

**O'Connor Tract Co-Operative Water Co.**  
**AGENDA OF THE BUDGET MEETING OF THE BOARD OF DIRECTORS**  
**7:30PM Friday January 13, 2022**

**Videoconference**  
**Join Zoom Meeting**

<https://us02web.zoom.us/j/9072937175>

Meeting ID: 907 293 7175

By phone: +1(669)900-6833, Meeting ID 9072937175

**1. Call to Order and Roll Call**

**2. Member Comment**

The Board cannot have extended discussion of or make any decisions on items not on the Agenda. Please submit Member comments or requests to [oconnorwater@gmail.com](mailto:oconnorwater@gmail.com), as the Board is not holding in-person meetings at this time due to Covid-19.

**3. Routine Action Items**

- a. Approval of the Minutes of the Board Meeting on December 9.
- b. Request that the Board accept the financial report and approve that the bills be paid.

**4. Routine Information Items**

- a. Water Operations and General Maintenance Report for Information.
- b. Water Operators Requests
- c. Secretary's Report for information.

**5. Unfinished Business**

- a. Items related to the manganese treatment plant
  - i. Report on status of City of Menlo Park building permit application
  - ii. Report on status of construction
  - iii. Report on other items related to project
- b. Report on assignments from the December 9 meeting.

**6. New Business**

- a. Work on preliminary budget.
- b. Discuss and determine sick pay and vacation policies for employees.

**7. Assignments**

- a. Recap of tasks to be completed in the coming month.

**8. Adjournment**

To the Annual Membership Meeting to be held on January 27, 2022, at 7:30 pm, via Zoom videoconference due to Covid-19.