

Plateau Valley Fire Protection District

MINUTES

DECEMBER 14, 2017

FOLLOWING THE PENSION MEETING

MESA ST# 92

MEETING CALLED BY	Rod Cadman
TYPE OF MEETING	Regular
TIME	6:57 p.m.
DIRECTORS PRESENT	Ken Anderson, Rod Cadman, Kathy Harris
DIRECTORS ABSENT	Lee Burg and Burt Dole
PERSONNEL	Chief Lockwood, Camile Hisel, Shannon L. Currier CPA
GUESTS	Marie Cadman and Bob Lessard

EXCUSE BOARD DIRECTOR:

MOTION	Rod Cadman made a motion to excuse Lee Burg and Burt Dole from tonight's meeting. Kathy Harris seconded the motion. Further discussion; none. All in favor: Anderson yes, Cadman yes, Harris yes. None opposed, motion passed.
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APPROVAL OF AGENDA:

MOTION	Kathy Harris made a motion to approve the agenda as presented. Ken Anderson seconded the motion. Further discussion; none. All in favor: Anderson yes, Cadman yes, Harris yes. None opposed, motion passed.
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APPROVAL OF MINUTES:

NOVEMBER 9, 2017

MOTION	Rod Cadman made a motion to approve the November 9, 2017 minutes. Kathy Harris seconded the motion. Further discussion; none. All in favor: Anderson yes, Cadman yes, Harris yes. None opposed, motion passed.
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APPROVAL OF APPROPRIATIONS:

MOTION	Discussed the Appropriations for September 2017. The board thanks Laramie Energy for their kind donation for the fire departments appreciation dinner. Discussed the donations that Karl Belden Jr was able to get for the appreciation dinner. Rod Cadman made a motion to approve the Appropriations as presented. Kathy Harris seconded the motion. All in favor: Anderson yes, Cadman yes, Harris yes. None opposed, motion passed.
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FINANCIAL REPORT:

MOTION	Board reviewed the October 2017 Monthly Financial Report, see attached Monthly Financial Report for review. Discussion on pre-paid cards and property tax revenue. Kathy Harris made a motion to accept the October 2017 Monthly Financial Report as presented. Rod Cadman seconded the motion. Further discussion; none. All in favor: Anderson yes, Cadman yes, Harris yes. None opposed, motion passed.
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ACCOUNTS RECEIVABLE WRITE OFF'S AND ADJUSTMENTS:

MOTION	Ken Anderson made a motion to accept the October 2017 Monthly Write-Off's and Insurance Adjustment's. There were insurance adjustments of \$8,584.50 and Write-offs of (\$177.80) credit for a total of \$8,406.70. Rod Cadman seconded the motion. Further discussion; none. All in favor: Anderson yes, Cadman yes, Harris yes. None opposed, motion passed.
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2018 BUDGET APPROVAL:

	<p>Shannon L. Currier CPA reviewed and discussed with the board the 2018 budget, see attached 2018 budget packet.</p> <p>2018 General and Pension Fund Budget</p> <p>The letter stipulates that 4.669 mills are levied for all general operating expenses and .500 mills are levied for the pension fund purposes (Voter approved pension levy exempted from tabor and 5.5% limitations.) Based on an assessed valuation of \$110,427,260 the property tax revenue subject to statutory limitation is \$515,585 for general operating purposes and \$55,214 for pension purposes. No motion necessary to accept these totals.</p> <p>Resolution to Adopt the 2018 Budget</p> <p>A resolution summarizing expenditures and revenues for each fund and adopting a budget of the Plateau Valley Fire Protection District, Mesa, Colorado, for the calendar year beginning the first day of January 2018 and ending the last day of December 2018. Shannon L. Currier, Certified Public Accountant has submitted a proposed budget to the governing body in October 2017, for its consideration. Proper notice, published in accordance with the law, said proposed budget was open for inspection by the public at the designated place, public hearing was held in November 2017, and increased taxpayers were given the opportunity to file or register an objection to said proposed budget. The as submitted, amended and summarized by fund, hereby is approved and adopted as the budget of the Plateau Valley Fire Protections District for the year stated above. Adopted, this 14th day of December, 2017. Rod Cadman made a motion to approve the resolution to adopt the budget for 2018. Ken Anderson seconded the motion. All in favor, Harris yes, Cadman yes, Anderson yes. None opposed, motion passed.</p>
MOTION	
MOTION	<p>Resolution to Set Mill Levies</p> <p>A Resolution levying property taxes for the year 2018, to help defray the costs of government for the Plateau Valley Fire Protection District, Mesa, Colorado, for the year 2018 budget year. Budget was adopted December 14, 2018. The amount of money to balance the budget for the general operating purposes from property tax revenues is \$515,585 and the amount of the money necessary to balance the budget for the voter approved pension fund is \$55,214. The 2018 valuation for the assessment for the Plateau Valley Fire Protection District as certified by the County Assessor is \$110,427,260. There is a hereby levied tax of 4.669 mills for the general operating expenses and is a hereby levied a tax of .500 mills for the voter approved pension fund. Adopted, the 14th day of December, 2018. Rod Cadman made a motion to accept the resolution to set mill levies. Kathy Harris seconded the motion. All in favor, Harris yes, Cadman yes, Anderson yes. None opposed, motion passed.</p>
MOTION	<p>Resolution to Appropriate Sums of Money</p> <p>A resolution appropriating sums of money to the various funds and spending agencies, in the amount of the purpose as asset forth below, for the Plateau Valley Fire Protection District, Mesa, Colorado, for the 2018 budget year. The Board of Directors has adopted the annual budget in the accordance with the Local appropriated from the revenue of each fund, to each fund for the purposes stated: General Fund Current Operating Expenditures \$1,581,076. Total General Fund \$1,581,076 adopted, this 14th day of December 2018. Rod Cadman made a motion to accept the resolution to appropriate the sums of money. Kathy Harris seconded the motion. All in favor, Harris yes, Anderson yes, Cadman yes. None opposed, motion passed.</p>

Adjournment:

MOTION

Rod Cadman made a motion to adjourn the meeting at 7:45p.m. Ken Anderson seconded the motion. All in favor: Harris yes, Cadman yes, Anderson yes, Lee yes, Dole yes. None opposed, motion passed.

These minutes were approved by the Board of Directors.

Kathy L Harris