

# Belmore Arena Board Meeting MINUTES January 15, 2024

*Time: 8:00pm Location: Lounge, Belmore Community Centre*

**Attendees:** Jeremy Underwood, Lindsay Underwood, Marvin Grimes, Jamie McCallum, Ian Inglis, Warren Weber, Heidi Dupuis, Kyra Wright, Chris Inglis, Mark Ireland

**Guest:** Dan Renwick

**Regrets:** Jenn VanDyk, Nigel VanDyk, Randy Scott, Corrine Gautreau

**Secretary/Recorder:** Darlene Loos

<i>Time</i>	<i>ITEM</i>	<i>(Discussion, Approval, Information Sharing)</i>	<i>Meeting Notes/Action Items</i>
8:00	<b>Call to Order</b> <b>Approval of January 15, 2024 Agenda</b> <i>Jeremy Underwood</i>		Jeremy called the meeting to order at 8:00pm Agenda – motion to approve by Chris Inglis, 2 <sup>nd</sup> Ian Inglis. Carried
8:02	<b>Approve Previous Mtg Minutes December 18, 2023 (attached)</b> - <i>Board</i>		Motion to approve minutes by Kyra Wright, 2 <sup>nd</sup> Kim Harris. Carried
<b>Agenda Items</b>			
8:05	<b>Update Previous Action Items (below agenda items)</b> - <i>Jeremy Underwood</i>	<b>Standing</b>	Reviewed Action Items below.
8:15	<b>Review Rates for Arena Floor Rental</b> - <b>Kim/ Entire Board</b>	<b>Discussion</b>	Kim reviewed charges at other arenas and we are comparable. Suggesting if someone is booking arena floor for Stag & Doe, need to increase liability to \$5 mil. - Kyra will check to see if PAL Insurance requires \$5 Mil when over certain Ice Rates are showing the old pricing.
8:25	<b>Correspondence</b> - <i>Board</i>	<b>Standing</b>	Thoughtful thank you note from Brenda Weisher, retired from Howick Twp.  Dan Renwick – Pickleball Update - Had a good year. - \$4130.00 donation - Spent some money on a couple new nets

			<ul style="list-style-type: none"> <li>- Suggested we use their money to install acoustic panels on the Arena walls for sound control. <ul style="list-style-type: none"> <li>o Board would suggest the Pickleball Group to do some more research <ul style="list-style-type: none"> <li>▪ Get recommendations from someone who knows sound</li> <li>▪ Find out how many and approximate price estimate for 3 walls</li> </ul> </li> <li>o We will add to PARKING LOT and discuss once sandblasting and painting is done</li> </ul> </li> </ul>
8:35	<b>Grants Update</b> - <i>Kyra Wright</i>	<b>Standing</b>	Nothing to report.
8:45	<b>Treasurer's Report</b> - <i>Jenn VanDyk</i>	<b>Standing</b>	Bills to pay = \$3471.73 Motion to pay bills by Kyra Wright, 2 <sup>nd</sup> by Warren Weber. Carried.
8:55	<b>Belmore Catering</b> - <i>Chris Inglis/Catering Member</i>	<b>Committee Report</b>	Safe food handling course on Jan 25 <sup>th</sup> . \$45/person. Belmore Arena Board will cover the course cost for any individuals who volunteer in Belmore this year. Kyra Wright made motion to pay course cost for Belmore volunteers. 2 <sup>nd</sup> by Lindsay Underwood. Carried
9:05	<b>General Maintenance</b> - <i>Jeremy Underwood/Warren Weber</i>	<b>Committee Report</b>	Had a complaint about the boards. Players bench door was bent – Jeremy fixed.  Charlie still working on big floor scrubber. Looking for a certain sensor. If can't find it, may have to buy a new one.  Karnes coming in to look at roof on back tractor/compressor room. It needs to be replaced.
9:15	<b>Parks Board</b> - <i>Jamie Dickson</i>	<b>Committee Report</b>	Need someone to cut grass. Corrine is finished cutting grass. Corrine has done an incredible job – thanks to her! Suggest we could contact Derek Elliott or Jeremy has some students who are interested. <ul style="list-style-type: none"> <li>- Chris will speak to Derek to see if he is interested and what he would charge. ACTION ITEM</li> </ul> Kyra asked if there is a net for the Tennis Courts? No, and court is in rough shape.

