

June 9, 2015
Commission Meeting

The City of Cynthiana Board of Commissioners met in regular session June 9, 2015 at 5:30 P.M. in the Commissioner's Room at City Hall. Present were Mayor Smith, Commissioners Grayson, Mattmiller, Slade, Griggs and Attorney Lair.

Mayor Smith called the meeting to order and recognized Earl Litman of First Church of God for the invocation before the start of the Commission meeting.

EARL LITMAN
INVOCATION

Mayor Smith recognized Drew Skaggs with Central Kentucky Hauling.

VISITOR
DREW SKAGGS
CENTRAL KY HAULING

Central Kentucky Hauling is the company that is purchasing Legacy Carting and will be taking over the contract to pick-up garbage in the city. Mr. Skaggs told the Commission that there should be a fairly seamless transition. There will be no changes. Mr. Skaggs said that the City and Central Kentucky Hauling have been doing business together for years as Legacy has been hauling the City's garbage to their landfill in Georgetown.

Mr. Skaggs also noted that Central Kentucky Hauling has a project 5 years in the making that should become operative in September. Central Kentucky hauling is developing a waste-to-energy project with Toyota. There will be a six mile methane pipeline that will be used in part to power Toyota.

Mayor Smith recognized Attorney Lair for the swearing in of certified police officer Michael Coppage and police officer recruit Vance Meighan.

SWEARING IN OF
MICHAEL COPPAGE &
VANCE MEIGHAN

Mayor Smith reported that there are minutes to approve.

Commissioner Griggs made a motion to accept the minutes of the May 26, 2015 meeting. Commissioner Slade seconded. Vote: Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

APPROVE 5/26/15
MEETING MINUTES

Mayor Smith recognized Attorney Lair.

LEGALS

Attorney Lair read the second reading of Ordinance #1534 on the changing of City Commission meeting to the first and third Tuesday of each month.

Commissioner Slade made a motion to approve the second reading of Ordinance #1534. Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

APPROVE 2nd
READING ORD#1534-
CHANGING
COMMISSION
MEETING

Attorney Lair opened and read aloud the three bids received from McCoy & McCoy, Fouser and Microbac for lab analysis for the WTP and WWTP for FYE 2016. A copy of the bid results is hereto attached and made a part of these minutes.

OPEN LAB BIDS FYE
2016 – DEFER ACTION

Commissioner Slade made a motion to defer action on the lab bids until they could be reviewed. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

Attorney Lair opened and read aloud the five bids received from C.I. Thornburg Co., American Development, Geo Specialists Chemicals, Water Solutions Unlimited, and Chemical Resources, Inc., for chemicals at the WTP for FYE 2016. A copy of the bid results is hereto attached and made a part of these minutes.

OPEN CHEMICAL BIDS
FOR FYE 2016 –
DEFER ACTION

Commissioner Slade made a motion to defer action on the chemical bids until they could be reviewed. Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

Commissioner Grayson made a motion to authorize Mayor Smith to sign an addendum to the Legacy Contract. Commissioner Griggs seconded. Vote: Commissioner Grayson: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

Mayor Smith recognized Commissioner Grayson.

FINANCE REPORT

Commissioner Grayson made a motion to pay the following bills:

PAYABLES REPORT

General Fund	\$ 40,269.74
Water & Sewer Fund	\$ 83,303.00

Commissioner Mattmiller seconded. Vote: Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

Commissioner Grayson reported cash in bank:

General Fund	\$ 531,387.84
Water & Sewer Fund	\$ 328,733.72
Municipal Road Aid Fund	\$.82

Commissioner Grayson reported that the gym floor is scheduled to be coated and buffed. There are some windows and doors that need repaired.

GYM MAINTENANCE

Commissioner Grayson also reported that plans have been submitted for the Fire Addition adjacent to City Hall. He would also like to get a committee started to do a study for E-911 dispatch to be partially manned with the help of the Fire Department. This is

FEASIBILITY STUDY
E-911

due to the shortfall on the E-911 funding.

Mayor Smith recognized Commissioner Slade.

PUBLIC SAFETY

Commissioner Slade recognized Chief Jay Sanders. Chief Sanders reported that State Fire School went well. Chief Sanders reported that Cynthiana Baptist Day Care Children will be visiting the Fire Department.

FIRE CHIEF REPORT

Commissioner Slade recognized Chief Ray Johnson. Chief Johnson reported that between 30-100 motorcycles will be passing through town Saturday afternoon going to Bracken County for a fundraiser for first responders. Chief Johnson also asked motorists to pay attention to flaggers in construction areas. Two Cynthiana police officers will be going to bicycle training in Ohio.

