

Approved Minutes

EVERETT TOWNSHIP
BOARD MEETING
January 22, 2020

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 2:04 pm
2. **Roll call:** Board Members Present: Supervisor Maike, Treasurer Fleming, Clerk Chaffee, Trustee Chaffee, and Trustee Long. Also in attendance – County Commissioner/Planning Commission Chair, Jim Maike; residents James & Charlene
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Trustee Chaffee with support by Supervisor Maike to approve the agenda as presented. Ayes all. Motion passed.
5. **Approval of Board Minutes of 12/17/19** - Motion by Trustee Chaffee with support by Treasurer Fleming to approve the minutes as presented. Ayes all. So passed.
6. **Public Comment:** The two residents present spoke to the board.
7. **Bills & Financials:**
 - A. **Treasurer's Financial Report** - \$281,286.40 total in the general checking account and \$345,037.19 in the tax account for a total in Bank Accounts of \$626,323.59 as of 12/31/19.
 - B. **Clerk Presents Township Bills:** (The Clerk provided the register for cks #11393 – 11396 in the amount of \$1,065.87 which had been pre-approved at the last meeting). The Clerk presented bill payments totaling \$11,222.73 (ck #11397 – 11415 & E405 – E411). Trustee Chaffee made the motion to pay the Township's bills as presented supported by Trustee Long. Ayes all, motion passed.
 - C. **Budget Review:** Reports distributed and reviewed. January is 84% of our fiscal year.
8. **Unfinished Business:**
 - A.
9. **New Business:**
 - A. **Newaygo County Hazard Management Plan** – When this topic was originally addressed at the November meeting there was no interest in participating. Today, Trustee Long volunteered to be the liaison. Supervisor Maike with support by Treasurer Fleming moved to respond to the request for participation in the affirmative with the information that Trustee Long would be the liaison. Ayes: 3, No: 2. Motion passed. The clerk will provide Newaygo County Emergency Services with a confirmation letter & Trustee Long's contact information.
 - B. **BOR Alternate** – Supervisor Maike presented the Board with an application from Tracy Kehr to serve on the Board of Review and suggested that she be appointed as an alternate. Trustee Chaffee with the support of Trustee Long moved to appoint Tracy Kehr as BOR Alternate and to approve her for attendance at the upcoming training. Ayes: 4. Abstain: Supervisor Maike. So moved.
 - C. **Fire Board 800mz Radio Expenditure** – Trustee Chaffee with support by Treasurer Fleming moved to approve the Fire Board's request to spend up to \$110,000 for updated communication equipment. Roll Call Vote: Ayes all. So moved.
 - D. **Distribute Memo from Newaygo Co Equalization** – Received.

E. New Fireproof File Cabinet for Assessor – The Assessor has run out of file space and needs a 4 drawer fireproof letter sized file cabinet. Jim Maike said he may know where there is a used one available. Trustee Chaffee with support by Treasurer Fleming moved to allow Jim Maike to spend up to \$500 on the required file cabinet. Roll Call vote: Ayes all. Motion passed.

F. New EPB for Elections – The Clerk informed the Board that the laptop used exclusively for elections may be obsolete as the requirements have been updated by the State of Michigan. Supervisor Maike with the support of Trustee Long moved to allow the Clerk to spend up to \$1,000 to purchase a new laptop to be used for elections if needed. Roll Call vote: Ayes all. So moved.

G. First Budget Meeting to be Scheduled – The Board will hold the first 20/21 Budget Meeting at noon on Feb 18 (just prior to our next scheduled Board Meeting).

10. Officer's Reports

a. Zoning Official/Planning Co/ZBA – Update by Trustee Chaffee: The review/update of the Master Plan is almost finished. The Planning Commission is planning to get together with adjoining townships to discuss the M-20 corridor. They will continue to meet bi-monthly for the next fiscal year with the Board's approval. Supervisor Judy Maike offered Resolution 2020-01 to amend the compensation for the ZBA Secretary to \$100 for public hearings and leaving the compensation for regular meetings at \$65. Support by Trustee Long. Roll Call vote: 4 ayes. Abstain: Trustee Chaffee. Resolution adopted.

b. County Commissioner – Commissioner Maike reported that Kelly Smith has retired from the Road Commission and that the biggest challenge for the County continues to be health insurance.

c. Transfer Station – Supervisor Maike will provide Jim Maike with an updated fee schedule to be added to the Township website as we are not currently accepting any large items (furniture).

d. Supervisor – Supervisor Maike shared that the Library Board is seeking rezoning from the City of White Cloud for the property proposed for the new library site. She also shared information from the County Drain Commissioner on the schedule for the Hazardous Waste Clean-up dates.

e. Clerk – Clerk Chaffee asked the Board to approve paying her the \$25 withheld from one Hall rental deposit for extra clean-up as she does the cleaning and it took well over 2 hours. Supervisor Maike with support by Trustee Long moved to pay Clerk Chaffee the \$25 cleaning fee she requested. Ayes all. So moved.

f. Treasurer – Treasurer Fleming reported that Corinna Cathcart will be back as Deputy Treasurer as of 1/23/20 but Valerie Fleming will continue to assist as needed.

g. Trustees – Trustee Chaffee suggested that we begin thinking of any road projects that should/could be completed in the upcoming season.

11. Public Comment: none

12. Adjournment: at 3:35 pm.

Respectfully submitted by Clerk Pam Chaffee