



Spring Lake Park Recreation Department  
1301 81<sup>st</sup> Ave. NE, Spring Lake Park MN 55432  
O: 763.792.7201 / F: 763.792.7256  
[www.slprec.org](http://www.slprec.org)

### Volunteer Coach Form

Full Legal Name: \_\_\_\_\_ Date Of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ Email (required): \_\_\_\_\_

Home Phone (printed on schedules): (\_\_\_\_) \_\_\_\_\_ Cell / Work Phone: (\_\_\_\_) \_\_\_\_\_

To Be Notified Of A Rain Out Or Game Cancelation, Which Method Is Best To Contact You: EMAIL \_\_\_\_\_ TEXT MSG \_\_\_\_\_

League You Would like to Coach (please circle): T-Ball PM ( 4 year olds)  
MITE (Ages 5 - 7) PEE WEE (Ages 8 - 10) MIDGET (Ages 11 – 13) JUNIOR (Ages 14 - 17)

Your Child's Name: \_\_\_\_\_

Desired Assistant / Co-Coach: \_\_\_\_\_

Have You Played This Sport? YES NO #of years: \_\_\_\_\_

Have You Officiated This Sport? YES NO #of years: \_\_\_\_\_

Have You Coached This Sport? YES NO #of years: \_\_\_\_\_

Have You Coached Other Sports? YES NO  
(If Yes, please list sport followed by number of years): \_\_\_\_\_

Would You Like To Receive A Coaching Manual With Technique Drills & Coaching Tips? YES NO

Why Do You Want To Be A Volunteer Coach? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have You Ever Been Refused Participation In Any Youth Sports Program? YES NO  
(if yes, please explain): \_\_\_\_\_

\_\_\_\_\_

All Head Coaches Must Be Certified Through *The National Youth Sports Certification Association (NYSCA)*. The Recreation Department will notify *new* head coaches when this initial certification meeting will be.

Would You Be Interested And Able To Participate In The Coaches Training Program If Asked To Do So? YES NO  
There will be a mandatory preseason meeting for all coaches; you will be notified of this meeting date if selected.

#### CODE OF ETHICS PLEDGE "My Commitment To The Program"

As a volunteer coach for the Spring Lake Park Recreation Department Youth Softball Program, I promise to set a good example for my team at all times. I will demonstrate and promote good sportsmanship in every aspect of the sport. I will use appropriate language at all times, and will encourage positive attitudes by using constructive criticism. I will provide all team members equal opportunity to learn and experience the sport regardless of their age, race, gender, disabilities, orientation, or income status.

I will consider the safety of all participants to be the top priority of the program, followed by good sportsmanship and fair play. I will remember that the program is designed for the children and NOT adults, as a fun, rewarding, and educational experience, with emphasis placed on teaching the fundamentals of the game, not winning at all costs.

I hereby pledge to provide positive support, care, and encouragement to my team, to ensure that each child is having a fun and rewarding experience.

\*Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

\*By completing and submitting this form you are indicating that all information is true and accurate. Any crucial information found to be false could result in the denial of coaching privileges. All personal information submitted will remain private and only be used by the Recreation Department to evaluate, contact and update the above applicant.



Spring Lake Park Recreation Department  
1301 81<sup>st</sup> Ave. NE, Spring Lake Park MN 55432  
763.792.7201

## Volunteer Coach Basic Requirements

1. Enjoy working with youth and providing them with positive learning experiences.
2. Be able to attend the pre-season and tournament coaches meetings at City Hall.
  - a. Pre-Season Meeting: *TBA*
  - b. Tournament Meeting: *TBA*
3. Be an encouraging role model during practices and games.
4. Must use appropriate language at all times.
5. Refrain from using any tobacco products while on park property.
6. Inform and require all parents to sign the Parent Code of Ethics form, and make clear what is expected of them during practices and games (*in terms of parent behavior and conduct of being a courteous fan*).
7. Take responsibility for your player's actions while on park property and making sure they are expressing good sportsmanship during times of both wins and losses.
8. Must complete, submit, and be in compliance with all requirements on the coaches Background Check Form.
9. Must be available two nights per week (*Mon – Thur only*), for one practice night and one game night.
10. Must be willing to work in a partnership with an assistant or "co-coach."

