|  |  |  |
| --- | --- | --- |
| Behavioral Health Counselor | | |
| Supervisor: Clinical Unit Supervisor | | |
| Mission: | To serve as a brief counseling resource, provide assessment and crisis intervention, and refer clients to existing community resources as appropriate. | |
| Qualifications: | | Must be a mental health care professional (e.g., M.S.W., Ph.D., and PsyD, MD). |
| **Activation (Phase I & II)** | | |
| * Report to Clinical Unit Supervisor and obtain identification * Attend staff briefing * Receive assignment from Clinical Unit Supervisor * Set up Mental Health station * Identify additional supply needs and communicate to Clinical Unit Supervisor * Familiarize self with Site layout and personnel * Review educational materials on health threat and medications to be dispensed   or administered | | |
| **Operation (Phase III)** | | |
| * Collaborate with Clinical Unit Staff to create a safe and comfortable environment   for clients   * Manage clients with acute mental health issues * Report activities and recommendations to the Clinical Unit Supervisor * Work with security staff if clients become disruptive or unruly * Refer clients to mental health services outside of the Site when necessary * Complete appropriate paperwork for each client | | |
| **Deactivation (Phase IV)** | | |
| * Clean-up workstation * Pack and return unused supplies to Logistics Officer * Assist in the clean-up of the Site * Complete all required documentation * Submit all required documentation to Clinical Unit Supervisor * Participate in recovery activities as directed by the Clinical Unit Supervisor | | |