

# TYLER AREA ASSOCIATION OF LEGAL PROFESSIONALS



Affiliated Association of the National Association of Legal Assistants, Inc.  
**2022-2023 APPLICATION FOR MEMBERSHIP AND/OR RENEWAL**

**1/2 PRICE MEMBERSHIP 1/1/23 – 6/30/23**

**\*\*\*PRICES BELOW ARE THE HALF PRICE FEE...DO NOT HALF THE FEES REFLECTED**

**\*\*\*Please see attached Membership Definitions for further details\*\*\***

**TYPE OF MEMBERSHIP (Check One):**

- RENEWAL  
 NEW MEMBER

**CHECK HERE IF APPLICABLE:**

- NAME/EMAIL/ADDRESS CHANGE

**MEMBERSHIP RATES (Check One):**

- \$25.00 ACTIVE (1/2 Price)  
 \$20.00 ASSOCIATE (1/2 Price)  
 \$12.50 GOVERNMENT / COURTHOUSE  
ACTIVE/  ASSOCIATE) (1/2 Price)  
 \$12.50 STUDENT (ASSOCIATE) ID  
required (1/2 Price))

NAME: \_\_\_\_\_

SPECIALTY AREA (if any): \_\_\_\_\_

EMPLOYER: \_\_\_\_\_

POSITION: \_\_\_\_\_ HOW LONG: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

CITY & ZIP CODE: \_\_\_\_\_

BUSINESS PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY & ZIP CODE: \_\_\_\_\_

HOME/CELL PHONE: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_  
(Month/Day)

I PREFER TO RECEIVE MAIL AT:  HOME  WORK

LEGAL TRAINING: \_\_\_\_\_

PROFESSIONAL DESIGNATION(S): \_\_\_\_\_  
(i.e., CLA, CP, CLAS, PLS, CPS, TBLS)

I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT AND THAT I MEET THE REQUIREMENTS FOR THE CATEGORY OF MEMBERSHIP FOR WHICH I AM APPLYING (see Bylaws). I AGREE TO BE BOUND BY THE BYLAWS AND CODE OF ETHICS AS ADOPTED BY THE TYLER AREA ASSOCIATION OF LEGAL PROFESSIONALS (TAALP) as well as the Code of Ethics and Professional Responsibility of the National Association of Legal Assistants, Inc. (NALA).

DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

## **COMMITTEES**

THE REAL WORK OF THE ASSOCIATION IS PERFORMED THROUGH ITS COMMITTEES.  
ON WHICH COMMITTEES WOULD YOU BE WILLING TO SERVE?

- |   |   |
|---|---|
| <input type="checkbox"/> MEMBERSHIP                                   | <input type="checkbox"/> SCHOLARSHIP        |
| <input type="checkbox"/> NEWSLETTER                                   | <input type="checkbox"/> COMMUNITY SERVICES |
| <input type="checkbox"/> EMPLOYMENT                                   | <input type="checkbox"/> LAW DAY            |
| <input type="checkbox"/> JOINT LUNCHEON                               | <input type="checkbox"/> FINANCE            |
| <input type="checkbox"/> WAYS & MEANS                                 | <input type="checkbox"/> AUDIT              |
| <input type="checkbox"/> HANDBOOK                                     | <input type="checkbox"/> PROCEDURES MANUAL  |
| <input type="checkbox"/> NOMINATIONS                                  | <input type="checkbox"/> HISTORY            |
| <input type="checkbox"/> PROFESSIONAL ETHICS                          |   |
| <input type="checkbox"/> LONG RANGE PLANNING/ BYLAWS & STANDING RULES |   |
| <input type="checkbox"/> LEGAL PROFESSIONAL OF THE YEAR               |   |
| <input type="checkbox"/> PROFESSIONAL DEVELOPMENT & CLE               |   |

**PLEASE MAIL YOUR APPLICATION WITH PAYMENT OF ANNUAL DUES TO:**

**(PLEASE MAKE YOUR CHECK PAYABLE TO TAALP)**

TAALP 1<sup>ST</sup> VICE PRESIDENT  
LISA BETTS  
110 N. COLLEGE AVE. SUITE 400  
TYLER TEXAS 75702

**\*\*The membership period runs from July 1, 2022, to June 30, 2023. \*\***

---

## MEMBERSHIP

---

Membership levels are as follows:

➤ **Active Membership**

- (1) Any individual who has been engaged as a legal secretary, law office administrator, legal assistant, stenographer, typist or clerk in any law office or any person employed in the Court, the trust department of banks or trust companies, or in any public or private institution or office directly engaged in work of a legal nature, including, the public offices of the US Government, states, cities, counties or municipalities for a period of more than 1 year;
- (2) Any individual who has successfully completed a curriculum or full course of studies from an ABA approved or institutionally accredited school or a curriculum or full course of studies specifically prescribed for training as a legal professional from a non-ABA approved non-institutionally accredited school; or
- (3) Any individual who has successfully completed the voluntary certification examination given by NALA, who shall prove that certification or certification renewal by providing documentation of the same to the membership committee and is entitled to the use of the designation “CLA” or “CP”; or
- (4) Any individual who has successfully completed the voluntary certification examination given by the Professional Legal Secretary Association who shall prove that certification or certification renewal by providing documentation of the same to the membership committee and is entitled to the use of the designation “PLS”; or
- (5) Any individual who has been a member in good standing of any organized legal professional association for a period of one (1) year or more.

➤ **Associate Membership**

- (1) Any educator, judge, attorney or a university or college student in good standing who has interest in the legal profession.
- (2) Any individual who has been engaged as a legal secretary, law office administrator, legal assistant, stenographer, typist or clerk in any law office or any person employed in the Court, the trust department of banks or trust companies, or in any public or private institution or office directly engaged in work of a legal nature, including, the public offices of the US Government, states, cities, counties or municipalities for a period of less than 1 year; or
- (3) Any individual who is employed in some type of legal capacity and who is interested in supporting the profession but who may not otherwise qualify at present as an active member or may elect to join as an Associate rather than an Active member.

➤ **Sustaining Membership**

Will be granted to any individual, firm or organization who has rendered some special or distinguished service to this Association and who is not a member of this Association or who subscribes to the goals of this Association and shares the common interest of promoting the legal professional and in addition contributes annually to the Association an amount equal to or in excess of the current annual active membership dues.