POLICE CHIEF REPORT

Commissioner Slade made a motion to offer employment to Wade McNabb as a part-time Telecommunicator. Salary commiserate with position. Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

OFFER EMPLOYMENT
PART-TIME
TELECOMMUNICATOR

Commissioner Slade read a letter of retirement from Assistant Chief Charles Carson.

Commissioner Slade made a motion to accept the retirement of Assistant Chief Charles Carson effective August 1, 2015. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

ACCEPT RETIREMENT
ASST. CHIEF CHARLES
CARSON

Commissioner Slade made a motion to offer employment to an individual as a certified police officer contingent upon pre-employment requirements. Salary commiserate with position. Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

OFFER EMPLOYMENT
CERTIFIED POLICE
OFFICER

Commissioner Slade reported that E. D. Bullard had used three of the City's firefighters in their flyer promoting their thermal imaging camera. Chief Jay Sanders, Firefighter Lancer Mastin, and Firefighter David Fletcher are on the back cover.

E. D. BULLARD

Mayor Smith recognized Commissioner Griggs.

PUBLIC WORKS

Commissioner Griggs reported that the city has received several applications for seasonal help and that these are still under review. Commissioner Griggs has been reviewing the street paving projects for this year. Commissioner Griggs recognized Gary Royalty reported that the Safe Routes to School Project is nearing completion.

DEPARTMENT
REPORT

Mayor Smith recognized Commissioner Mattmiller.

PUBLIC UTILITIES
REPORT

Commissioner Mattmiller reported that the Sewer Rehab Project is

going well.

Commissioner Mattmiller made a motion to pay Draw#3 of the Sewer Rehab Project in the amount of \$219,202.39. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

DRAW #3 SEWER
REHAB PROJECT

Commissioner Mattmiller made a site visit to the Handy House. There is a lot of damage from the roof leaking. He believes that the Heritage Council has money for a new roof. Commissioner Mattmiller wants the Commission to move forward with either tearing down the house or fixing the roof. He said if it is to be saved a roof needs put on soon to avoid any further damage. He stated we should deal with it one way or another.

HANDY HOUSE
UPDATE-ROOF

Mayor Smith read a proclamation declaring June 27, 2015 as Cynthiana High School Day. A copy is attached and hereto made a part of these minutes.

MAYORS REPORT

Commissioner Grayson made a motion to declare June 27, 2015 as Cynthiana High School Day in Cynthiana. Commissioner Slade seconded. Vote: Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

CYNTHIANA HIGH
SCHOOL
PROCLAMTION

Mayor Smith said that he has found out that there are two grants for Flat Run Veteran's Park that are not being used. One is \$42,500 for a walking trail around the pond. There is not enough time to complete this project so this application will have to be withdrawn. The other grant available is for \$75,000 for disc golf, fishing pier, soccer fields, and basketball court. The City and County can use in kind for the matching portion. Mayor Smith has spoken with Judge Barnett and they are going to work on making it happen.

PARKS & REC GRANTS

Mayor Smith stated that his 100 day plan of action is progressing. One of the items in the plan of action is revamping the employee evaluation process. Mayor Smith has a proposal from James Hale, Path Choices for a 3 month trial in the amount of \$700.00. The trial would be for the public safety and finance departments.

100 DAY PLAN OF
ACTION

Mayor Smith made a motion to obtain James Hale to do a 3 month trial for training and evaluation with the public safety and finance departments. Commissioner Grayson seconded. Vote: Mayor Smith: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes. Motion carried.

APPROVE TRIAL
EMPLOYEE
EVALUATION- JAMES
HALE

Mayor Smith recognized Scott McCauley with the Harrison County Sanitation District.

Mr. McCauley is present to ask if the City of Cynthiana would agree to treat the sewage from Northside Mobile Home Park and Northside School for the Harrison County Sanitation District. McCauley says the district is challenged with improving sewage issues. The District is pursuing a KIA loan and two CDGB grants. They have plans to run a pressurized line from the mobile home

HARRISON COUNTY
SANITATION
DISTRICT-SCOTT
MCCAULEY

park to town and want the City to treat the wastewater. All they are lacking to have all the items on the checklist for the loan and grant is an agreement from the City to treat the wastewater. Gary Royalty is also on the Sanitation District Board. Gary stated that the Sewage Treatment Plant is capable of treating the additional flow easily. Mayor Smith said the City would look into this further and thanked Mr. McCauley for coming.

Commissioner Mattmiller made a motion to go into executive session to discuss possible litigation and liquidation of property under KRS 61.810 (1) (b) (c). Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

EXECUTIVE SESSION

Commissioner Slade made a motion to return to regular session. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

RETURN TO REG
SESSION

Mayor Smith reported no action taken.

Commissioner Grayson made a motion to adjourn. Commissioner Slade seconded. Vote: Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Mayor Smith: yes. Motion carried.

ADJOURN

Jamie Hutchison,
City Clerk

James Smith, Mayor