9:25	<b>Rentals - Hall &amp; Lounge</b> - <i>Kim Harris</i>	<b>Committee Report</b>	A few rentals coming up in January. Team Penning is coming. Brian coming back in to paint kitchen cupboards – week of Jan 22 <sup>nd</sup> . <ul style="list-style-type: none"> <li>- He'll use the small hall to do his work</li> <li>- Hardware – hinges and knobs need to be replaced. If we get them, Brian will replace at same time he paints <ul style="list-style-type: none"> <li>o Chrome knobs</li> <li>o Self-closing hinges</li> <li>o Total Price is approximately \$400.00</li> </ul> </li> </ul> Kim to purchase knobs & hinges motion by Kyra Wright, 2 <sup>nd</sup> by Chris Inglis.  Kim has put an order in for pop. Some old pop had to be dumped as flat.
9:35	<b>Ice Rentals &amp; Installation</b> - <i>Warren Weber</i>	<b>Committee Report</b>	Rentals going well. Up from last year.
9:45	<b>Belmore Curling</b> - <i>Bill Devos</i>	<b>Committee Report</b>	Absent
9:55	<b>Belmore Figure Skating</b> - <i>Mary Inglis, Heidi Dupuis, Sharon Hofman</i>	<b>Committee Report</b>	Running booth for Walkerton Figure Skating Competition on March 2 <sup>nd</sup> . Figure Skating Carnival is on March 3 <sup>rd</sup> .
10:05	<b>South Bruce</b> - <i>Mark Ireland</i>	<b>Committee Report</b>	Nothing to report
10:15	<b>Morris-Turnberry</b> - <i>Jamie McCallum</i>	<b>Committee Report</b>	Budget deliberations started last week. <ul style="list-style-type: none"> <li>- Waiting to hear about brine header here so they know what their contribution is</li> <li>- Also roof costs</li> </ul>
10:25	<b>Howick</b> - <i>Marvin Grimes</i>	<b>Committee Report</b>	Jan 1 <sup>st</sup> – different insurance provider – for 18 month term.
10:35	<b>Communication</b> - <i>Team</i>	<b>Committee Report</b>	Nothing to report
10:45	<b>Belmore Chamber of Commerce</b> - <i>Kyra Wright/Nigel VanDyk</i>	<b>Committee Report</b>	AGM – tickets available.

**Next Meeting - February 26, 2024**

**Adjournment of Regular Meeting**

8:55pm motion to adjourn by Warren Weber, 2<sup>nd</sup> by Marvin.