---

Signature

---

Date

Thank you for your support of the youth of Spring Lake Park. We appreciate your interest in becoming a volunteer coach.

All volunteers will be informed via email and or phone call if they have been assigned a team.

For more information email: [jangell@slpmn.org](mailto:jangell@slpmn.org) or call 763-792-7233.

CHILD PROTECTION BACKGROUND CHECK ACT  
Spring Lake Park Recreation Department  
1301 81<sup>st</sup> Ave. NE, Spring Lake Park, MN 55432  
763-792-7201

Because the position for which you are applying will require you to provide care, treatment, education, training, instruction, or recreation to children, the City of Spring Lake Park will request the Bureau of Criminal Apprehension (BCA) to perform a criminal background check on you under Minnesota Statutes Chapter 299C.62.

Have you ever been convicted of any of the following crimes? (If yes, please attach a description of the crime and the particulars of the conviction.) Yes No

BACKGROUND CHECK CRIMES

Under Minnesota Statutes Chapter 299C

- |                                      |                               |               |
|--------------------------------------|-------------------------------|---------------|
| -- Murder                            | -- Felony Level Assault       | -- Kidnapping |
| -- Criminal Sexual Conduct           | -- Manslaughter               | -- Arson      |
| -- Any Assault Crime Against a Minor | -- Prostitution-Related Crime |               |
- Any of the following Child Abuse Crimes committed against Minor victim, constituting a violation of Minnesota Statutes Sections:

- |  |  |
|--|--|
| 609.185,(5) Murder in the 1 <sup>st</sup> Degree               | 609.352 Solicitation of Children to Engage in Sexual Conduct                         |
| 609.221 Assault in the 1 <sup>st</sup> Degree                  | 609.377 Malicious Punishment of a Child  |
| 609.222 Assault in the 2 <sup>nd</sup> Degree                  | 609.378 Neglect or Endangerment of a Child   |
| 609.223 Assault in the 3 <sup>rd</sup> Degree                  | 152.021, subd.1,(4) Controlled Substance Crime in 1 <sup>st</sup> Degree             |
| 609.224 Assault in the 5 <sup>th</sup> Degree                  | 152.022, subd.1,(5) or (6) Controlled Substance Crime in 2 <sup>nd</sup> Degree      |
| 609.2242 Domestic Assault                                      | 152.023, subd.1,(3) or (4) Controlled Substance Crime in 3 <sup>rd</sup> Degree      |
| 609.322 Solicitation, Inducement and Promotion of Prostitution | 152.023, subd.2,(4) or (6) Controlled Substance Crime in 3 <sup>rd</sup> Degree      |
| 609.324 Other prohibited acts of Prostitution                  | 152.024, subd.1,(2), (3) or (4) Controlled Substance Crime in 4 <sup>th</sup> Degree |
| 609.342 Criminal Sexual Conduct in the 1 <sup>st</sup> Degree  |  |
| 609.343 Criminal Sexual Conduct in the 2 <sup>nd</sup> Degree  |  |
| 609.344 Criminal Sexual Conduct in the 3 <sup>rd</sup> Degree  |  |
| 609.345 Criminal Sexual Conduct in the 4 <sup>th</sup> Degree  |  |

As the subject of a Child Protection background check, your rights include:

- to be informed that Spring Lake Park Recreation Department will request this check for becoming or continuing as an employee or volunteer, and to determine whether you have been convicted of any of the above specified crimes, and
- to be informed of the BCA's response and obtain a copy of the report from Spring Lake Park Recreation Department,
- to obtain from the BCA any record that forms the basis for the report, and
- to challenge the accuracy and completeness of any information contained in the report, and
- to be informed whether Spring Lake Park Recreation Department has denied your application because of the BCA's response and not to be required directly or indirectly to pay the cost of the background check.

Minnesota statutes and the BCA require you to complete the following information in order to complete the background check:

**Last Name of Applicant** (please print): \_\_\_\_\_

**First Name** (please print): \_\_\_\_\_

**Middle** (full)(please print): \_\_\_\_\_

**Maiden, Alias or Former** (please print): \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_ **Sex** (M or F): \_\_\_\_\_

Month/Day/Year

**Social Security Number:** (Optional)

**Signature**

**Date**

**This release is valid for one year from the date of my signature**