



**FORCES.CA**

CANADIAN ARMED FORCES  
FORCES ARMÉES CANADIENNES

**Source Documents for Employment Application Checklist**

Applicant Name \_\_\_\_\_ AN (Recruiting Centre Use Only) \_\_\_\_\_

Source Documents Upon Application		Regular Force	Primary Reserve
1	DND 2170 – Canadian Armed Forces Employment Application	<input type="checkbox"/>	<input type="checkbox"/>
2	A- Proof of Citizenship (Birth Certificate or Citizenship Certificate) <b>AND</b> B- Photo identification (i.e., Provincial Health Card, Driver's License, Passport) <sup>1, 4</sup>	<input type="checkbox"/>	<input type="checkbox"/>
3	PVF (02-2014) – DND Personal Data Verification Consent Form	<input type="checkbox"/>	<input type="checkbox"/>
4	TBS/SCT 330-23 – Personal Screening, Consent and Authorization Form	<input type="checkbox"/>	<input type="checkbox"/>
5	DND 2977 – Pre-Enrolment Security Clearance Pre-Assessment Questionnaire	<input type="checkbox"/>	<input type="checkbox"/>
6	Diplomas, certificates and school transcripts. <sup>1, 2</sup> (Applicants shall ensure to update their Academic Records with the Detachment)	<input type="checkbox"/>	<input type="checkbox"/>
<b>Entry Plan/Occupation – Specific Source Forms and Documents</b>			
Depending on the occupational choice and/or entry plan you have selected, there may be a requirement to submit additional entry plan or occupation specific forms and/or source documents. Regular Force Enrolment Programs may require the completion of specific questionnaires, letters or statements of understanding. Please confirm with your recruiter as to whether or not this applies to your application.			

\_\_\_\_\_  
**Recruiter Signature**

\_\_\_\_\_  
**Date**

Source Documents Prior to Enrolment		Regular Force	Primary Reserve
7	Record of former service including cadet service (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
8	Marriage Certificate/Common Law documents (if applicable) <sup>1</sup>	<input type="checkbox"/>	<input type="checkbox"/>
9	Birth Certificate(s) for dependant(s) <sup>1</sup>	<input type="checkbox"/>	<input type="checkbox"/>
10	Social Insurance Number <sup>3</sup>	<input type="checkbox"/>	<input type="checkbox"/>

- Notes:**
1. All documentation provided will be original copy.
  2. Applicants who studied outside Canada shall provide a formal educational equivalency as per CICIC. Applicants shall pay for all costs related to the assessment.
  3. Applicants are to show original social insurance card upon enrolment only.
  4. CFRCs are prohibited from using the Ontario Health Card as a means of source documentation IAW the Personal Health Information Protection Act (PHIP).

