance:

- 1. FEMA- Pump Station 2 Outfall Project Appeal pending

Projects:

- 1. Deferred Maintenance Program-Pipe pending/Pipe inspections analysis pending.
- 2. Unit #4 patrol road crack: Flood season fix completed and permanent fix under evaluation.
- 3. Joint RD784/TRLIA 218 Assessment Process continuing.
 - a. Draft 2019-20120 budgets submitted for Engineering Report.
- 4. YCWA Grant Projects: Rural Hydraulic study completed and 218 Processes pending.
- 5. Pump Station 2 flap gate replacement project installation in November.
- 6. Central Valley Flood Protection Board OMRR&R Committee.
- 7. FSRP Gravel Project (Horseshoe) in progress.
- 8. Relief Well Inspection program: In progress.
- 9. Impact Fee Program MOUs:
 - a. Rice Aviation- Pending.
 - b. SBFCA-South Ella Basin – Item placed on the November agenda.
 - c. River Oaks East Pond and second pipe
 - d. Basin C Advanced Funding Fee program review
 - e. KB Homes
- 10. OPUD Force Main Maintenance project- partially completed
- 11. Horseshoe Pipe replacement Unit #5, LM 2.47 plans submitted.

Meeting Adjourned:

Meeting was adjourned at 10:57am

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting, and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Rick Brown, President

Kimberly Ford, Deputy Board Secretary