GARNETT PUBLIC LIBRARY

BOARD MEETING

Monday, December 11, 2023

Present: Librarian Andrea Sobba, Linda Huettenmueller, Karen Katzer, Sharon Yost, Sandra Moffatt, Rachel Dougherty, Mike Hermann. Absent: Cass Smitheran, Mayor Jason Sheahan

1. SECRETARY’S REPORT: Motion was made and seconded to approve the minutes as presented (Katzer/Dougherty). Motion carried.
2. TREASURER’S REPORT:

* We’re doing good on the budget, do not anticipate going over.
* On the paper showing what the City will pay, Horseshoe Springs Garden is for the Klehammers who cleaned up our yards. Payment to Wolken was a valve for the furnace
* Money bag page – there was a credit card donation for the FOL Homes Tour
* Payment to Rhonda Klein is for the Taste of Holidays cookies. We received some donations for Kansas Reads. Continuing Education Grant was for the KLA and ARSL conferences. We received a $200.00 donation from a patron.
* Rachel reported that we received $14.71 in interest and $3.00 in KanPay and that the balance for SEK/State Aid fund is $795.97 after this month’s bills, and $53,289.71 in Gifts and Memorials.

1. APPROVAL OF BILLS: Motion was made and seconded to approve payment of the bills (Huettenmueller/Katzer) Motion carried.
2. CITIZENS: There were no additional citizens in attendance.
3. LIBRARIAN’S REPORT: Circulation was down again but was up from last year - and eBooks and Audios were up. Part of the Storytime statistics was when Charlotte went to Head Start. Children’s Program included Kansas Reads – to preschoolers and some after school.
4. WALKER ART COMMITTEE: Bob Swain did come to look at the art and chose some pieces to sell.
5. FRIENDS OF THE LIBRARY COMMITTEE REPORT:
6. The Homes Tour was a success, they sold 100 tickets which was higher than last year but not as high as it used to be. Membership drive will be in late January.
7. OLD BUSINESS:
8. SEED grant – Our application was submitted for the meeting room pod but the person who helped with that application is no longer at the City so Andrea has to get that information from the computer she used to see if we were selected.
9. SEK Facilities grant – We were notified that we did get $5,000.00 for the Young Adult Section items and we have matching money ready for that, Andrea just needs to get it ordered.
10. Certificate of Deposits – The CD we created in June is due soon, it has accrued $255.00 in these 6 months. The interest rate in June was approximately 4% but is now around 4.56%. We also have the other CD that we created in September which will be due in March. We discussed what to do with this CD. A motion was made to take that $10,000.00 and add another $20,000.00 from the Gifts and Memorials fund to create a new 6 month CD for $30,000.00. (Huettenmueller/Katzer) Motion was approved.
11. Stained Glass Window – An electrician did come and look at the problem and suggested running a conduit and move the outlet to where it will be hanging. That electrician is not licensed in Garnett but the hope is that Troy can do that work to finally get this finished.
12. “We have a Dream List” – Some of the things have been purchased (children’s dividers and vacuum) and some have been ordered such as the sensory items. More will be looked into.
13. Policy Update – Andrea wanted to be sure that the minutes record that the wording we changed/added in last month’s meeting for the Appendix also changes the wording in the Material Selection and Development Policy, Section V.
14. Walker Board Members: Wanda Taylor was reappointed in our meeting last month but Nancy Foltz decided not to run again for Board member. However, Mary Schneiders has submitted an application for the vacancy. Motion was made and seconded (Huettenmueller/Yost) to approve Mary Schnieders as the new Board member. Motion carried.
15. Storage Room Cleanout – They have only sold one chair so far. They may attempt to sell/donate the card catalog table to get a smaller one.
16. NEW BUSINESS:
17. New Library Board Members – tonight is when the City Commissioners will appoint our new members. Sharon Yost has reapplied to serve her second term and there are two other people who have submitted applications: Jason Sumner and Russell Koch. Election of officers for our Board will be done in January. At that time Mark Locke will be our new Mayor so will then be a member of our Board.
18. Upcoming Events – Wednesday is Taste of Holidays from 10:00 to 4:00 so all were encouraged to come in and get treats.

We thanked Mike Hermann for his 11 years of service on the Library Board.

Meeting was adjourned at 6:45 (Katzer/Yost).

Next meeting date and time is January 8, 2024 at 6:00 p.m.