

## MINUTES OF THE HOUSING AUTHORITY – BOROUGH OF KEANSBURG

The regular meeting of the Housing Authority was held on Wednesday, December 12, 2018 at Granville Towers, 1 Church Street, Keansburg, New Jersey at 7:00 p.m.

Chairperson Diane Nelson read the Open Public Meetings Act Notice:

Salute to the Flag:

Present at roll call: Diane Nelson, Carol DeBlasio, Mattie Anderson, Tammy Carrier, Yolanda Ann Commarato and Mary Foley.

Absent: Thomas Foley

Upon a motion made by Mattie Anderson, seconded by Tammy Carrier to approve minutes of the regular meeting and executive session held on November 8, 2018.

Roll Call Vote:

Mattie Anderson – Aye	Tammy Carrier - Aye	Carol DeBlasio – Absent
Ann Commarato – Absent	Thomas Foley – Absent	Diane Nelson - Aye Mary Foley – Aye

REPORT OF THE CHAIRPERSON: None

RPM:

1. Joe Portelli from RPM was present to give tenants a brief update as to the transition.
  - A. Joe also informed tenants, RPM has scheduled a meeting on December 18, 2018 at 1:00 PM to answer any questions the tenants may have regarding the transition.

REPORT OF THE EXECUTIVE DIRECTOR:

Douglas G. Dzema reported the following:

1. Resident Party on December 13, 2018
2. RAD closing extended to January 31, 2018.
3. Handouts – Checklist for RAD/HUD closing.

REPORT OF THE ASSISTANT DIRECTOR:

Summary of Cash:

Checking Account - \$130, 670.46

Tenant Complaint Updates:

- 1) 2<sup>nd</sup> Floor elevator buttons were replaced on November 15, 2018.
- 2) Garbage chutes were cleaned on November 21, 2018.
- 3) Parking lot lights were serviced and repaired on December 7, 2018.
- 4) Extermination continues on a bi-weekly basis.
  - A) Have not received any new roach or pest complaints to date.

CORRESPONDENCE: None

RESOLUTIONS:

Upon a motion made by Mattie Anderson, seconded by Tammy Carrier to approve resolution 12-12-18-01, payment of invoices.

Roll Call Vote:

Diane Nelson - Aye Carol DeBlasio – Aye Mattie Anderson – Aye Tammy Carrier - Aye  
Ann Commarato – Aye Thomas Foley – Absent Mary Foley – Aye

Upon a motion made by Mary Foley, seconded by Mattie Anderson to approve resolution 12-12-18-02, approval of 2019 Board Meeting Schedule.

Roll Call Vote:

Diane Nelson - Aye Carol DeBlasio – Aye Mattie Anderson – Aye Tammy Carrier - Aye  
Ann Commarato – Aye Thomas Foley – Absent Mary Foley – Aye

REPORT OF THE ATTORNEY:

None

REPORT OF THE ACCOUNTANT: None

COMMITTEE REPORTS:

Personnel – None  
Building & Grounds – None  
Resident Grievance – None  
Applicant screening – None  
Finance – None

Public Comment:

Additional RPM questions. Tenants were instructed to direct these questions to RPM during the scheduled meeting on December 18, 2018.

Unfinished Business – None

New Business – None

There bring no further business before the board a motion made by Tammy Carrier, seconded by Mattie Anderson to adjourn at 7:30 p.m. be approved. All In Favor

MEETING HELD – December 12, 2018

ATTEST:

DOUGLAS G. DZEMA

SECRETARY/EXECUTIVE DIRECTOR