St Gerald School Advisory Board Meeting April 14, 2016 - 7:OOpm

Minutes

Present:

Lissette Alvarado
Dan Cerceo
Carlos Delgado
Theresa Munoz
Brenda Ochoa
Nicholas Suh
Cindy Vega
Anmarie Waters

Father Malcolm
Mr. Theis

Absent — Gail Stearns-Hussein and Paula Bednarek

Guests: See attached

I. Call to order

Meeting was called to order at 7:05 pm

II. Opening Prayer

Father Malcolm led us in opening prayer

III. Approval of minutes

Motion to approve March meeting minutes by Theresa — Brenda seconded

IV. Pastors Report

- 2016-17 tuition scale presented. 4% increase across the board to cover teacher increase (3%) and cost of health care (5%)

> Manna reports $10,159 in total purchases that was applied to Accelerated Reader program and IT. All purchases reviewed by pastor.

> approximate Manna funds available = $10,000 provided no equipment breaks down

- To Teach Who Christ is Campaign - $450,000 in pledges is needed to fund improvements (replace windows, Arnold Hall roof needs repairs, etc.)

V. Principals Report (attached)

- School budget goes to development office > Parish finance committee > Office of Catholic Schools > Archdiocese. It was due to Archdiocese on 4/1. It will be submitted late.

- School summary will be made available shortly. We may be able to receive a scanned copy.
- The curriculum fee will be raised this year to $260
- $1,200 per teacher is allotted for professional development. Some funds are from DI 23

> STEM survey issued to parents via survey monkey between 4/15 — 5/6.

- Responses to March 2016 School Advisory Board Recommendations noted on principal's report.
- 2017 fiscal budget highlights noted on principal's handout

VI. Presidents Report

- There are two open board positions
- Currently there is only $6,200 past due for tuition
- 40 students are graduating, 208 children are re-enrolled for 2016-17, 10 families are not returning and 16 new families have enrolled. ➢ Tech planning meeting will be held in May

Vil. SAB committees Reports

a. Budget & Finance
   i. Tuition status update
      - Tuition contract is effective, not as big of a deficit as last year
b. Marketing & Public Relations
c. Planning & Policy
d. Development
   - Cindy has signed up to receive all applicable grant opportunities (GetEDFunding)
   - Looking at a few grants we may apply for all revolving STEM
   - Will speak to Mr. Theis about school background information for grants
e. Building & Maintenance
   i. AC/electrical system status
      - Plan is to improve electrical infrastructure, making good progress ii.

   Playground covering

   > Rubber mulch will cost around $3,000 iii.

   New windows update

f. Legislative Action
   - State budget still has not passed
g. Technology
   - Website is our primary marketing tool
   - Shutting down St. Gerald Market Place
   - Tinkrwork will present at next month's board meeting. They are willing to generate ideas for STEM curriculum and work on a pilot program for the middle schoolers

h. Safety & Security
   - Safe & Secure Online training will be provided
   - > Lockdown drill will be held on 4/25/16. OLPD will be present to make sure it's done correctly
   - Map routes have been created in case evacuation occurs

Vill. Old Business

a. Approval of updated constitution and bylaws
b. Discussion of response to recommendations for 2016/17
    - Roster shoutd be set by end of May

IX. New Business

> Launch 2016 Giant of the Year nominations
> Technology position will be posted on Archdiocese website, tech skills set a must

x. Comments from the Floor

XI.Motion to Adjourn 8:56 pm- Anmarie was first and Theresa seconded

X". Closing Prayer

St. Gerald School Advisory Board

Guest Attendance

Meeting Date: 4/ V/ 16

Printed Name	Signature
Daniel F. Cerceo	[signature]
AL Theis	[signature]
Carlos Delgado	[signature]
Brenda Ochoa	[signature]
Anmarie Waters	[signature]
[illegible] Nicholas [illegible]	[signature]
Theresa Orozco	[signature]
Cindy Vega	[signature]

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St. Gerald School Advisory Board

