

Miller Farms Farmers Markets

Chapel Hills Mall – June 4th – October 29th, Saturdays, 9-3

Northglenn Mall – June 12th – October 30th, Sundays, 10-3

Vendor Information & Guidelines

Miller Farms Mission Statement: Along the Front Range of Colorado, agricultural land is being turned into housing and shopping at an alarming rate. Concerned citizens might support agriculture in general, but don't understand how they can help their local farmers or ranchers. Farmers' Markets offer the consumer the opportunity to support local farmers and ranchers by purchasing fresh products directly from the producer. Top priority will be given to local producers of agricultural products, baked goods, etc.

Please mail your application to the address below, along with a copy of:

__proof of liability insurance

__signed application and release for Miller Farms

*Please keep in mind that it is your responsibility to have all of your licenses/taxes/paperwork for the city and state entities as they require!

Miller Farms
13912 CR 19
Platteville, CO 80651
(970) 785-6133

Fee/Space Assignment:

There is a \$25.00 non-refundable application fee. Please send the application fee in the form of a check. The daily fee is 7% or a **minimum** of \$10.00 per 10'x10' space per Market for weekly vendors. Drop in vendors pay a flat fee of \$15 per 10'x10' space per market. (There is no guarantee of space availability on the day of the event for drop in vendors unless you've made prior arrangements). ***We reserve the right to assign spaces as we see needed!*** Please pay the fees to the Miller Farms representative at the end of each market day. If you fail to pay for your space, you will not be allowed to set up the following week until you have paid in full! If you need a space larger than this, please let the Miller folks know ASAP.

Deadline:

Applications must be postmarked by May 15st of each year. Miller Farms will contact you via e-mail or phone with your application status no later than May 30th. If it's after May 30th when you are signing up we will do our best to work with you! **We reserve the right to refuse any applicants.**

Schedule:

Our farmers markets operate at different times, but a good rule of thumb is that you can start setting up between 1 ½ to two hours ahead of time. (Please don't setup until a Miller Farms representative has shown you where your space will be) You be the judge since you know how long it takes to set up your product, but PLEASE be ready to sell when the market opens. If there are customers present, you can start selling as soon as your setup. We typically have an hour after the market closes to vacate the premises. Plan to be there for the entire time unless you have discussed the

situation before-hand with a Miller Farms representative. Late vendors **may** not be allowed to set up!

Safety & Security:

Please do not leave your booth unattended. If you bring small children, keep them with you in your booth. Leave your pets at home. **NO PETS ALLOWED!** No smoking in or around your booth. Weights for your booth are mandatory. These markets take place on a parking lot - no spikes allowed. Food vendors; know and abide by the current health and safety guidelines. Drugs and Alcohol are not permitted at any time.

Cleanup:

Vendors are responsible for cleaning up their own booth areas. Please make sure you leave your space as you found it. Trash receptacles are not provided so you will need to bring your own. You must take your trash with you, do not leave it at the market. Vendors who do not clean up after themselves **will not** be invited back and may be charged for cleanup costs.

Weather: These are outdoor markets that are held rain or shine, so be sure to plan accordingly. These are lovely spots; however the wind has been known to kick up so please keep that in mind while setting up.

Electricity: Electricity will not be provided at these locations. Quiet generators are allowed.

Parking: Vendors will park in designated vendor parking area. Violators will be fined \$10 for first and second offense. Third violation will result in \$50 fine and/or kicked out of market, at Miller Farms discretion.

Miller Farms Farmers Markets

Chapel Hills Mall – Saturdays June 4th-October 29th, 9-3
Northglenn Farmers Market- Sundays June 5th- October 30th 10-3

Vendor Application

Contact Name

Business Name

Address

City

State

Zip Code

Phone

E-mail

Website

Preferred Contact Method:

E-mail Phone Mail

Previous Vendor:

Yes

No

Please describe your product:

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Please specify which market dates you will **NOT** be attending: _____

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I agree to abide by all the Miller Farms Farmers Markets guidelines, and defend, indemnify, and hold harmless from any and all loss, cost, or expense Miller Farms, its employees, or representatives, in connection with such vendor activity. Miller Farms reserves the right to remove any vendor from the market at any time.

We reserve the right to assign spaces as we see needed!

Signature _____

Date

* Please direct any questions to millerfarms80651@aol.com or call (970) 785-6133

Please indicate below which markets you are attending.....

University Village Colorado (UVC) Shopping Center – Located in Colorado Springs at 4880-5342 North Nevada Avenue (S. of I-25 on N. Nevada Ave)

Northglenn Mall – I-25 and 104th, Northglenn Mall in front of Pets mart