



Mokena Fire Protection District

MOKENA FIRE PROTECTION DISTRICT TRUSTEES' MEETING JANUARY 9, 2018

Emergency 9-1-1

Administrative Offices
19853 S. Wolf Road
Mokena, IL 60448
Adm. (708) 479-5371
Fax (708) 479-2970

Fire Station #1
19853 S. Wolf Road
Mokena, IL 60448
(708) 479-3781

Fire Station #2
10000 W. 191st Street
Mokena, IL 60448
(708) 479-3782

Fire Station #3
10855 W. 183rd Street
Orland Park, IL
60467
(708) 479-3785

www.mokenafire.org

Established 1883
Organized 1917



The regular meeting of the Mokena Fire Protection District was held on Tuesday, January 9, 2018 at Mokena Fire Station #1 at 7:05 PM.

Present: President William Haas, Treasurer Ken Blank, Secretary Robert Hennessy, Trustee Ken Lenz, Trustee Craig Warning, Chief Howard Stephens Assistant Chief/Deputy Administrator Joe Cirelli, Assistant Chief Rick Campbell, Recording Secretary Nancy Feigel

ANNOUNCEMENT OF COLORING CONTEST AND ESSAY CONTEST WINNERS

The Mokena Fire Protection District, in conjunction with the schools in our District, recently held a coloring contest for 1st grade students and an essay contest for 5th grade students. Chief Stephens and A/C Cirelli presented the three top winners certificates from the District and gift cards that were donated by FNBC and Old Plank Trail Bank. The 1st place winners will also receive a ride to school in a fire truck in the spring.

Coloring Contest Winners:

1st Place – Grant Trabado
Runner-Up – Austin Peppin
Runner-Up – Anthony Bencic

Essay Contest Winners:

1st Place – Paul Taussig
Runner-Up – A.J. Masterson
Runner-Up – Kayla Rompala

A short break was taken for refreshments. The meeting resumed at 7:29 p.m.

MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Ken Lenz made a motion, seconded by Robert Hennessy, to approve the minutes of the December 12, 2017 Trustee meeting. Motion passed with all ayes.

*Serving Portions of the Communities of
Mokena, Homer Glen, Orland Park, Frankfort*

PUBLIC COMMENTS

Samantha Cooper, president of Mokena Miracles, a non-profit organization established in 2017, thanked the Board for the use of the training room for their meetings, wrapping gifts and meeting with the recipient of those gifts. Over \$3000 was raised to help a single mother pay for two months rent and gifts for her children.

UNION REPORT

None

TREASURER'S REPORT

Robert Hennessy made a motion, seconded by Craig Warning, to accept the Monthly Statement as presented. Motion passed with all ayes.

Ken Lenz made a motion, seconded by Craig Warning, to pay the monthly bills in the amount of \$143,044.31 as presented. Motion passed with all ayes.

TRUSTEES' REPORT

The Trustees hoped everyone had a Merry Christmas and Happy New Year.

CALENDAR AND CHECKLIST

The certificate of exempt property has been filed with the County Supervisor of Assessments.

The notice of regularly scheduled Board meetings for 2018 has been posted.

The names of those required to file Economic Interest Statements and a report of injuries for 2017 will be filed by February 1.

ASSISTANT CHIEF CAMPBELL'S REPORT

The 1994 International truck is still listed with B & P Apparatus for \$5,500. The Trustees agreed to list for one additional month with B & P for \$5,500 or best offer.

The new ambulance will be delivered on January 12, 2018.

Truck 92 (19-08) is at Chandler Services for a faulty head gasket. The faulty head gasket caused pitting and damage to the cylinder head and engine block that will need to be repaired for approximately \$25,000.

Truck 92 has corrosion on the torque box and frame rails. The cost to descale them and apply POR-15 3-step process is approximately \$5000. A representative from Global Emergency is scheduled to be at the February Trustee meeting to discuss the corrosion on the frame rails and possible warranty. The Trustees would like these items fixed as soon as possible to get the truck back in service.

Waterway tested and inspected all of our ground ladders and they all passed.

The Board reviewed the POC ride-along report for the month of December.

ASSISTANT CHIEF CIRELLI'S REPORT

Dispatching services were transferred from Lincoln-Way Dispatch to Laraway Communications Center on December 18. The transfer went smooth, with no interruption of service.