Guest Attendance

Meeting Date: 4/ //d/ /6

Printed Name	Signature
Hennessy	Kathleen A. Hennessy
Johnson	[illegible]
Sharon Duggan	Sharon Duggan
	Michelle
	M. Colesh
O'Donnell	húÞODü
Michelle	Michelle
	Marcelle Rogers
Desmond	Desmond

St. Gerald School Advisory Board

Guest Attendance

St. Gerald School Advisory Board

Guest Attendance

Meeting Date: 1/ /4 //

Printed Name	Signature
Helen Hassett	Helen Hassett
Jean Mehalsevic	Jean Mehalsevic
Roseann Schipma	R. Schipma
Teresa Strang	Teresa Strang

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PRINCIPAL'S REPORT

Fiscal 2017 budget highlights (July 1, 2016-June 30, 2017)

St. Gerald School

** *the full budget for school and parish is still being worked on, it is expected to be submitted to the diocese by April 27. At that time, the school summary portion will be made available to the School Advisory Board. In the meantime, here are some of the already computed figures:

On the revenue side: Tuition based on 380 students

$1,395,000 assumes the announced 4% raise

On the expense side: Salaries and wages of school personnel

$1,087,000 based on Archdiocesan tables

Other personnel costs 211,000 Health ins. based on Arch. Fig. 83,000

FICA based on government figures 76,000 Fringe benefits, retirement

etc.

Based on Arch. figures

5,000 Professional growth funds*

DRS funds

(Conservative estimate of use)

Other fixed expenses 38,000 school building property insurance

10,260 Office of Catholic Schools' assessment

Dear Parents,

For this current school year the faculty has been trying out various lessons that reflect a STEM approach. STEM stands for Science, Technology, Engineering and Math (at times a fifth aspect of Art is added, and that acronym is STEAM). The teachers will soon be evaluating how these lessons went and how much emphasis should be placed on STEM activities next school year. Besides the reflections on the classroom experiences, and the discussions with a professional STEM trainer, we want to poll the thoughts of our parents. Between April 15 and May 6 we hope many parents will take a few minutes to answer a brief survey. Please go to https://www.surveymonkey.com/r/9M8LN6X

Mr. Theis wants to thank teacher Mrs. Deb McHenry, the cochairperson of our Advanc-Ed committee who worked hard to get this survey together and operational. We also extend thanks to science teacher Mrs. Yvonne Woulfe who has strongly advocated and coordinated this year's STEM initiative and has been our go-between with the professional trainer. We appreciate all the parents who will weigh in and give us further data to make informed curricular decisions.

Sincerely, Mr. Theis, Principal April 14, 2016

Mr. Theis

Report to School Board from Principal—April 2016

CATHOLICITY---Missions---another successful year of collecting for the Missionary Childhood Missions---over $1500 will be sent to them. Mrs. Brennan and her fifth graders were coordinating this.

—First Communion will be May 7 with a retreat on May 4, and several rehearsals.

—Students are making congratulatory and thank you cards for the Franciscan Sisters of Clinton, Iowa on their 150th anniversary of their order. This is the orderthat founded St. Gerald School, and staffed it for nearly 80 years. Adults are welcome to contribute cards to the bundle as well.

EXCELLENCE IN ACADEMICS---a few more scholarships from high schools have been announced, more complete list around the time of the dinner dance for grade 8, scheduled for May 13.

-St. Gerald is competing in the township Spelling Bee on Friday April 15, we have a full slate of participants. Coordinated by teacher Nancy Topor.

--NJHS Induction ceremony will be Thurs. April 28 in church at 1:30pm. Oak Lawn Pteßi4$Wis our guest speaker and presenter of membership certificates, over 30 junior high honor roll students will be inducted.

Taylor
Andra
Bury

VITALITY----The Annual Dinner Dance was a great event on April 2. Proceeds will be announced soon. The Annual Walkathon/Hoop a thon is Friday May 6. Contact Deb Janicke to help out. 'Pizza Wars' netted $440, thanks to all participants.

SCHOOL BOARD RECOMMENDATIONS-see reverse side for responses: