



**Meeting Minutes
November 6, 2023
7:00 P.M.**

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday November 6, 2022, at 7:00 P.M. The following was discussed:

1. Commissioner Haygood called the Bexar County ESD 4 Meeting to Order at 7:00 P.M. and established a quorum. Commissioners Rasmussen and Surratt were unable to attend.
2. Citizen Public Forum. No citizens chose to speak.
3. The approval of the minutes from the October 2, 2023, Board Meeting. Commissioner Huber motioned to approve the Board Meeting Minutes from October 2, 2023. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 3/0 vote in favor of.
4. Discussion and appropriate action on the following:
 - a. Mr. Charles Laljer, Administrator, and Mr. Gabe Perez, Perez Project Consulting, provided an update on the contract close out actions for the Sabinal Group. Mediation is scheduled for the first week in January 2024. Commissioner Lopez-Maddox motioned to appoint Commissioners Surratt and Huber to represent the ESD 4 during the Mediation with the Sabinal Group. Commissioner Huber seconded the motion. Motion carried by a 3/0 vote in favor of.
 - b. Mr. Laljer discussed that the purchase of the property along IH-10 Eastbound Access Road and Ranchland View had been completed. The proposal from RVK Architects has been received and is under review by the ESD 4. Mr. Perez is providing technical assistance with the review and status of the utility extension to the property.
5. Leon Springs Fire Department (LSFD) Reports due to ESD 4. Summarized and reviewed the following with the Board.
 - a. Chief Ramon presented the LSFD Chief's report and discussed the Monthly Run Report, significant incidents, training, Community Health Paramedic activities, public relations, and a detailed status of the District vehicles. Chief Ramon provided an update on the LSFD support of the City of Fair Oaks Ranch emergency services study. Additionally, radio support from Bexar County was reviewed and the bottle neck for required reprogramming of radios.
 - b. Mr. Costantino reviewed the LSFD expenditures for October 2023.
6. Discussion and appropriate action on the following:
 - a. The Board discussed the latest revision of a new logo for the ESD 4. Commissioner Huber motioned to adopt the new logo. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 3/0 vote in favor of.

- b. Mr. Laljer presented the 2023 Tax Roll for certification. Commissioner Lopez-Maddox motioned to certify the 2023 Ad Valorem Tax Roll. Commissioner Huber seconded the motion. Motion carried by a 3/0 vote in favor of.
 - c. Chief Ramon presented that the information on Rehab 134 was with Brindlee Mountain for a price appraisal. The information will be used to list the vehicle for sale.
 - d. Mr. Laljer updated the Board on the continued investigation of a merger between the ESD 4 and LSF. The proposed organizational chart was presented and status of the investigation. No major issues have been identified.
7. Financial discussions and appropriate action:
- a. Mr. Laljer presented the 4th Quarter Fiscal Year 2023 Investment Report.
 - b. Mr. Laljer provided the November 2023 ESD 4 Financial Report.
 - c. The outstanding bills owed by ESD 4 were reviewed.
 - d. Action by the Board on approving payments by ESD 4. Commissioner Huber motioned to approve the ESD 4 payment requests. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 3/0 vote in favor of.
8. Determine date, time, and possible agenda items for the next meeting. The next regularly scheduled Board meeting will be Monday, December 4, 2023.
9. Adjourn. With no further business before the Board, Commissioner Huber made a motion to adjourn. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 3/0 vote in favor of. The meeting was adjourned at 8:55 P.M.