An open house/ribbon cutting ceremony of the Will County Public Safety Complex will be held on January 16 at 11:00 AM.

It has been discovered that a couple businesses did not have their fire alarms switched to radio; they are in the process of making the switch.

A/C Cirelli attended a meeting in Homer Glen where public safety and public education was discussed.

The MFPD was a recipient of the Good Neighbor grant in the amount of \$2,000 to be used for the purchase of portable radios.

The Trustees reviewed the December code enforcement reports and public education surveys.

The Board approved the following class request:

Stewart Romadka

Rope Operations

Congratulations to the following personnel who received certificates this month for State Certified Classes:

Stewart Romadka
Tim Boomsma

Blue Card Incident Command
Haz-Mat Incident Command

CHIEF'S REPORT

The FY2017 ambulance billing data was reviewed.

Adam Shefcik is organizing the annual Firefighter/Teachers Volleyball game at Mokena Junior High on January 24 at 7:00 PM. All Mokena FPD and their families are invited to attend.

Engineer Marcie Hoag has submitted a resignation letter, effective January 27, 2018.

A memorial stone for Chief Rust has been removed from the prior MFPD Fire Station on Front Street. The Trustees would like the stone re-installed by the flagpole at Station 1.

Chief Stephens and A/C Cirelli will be attending the Village of Homer Glen Strategic Planning meeting on January 17.

Will County 9-1-1 ETSB donated an Uninterrupted Power Supply and a Transfer Switch to the MFPD; a thank you letter was sent thanking them for the donation.

We recently received a reimbursement from Chicago Title in the amount of \$6,489, from Station 3 escrow account.

Letters received this month:

- Donations were received from Schillings Brothers and from a resident.

Newspaper articles this month:

- Articles were published in the Mokena Messenger regarding Toys for Tots donations and Chief Stephens Year in Review.

We received many toys for the Toys for Tots donations; after their drop off deadline, toys continued to be donated. These toys were given to patients in the pediatric unit at Silver Cross Hospital and the FISH organization.

There were a total of 2607 calls for 2017.

The newsletter from Laraway Communications Center was shared with the Board.

The Trustees reviewed the monthly alarm reports for December.

Eight Customer Satisfaction Surveys received in the past month were shared with the Board.

APPROVAL TO MOVE FORWARD WITH PROMOTIONS

There was no objection from the Trustees to direct the Fire Commissioners to move forward with an Appointment to Engineer and to begin background checks for a new firefighter. A promotional ceremony for the Engineer promotion will be held on February 13, 2018 at the Trustee meeting.

APPROVAL OF SEXUAL HARASSMENT RESOLUTION

Robert Hennessy made a motion, seconded by Craig Warning, to approve Resolution 18-1, *a resolution amending the sexual harassment policy of the Mokena Fire Protection District*. Motion passed with a roll call vote as follows: Robert Hennessy aye; Ken Blank aye; Ken Lenz aye; Craig Warning aye.

APPROVAL OF REVISED FIRE ALARM ORDINANCE

Craig Warning made a motion, seconded by Ken Lenz, to approve Ordinance 2018-1, an ordinance providing for regulations of the installation, use and operation of emergency reporting equipment, fire alarm systems, telephonic devices and any electric or electronic devices, or systems which utilize wire service, telephone wires, radio wave lengths or any other means whereby contact or communication is made to authorized fire reporting systems, radios or telephones. Motion passed with a roll call vote as follows: Robert Hennessy aye; Ken Blank aye; Ken Lenz aye; Craig Warning aye.

CLOSED SESSION

Robert Hennessy made a motion, seconded by Ken Blank, to enter into Closed Session at 8:30 PM. Motion passed with a roll call vote as follows: Bill Haas aye; Robert Hennessy aye; Ken Blank aye; Ken Lenz aye; Craig Warning aye.

The Board returned to Open Session at 8:39 PM.

ACTION ON CLOSED SESSION IF NECESSARY

None

ADJOURNMENT

Meeting was adjourned at 8:40 PM after a motion by Robert Hennessy.

A handwritten signature in black ink, appearing to read "Robert Hennessy", is written over a horizontal line.

Robert Hennessy
Secretary, Board of Trustees

Recording Secretary:
Nancy Feigel