

Belmore Arena Board Meeting MINUTES May 15, 2023

Time: 8:00pm Location: Lounge, Belmore Community Centre

Attendees: Kim Harris, Kyra Wright, Jeremy Underwood, Marvin Grimes, Jenn Van Dyk, Nigel Van Dyk, Coreen Gautreau

Guests:

Regrets: Chris Inglis, Ian Inglis, Randy Scott, Heidi Dupuis, Warren Weber, Lindsay Underwood, Bill de Vos, Mark Ireland

Secretary/Recorder: Darlene Loos

<i>Time</i>	<i>ITEM</i>	<i>(Discussion, Approval, Information Sharing)</i>	<i>Meeting Notes/Action Items</i>
8:00	Call to Order Approval of May 15, 2023 Agenda - <i>Jeremy Underwood</i>		Jeremy called meeting to order at 8:02pm Nigel made motion to approve, 2 nd by Marvin
8:02	Approve Previous Meeting Minutes April 17, 2023 (attached) - <i>Team</i>		Motion to approve by Kim, 2 nd by Marvin, carried
Agenda Items			
8:05	Update Previous Action Items (below agenda items) - <i>Jeremy Underwood</i>	Standing	See below.
8:15	Correspondence - <i>Board</i>	Standing	Some discussion regarding not wanting the sporting team pictures going into the office. Kim got a quote for dry mounting these pictures. \$43/picture x 6 = \$258 approx. Kyra made motion Kim proceeds with getting team photos dry mounted, 2 nd by Nigel, carried. PJB BBQ – Belmore won a janitorial cart which can be used by facility janitor.
8:30	Grants Update - <i>Kyra Wright</i>	Standing	Grant money to spend. This is mainly due to the Sandblasting Project being held-up as a legal matter
8:40	Treasurer's Report - <i>Jenn Van Dyk</i>	Standing	Jenn provided a treasurer's Report. Bills to be paid = \$7,848.31 Kyra made motion to pay bills, 2 nd Kim, carried Memorial Donation received in memory of Bob Martin. Howick Optimists - \$500 donation. Chris to write a thank-you to Howick Optimist.
8:55	Belmore Catering - <i>Chris Inglis/Catering Member</i>	Committee Report	- There are few bookings coming up.

9:00	General Maintenance - <i>Jeremy Underwood/Warren Weber</i>	Committee Report	<ul style="list-style-type: none"> - Women's washroom – toilet lid is broken - Coreen reports that blade on mower needs to be repaired - Would like water heater checked – Rob Bross, checked it and he doesn't think there is any benefit to changing that water heater - Rob Bross also checked the main electric heater and it would be \$1800/each (\$3600 for the two). Invoice to Kyra to go through the grant.
9:05	Parks Board - <i>Jamie Dickson</i>	Committee Report	- No report
9:10	Rentals - Hall & Lounge - <i>Kim Harris</i>	Committee Report	- Wedding end of June
9:15	Ice Rentals & Installation - <i>Warren Weber</i>	Committee Report	- No report
9:20	Belmore Curling - <i>Bill Devos</i>	Committee Report	- No report
9:25	Belmore Figure Skating - <i>Mary Inglis, Heidi Dupuis, Sharon Hofman</i>	Committee Report	- No report
9:30	South Bruce - <i>Mark Ireland</i>	Committee Report	- No report
9:35	Morris-Turnberry - <i>Jamie McCallum</i>	Committee Report	- No report
9:40	Howick - <i>Marvin Grimes</i>	Committee Report	The sandblasting and painting matter has been turned over to the lawyers. Lawyers want Burnside to come back to Belmore to look things over again. We will wait to hear back from them.
9:45	Communication - <i>Team</i>	Committee Report	- No report
9:50	Belmore Chamber of Commerce - <i>Kyra Wright/Nigel Van Dyk</i>	Committee Report	<ul style="list-style-type: none"> - Memorial service went well and was well received. - Homecoming was discussed – 2025 Belmore Homecoming has been brought up. In investigation stage to see if there is interest to move forward with a Homecoming event. <ul style="list-style-type: none"> o Will seek opinions of the community. Next step to invite chair from last Homecoming to the next Chamber Meeting. o Arena Board will support an event. No rental fee for Belmore Facilities. o Will have to speak to Howick Twp re: insurance. o Ripley and Palmerston both are long weekend in August 2025. <p>Paul Inglis -FYI - Food Grains Fundraiser BBQ – June 14th. Sit down/in-person.</p>
Additional Conversation	Container/SeaCan (<i>discussion resulted from review of action items below</i>)		<p>Gord talked to Nelson, re: 5ft doorway to 20ft container to store chairs – there should not be any concerns proceeding with our plans.</p> <ul style="list-style-type: none"> - Mike to cut masonry for door. Bryan Dobbyn to check for hydro.

