

## VETERANS OF FOREIGN WARS AUXILIARY



# TREASURERS



JULY 2020

[www.wivfwaux.org](http://www.wivfwaux.org)

### *IMPORTANT MESSAGE:*

- ✓ REMINDER THAT MEMBERSHIP APPLICATIONS MUST BE DONE BY SNAIL MAIL.
- ✓ AUDITS FOR APRIL-MAY-JUNE ARE DUE BY AUGUST 31<sup>ST</sup>. PLEASE USE THE FORM THAT IS ON: [www.wivfwaux.org](http://www.wivfwaux.org) NOT THE ONE ON THE NATIONAL WEBSITE. When doing make sure that the one forwarded to this office is signed, dated and the approved date is also on. This date will match in the minutes for that month.
- ✓ YOUR NEW DONATION GUIDE SHEET WILL BE IN NEXT MONTH'S MAIL. WE NEED TO WAIT UNTIL THE PROGRAMS FOR 2020-2021 YEAR ARE APPROVED.
- ✓ PLEASE USE CURRENT FORMS – APPLICATIONS, AUDIT, ETC.
- ✓ IF YOU ARE A NEW TREASURER OR PRESIDENT MAKE SURE THAT YOU GO TO THE BANK AND CHANGE ALL FINANCIAL RECORDS TO REFLECT THE PROPER PEOPLE ON BANKING
- ✓ THEN IF A **NEW TREASURER** DON'T FORGET TO SUBMIT A: **IRS FORM 8822-B**. IT JUST NOTIFIYS THE GOVERNMENT OF RESPONSIBLE PARTY FOR THE AUXILIARY. THIS IS TO BE DONE WITHING 60 DAYS OF ELECTION.
- ✓ **DONOT PAY TO FILE YOUR 990N-EPOSTCARD. THE SITE BELOW IS FREE USE THIS ONE:**  
<https://sa.www4.irs.gov/epostcard/>
- ✓ **MALTA should reopen July 6<sup>th</sup> so bonds and dues can be entered at that time.**
- ✓ Any questions or concerns please feel free to contact me at the information below. If I don't answer please leave a message.

*Have a great summer!!*

Lenore Otto, Dept Treasurer

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