

**Waterville Community Foundation Grant Application**

**Waterville Community Foundation (WCF) Grants Program**

Date of application: \_\_\_\_\_

Organization name: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail address: \_\_\_\_\_ Phone number: \_\_\_\_\_

Contact person: \_\_\_\_\_

Organization's mission (2-3 sentences) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Project title: \_\_\_\_\_

Grant request: \$ \_\_\_\_\_

Description of project or grant request: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Other sources of funding: \_\_\_\_\_

**Required attachments:**

- A copy of a current IRS determination letter indicating 501(c)(3) status.
- A list of the names and affiliations of the applicant organization's Board of Trustees.
- Brief background/history of the requesting organization, mission and purpose; listing of current programs and services.
- A copy of the organization's most recent audit, or income and expenses statement and balance sheet or a copy of the applicant organization's most recent Federal Tax report 990.
- The organization's current operating budget including income and expense.
- Line-item project budget information that details: the period grant funds would be used; lists all project income (both solicited and received) and expenses including how grant funds would be used.

If additional space is needed you may add one additional page to this application. Applications must be submitted via the U.S. Postal Service, postmarked no later than July 20 and addressed to: Waterville Community Foundation, c/o Bridget Holt, 300 Madison Ave. Suite 1300, Toledo, OH 43604.