**Previous Action Items**

Lead	Agenda Item/Topic	Actions for Follow Up
Jeremy/Jenn	<b>General Maintenance</b>	<p><b>20230918:</b> Motion made to replace the hall/lobby toilets as well as the toilets outside (total of 16) by Lindsay (1), Kim (2)  PENDING that the quote to do this work is reasonable. Kim is going to get toilet prices.  <b>20231016:</b> 3 prices – Brian (Kohler – 15 toilets \$8055 + HST), Watsons (Ravena 3 – American Standard \$5127 + HST), Hodgkins (Marina \$3795). Installation for \$1200 + HST. Also, now need 3 more toilets for Curling Club. Total of 18 toilets needed. Motion by Randy to order from Hodgkins and have Brian install, second by Warren. Carried. ** Quote will increase by 3 toilets and labour.</p> <p>2024  COMPLETE</p> <p><b>20231218:</b> Urinal in mens washroom needs repaired.  <b>20240115:</b> Urinal was replaced but needs to be repaired again  <b>20231218:</b> Jeremy will talk to Paul Inglis regarding closing in gap in table storage container  <b>20240115:</b> A plan has been set to close the gap in the table storage container</p>
Jeremy/ Maintenance	<b>Belmore Catering - Health Inspection</b>	<p><b>20231218:</b> Trusscore has to be put on walls and ceiling of cooler...one year to complete.  <b>20231218:</b> Jeremy is going to contact area Pest Control companies regarding monitoring our facility...hasn't been maintained since Covid. New traps are a must.  <b>20240115:</b> Jeremy spoke to Rural Route about coming out to do a walk through.</p>
Chris/Parks Board	<b>Parks Board – Grass Cutting</b>	<p><b>20240115:</b> Need to find someone to cut grass. Chris will speak to Derek Elliott to see if he is interested and what he would charge. ACTION ITEM</p>
<b>Parking Lot</b>		
Jeremy/ Warren	<b>General Maintenance – for Summer</b>	<p>20230228:</p> <ol style="list-style-type: none"> <li>1) Brine header – preventa.ve maintenance by 2025. <ul style="list-style-type: none"> <li>o <b>20230821:</b> Need to let Municipali.es know (in November/December) about Brine Header replacement project before their budgets are made.</li> <li>o <b>20231016:</b> working on a couple of quotes for brine headers.</li> </ul> </li> <li>2) Rooves in tractor room need to be repaired – leaking. Currently flat roof, want to change to sloped rooves. <ul style="list-style-type: none"> <li>o <b>20230821:</b> Warren made some calls but never heard back from anyone</li> </ul> </li> <li>3) Boards around the ice surface need to be replaced.</li> </ol>

<p>Arena Board/ Howick Twp</p>	<p><b>Sandblasting &amp; Painting</b></p>	<p>20221017: Due to unsatisfactory work, Board passed motion to hold back payment to J-K Sandblasting  20221121: Jeremy contacted J-K and advised of partial payment and once he returned to do touchups and around door. J-K advised he could come back in spring but more money would be due.  20221121: Jeremy will advise J-K that Board will pay for lift but will not be paying more money for the job quoted.  20221219: Nothing to Report – defer to next mee.ng  2023016: Supposed to come – we look. May charge interest on balance owing.  20230228: No further communication.  20230417: Next step is, we need to speak with Howick and see if they will back us if this goes to court.  - Speak to CAO and Operations Manager to see if they can reach out to J-K regarding the contract and our (Belmore and Twp) concerns.  Motion to continue to hold payment and speak to Howick Twp as to next steps.  <b>20230515:</b> J-K will not speak with Jeremy. Only wants to speak to Howick Twp. Howick Twp is in support of us. J-K is 100% at fault for the poor workmanship. Three townships are onboard and have their lawyers working on it. The lawyers want Burnside (Engineers) to come in and assess the work again. The matter is now out of our hands. <b>MOVE TO PARKING LOT</b>  <b>20230821:</b> No further update.</p>
<p>Group</p>	<p><b>Suggestion of Installation of Acoustic Panels in Arena – by Pickleball</b></p>	<p><b>200115: Dan Renwick attended Board Mtg on behalf of Pickleball. He raised the suggestion of putting up Acoustic Panels to control the sound on the arena side. Board suggested the Pickleball group will have to do more research on the panels and get pricing. Putting in Parking Lot, will look back at this after the Whitewashing and Painting is looked after on the arena side.</b></p>
	<p><b>Lobby Bench Steel</b></p>	<p>20230717: Arena Board paid Mr. Martin for lobby bench steel, not picked up yet. o Gord Harris and Paul Inglis are looking after this project.  Follow-up at August 21<sup>st</sup> meeting  20230821: No update on the steel  20230918: No update.  <b>20231016:</b> Lobby benches arrived yesterday. Just needs to be attached.  <b>20231120:</b> No update  20240115: Will do after syrup festival – move to PARKING LOT  <b>20240115: Moved to Parking Lot</b></p>
<p><b>Adjournment:</b></p>		<p><b>Next Meeting: February 26, 2024 at 7:30pm</b></p>