

Efforts will be made to accommodate the needs of disabled persons upon proper notice by contacting the clerk prior to the posted meeting at 920-470-3101.

**MAPLE CREEK TOWN BOARD MEETING
TOWN HALL W10388 COUNTY ROAD W
JULY 8, 2024 6:30 PM**

Call to order and Pledge of Allegiance

Chairperson Griffin called the July 8, 2024 Maple Creek Town Board meeting to order at 6:40 p.m. and led the Pledge of Allegiance.

Verify open meeting notices, roll call, approval of agenda order (stands as is unless motion for change)

The agenda for these minutes was posted at the three Town posting boards and on the town's website on Friday, July 5, 2024.

Elected Officers present: Sue Griffin, Jim Young, John Knapp, Tory Much and Amiee Stracy

Others present: Tom Stracy

Approval of June 10, 2024 Town Board Meeting minutes and June 25, 2024 Board of Review Meeting minutes
Knapp made a motion, seconded by Young, to approve the June 10, 2024 Town Board Meeting minutes and June 25, 2024 Board of Review Meeting minutes. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

Treasurer

• **Monthly Financial Report**

The balances for all accounts as of June 30, 2024, are as follows: Checking - \$2,988.67; Investment Savings - \$305,997.62; Town Reserve CD's - \$143,047.89; Town ARPA Reserve CD - \$69,529.99. Total town funds - \$521,564.17. Stands as read subject to an audit with the clerk.

• **Delinquent dog license update**

A certified letter was sent to Jennifer and Allen Williams after 2 other letters yielded no response. The certified letter was returned unread, so the delinquent charges will be added to the property tax bill.

Outagamie County Sheriff's officer report

Officer Rubsan was in attendance and reports no issues from the Sheriff's Department.

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.

None

Specific matters for discussion and possible action:

A. Roads

- Road meeting with county 7/9/24 at 8:00am to review work completed by the county on Buboltz Road – Quorum notice posted
- Updates – no additional updates at this time

B. Review Burn Permit Ordinance – Chairperson Griffin to contact WTA to determine necessity of town burning permit issuance when it is available through the DNR website

C. Contact Ahern to service fire extinguishers at town hall. The fire extinguishers at town hall have not been serviced since 2014 and failed inspection from New London Fire Department as they require annual service.

Knapp made a motion, seconded by Griffin, to contact Ahern to request service of the fire extinguishers at town hall. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

D. Bear Creek Fire Contract and Truck

- Any contract updates? Chairperson Griffin contacted Attorney Frassetto who said he did not get her emails, they were in a spam folder, and he will review for next month.

E. Building Inspector Services

- Review ordinance example – Feedback from Attorney? Chairperson Griffin contacted Attorney Frassetto who said he did not get her emails, they were in a spam folder, and he will review for next month.

F. Culvert Permit for Walter Schmude to be installed at N5331 Hintzke Road. *Griffin made a motion, seconded by Young, to approve the Culvert Permit for Walter Schmude to be installed at N5331 Hintzke Road. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.*

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G. Wisconsin Towns Association

- Outagamie County Unit Meeting – Monday July 15th, 6:00pm-8:00pm at Town of Center Municipal Building - REMINDER

Report of officers:

- Cemetery – nothing to report
- Plan Commission—nothing to report
- Building Inspector—1 permit for a garage for Dennis Handschke
- Constable—nothing to report
- Raft—nothing to report

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.

None

Complaints/Correspondence – No action taken

None

Review and payment of vouchers

Vouchers for checks numbering 12726 to 12748 were submitted for review and payment. An additional payment will be made by direct debit from checking for the June Federal withholding tax.

Future Agenda Items: Discussion/Action on future agenda items?

- Roger Thurk culvert
- Town Advisor Task Force updates, last met in February 2024

Adjournment/Calendar

- July 15th, WTA meeting 6:00p.m. Town of Center Municipal Building
- August 5th, Plan Commission meeting, 6:00 p.m., if needed
- August 12th, Town Board meeting, 6:30 p.m.
- August 13th, Partisan Primary Election

Knapp made a motion, seconded by Griffin to adjourn at 7:07 p.m. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED. These minutes were taken at a meeting of the Town of Maple Creek Board held on the 8th day of July 2024, and were entered in this record book by:

_____, Clerk Stracy

And were approved this 12th day of August 2024 by:

_____, Chairperson Griffin

_____, Supervisor Young

_____, Supervisor Knapp