		<ul style="list-style-type: none"> - Can't get 5 ft door – going 2 – 3ft doors to give you a 6ft doorway. Cost of door \$1497.00. Welding \$545.00. Only other cost would be Mike Reinhart for masonry and drywall touch-ups. - Wedding end of June 24th. Then contractors could do after that as July is open. <p>Motion to go ahead with door installation in the hall by Kim, 2nd by Coreen, carried.</p> <p>Jeremy will talk to Bryce regarding container.</p> <p>Kim to get quote from Bryan for painting SeaCans – if he is interested in doing that.</p>
Next Meeting - June 19, 2023		
	Adjournment	Meeting adjourned at 9:12pm. Motion to adjourn by Marvin.
Previous Action Items		
Lead	Agenda Item/Topic	Actions for Follow Up
Kim	Container/SeaCan – Extra Storage	<p>20221121: Kim is to have Gord check availability on container listed for sale online.</p> <p>20221219: Nothing to Report – defer to next meeting</p> <p>20230116: Previous one sold. Still looking. Bryce Weber bought out DAC – Jeremy will check with him.</p> <p>20230228: Jeremy talked to Bryce - \$3700 estimate for used SeaCan. Delivery not included. Jeremy will talk to him again and get one lined up for spring.</p> <p>20230320: Nothing new to report.</p> <p>20230417: Jeremy spoke with Bryce and he has lots on hand - \$3700 for 20ft. Bryce would like a taxable receipt.</p> <p>20230417: Jeremy will speak to Brenda at Howick re: taxable receipt</p> <p>20230417: Kim will talk to Gord about putting double doors in for container – needs to be done before container is placed. Before wedding season starts in July.</p> <p>20230417: Propane tank may need to be moved – if that turns out to be the case, Jeremy will talk to Sparlings.</p> <p>20230515: Gord talked to Nelson, 5ft doorway to 20ft container to store chairs. Mike to cut masonry for door. Bryan Dobbyn to check for hydro.</p> <p>Can't get 5 ft door – going 2 – 3ft doors to give you a 6ft doorway. Cost of door \$1497.00. Welding \$545.00. Only other cost would be Mike Reinhart for masonry and drywall touch-ups.</p> <p>Wedding end of June 24th. Then contractors could do after that as July is open. Motion to go ahead with door installation in the hall by Kim, 2nd by Coreen, carried.</p> <p>20230515: Jeremy will talk to Bryce regarding container.</p> <p>20230515: Kim to get quote from Bryan for painting SeaCans – if he is interested in doing that.</p>
Chris	Donation Tree – display for arena	20230417: Chris will contact Cox Signs and order a tree.

		20230515: no update.
Chris	Janice (Chuck) Wilhelm Memorial Bench	20230417: Chris will contact Susie to see if we are to pick it up or will they deliver it? For now, bench can go into the tractor room until we have patio stones laid. 20230515: No update.
Kim	Correspondence – follow up	20230417: Dan Renwick asked Coreen to scrub floor before Pickle Ball starts – he is paying her out of his pocket. Kim will confirm they are paying Coreen to scrub floor. COMPLETED
Chris	Donations	20230515: Chris to write a thank-you to Howick Optimist re: \$500 donation.
Kim	Team Photos – dry mounting	20230515: Kim to get team photos dry mounted.
Jeremy	General Maintenance	20230515: Repairs needed: <ul style="list-style-type: none"> - toilet lid is broken in Women’s Washroom. - blade on lawnmower needs to be repaired.
Parking Lot		
Jeremy/ Warren	General Maintenance – for Summer	20230228: <ol style="list-style-type: none"> 1) Need to repair brine header. 2) Rooves in tractor room need to be repaired – leaking. Currently flat roof, want to change to sloped rooves. 3) Boards around the ice surface need to be replaced.
Arena Board/H owick Twp	Sandblasting & Painting	20221017: Due to unsatisfactory work, Board passed motion to hold back payment to J-K Sandblasting 20221121: Jeremy contacted J-K and advised of partial payment and once he returned to do touchups and around door. J-K advised he could come back in spring but more money would be due. 20221121: Jeremy will advise J-K that Board will pay for lift but will not be paying more money for the job quoted. 20221219: Nothing to Report – defer to next meeting 2023016: Supposed to come – we look. May charge interest on balance owing. 20230228: No further communication. 20230417: Next step is, we need to speak with Howick and see if they will back us if this goes to court. - Speak to CAO and Operations Manager to see if they can reach out to J-K regarding the contract and our (Belmore and Twp) concerns. Motion to continue to hold payment and speak to Howick Twp as to next steps. 20230515: J-K will not speak with Jeremy. Only wants to speak to Howick Twp. Howick Twp is in support of us. J-K is 100% at fault for the poor workmanship. Three townships are onboard and have their lawyers working on it. The lawyers want Burnside (Engineers) to come in and assess the work again. The matter is now out of our hands. MOVE TO PARKING LOT
Adjournment:		Next Meeting: June 19, 2023