

Heisley Park Homeowners Association Inc.

Board Meeting

January 27, 2016

MINUTES

I. Call to Order

N.Catania called the meeting to order.

II. Roll Call

Roll call conducted. The following persons were present: B.Barnett, N.Catania, D.Krizan, H.Gasper, and R.Hurn. P.Mullin was not in attendance.

III. Prior Minutes Approval

Minutes from last meeting were previously approved via email and posted to HOA website.

IV. Financial Review

Financial statement ending December 31, 2015 approved as read.

V. Open/Unfinished Issues

- a. *Enforcement of Design Violations* – HOA continues to actively enforce all design guidelines. Currently have 12 outstanding. Moving through the proper next steps as needed with those in violation.
- b. *Storm Water Study Update* – Board is pressing city for missing phases information in order to complete our independent water study. Board will take whatever means necessary, including legal channels, in order to secure all pertinent information. Goal is to push for completion of study by March 1. A formal letter with deadline to the city will be sent. Would like to report out on final study at annual meeting later this year.
- c. *Delinquency Process* – Board has been and will continue to be aggressive on delinquent dues. See successes for our diligent efforts.

VI. New Business

- a. *Nominating Committee* – Information will be sent out by the end of April with ballots for nomination of (2) spots that will be available on the board. N.Catania and R.Hurn seats are up. Both have indicated interest to run again. Current nominating committee includes: Jane B., Ray S., and Dave K. Dave will coordinate sending out what went out last year to the nominating committee to begin process for planning for submission for this year's nominations. All submissions will be handled through the HOA website and put out for all HOA members.
- b. *Common Space Development Committee* – Looking for volunteers and will post sign up on HOA website for those interested in being part of the committee. A max of five for the committee, including R.Hurn from the board will be ideal for the committee. The Ridley household and Sternot household raised hands to be on committee. Therefore, will be looking to fill (2) spots. Within the next two weeks, D.Krizan to create contact us form on website to solicit others who may be interested in volunteering.

VII. Adjournment

N.Catania motioned to adjourn the meeting and D.Krizan seconded the motion.

Open Discussion Notes *(prior to and at end of official Meeting Agenda)*

Welcome & Introduction

- N.Catania gave welcome and introduction of the board to those HOA members in attendance for this open meeting

Meeting Format

- D.Krizan provided overview of the open meeting format. Will follow protocols similar to city meeting. See meeting slides for further details.

2015 Year in Review & Top Priorities for 2016

- D.Krizan shared brief overview 2015 Board efforts that included possession of green space, aggressive delinquency improvements, updated design guidelines, and engagement of water study
- Top priorities for 2016 for the HOA Board include:
 - Finalizing storm water study
 - Updating enforcement procedures for design violations
 - Planning for common space development with committee to survey members
- See meeting slides for bullets highlighting each effort.

Resident Comments

- One resident inquired about dredging of ponds – nothing planned at this time until full water study is complete and responsibilities between city and HOA spelled out and agreed upon
- Another resident commented on request to give more explicit description to the name of creek that originally ran through Spruce for excess water drain off. Desire for name change is for in the event of emergency we have a more descriptive name of exact location. Recommended name: N Ashwood Creek.
- Another resident shared kudos on communication efforts by the board and would like to see a HOA committee to work on gathering inputs for common space efforts.
- Another resident gave kudos on HOA website improvements and requested we add map that shows common space.
- Another resident inquired about final dredging status. See bullet #1 above. Also concern was raised over what is being done with the tax money the city gets for storm water improvement. If association being ask to dredge request would be to negotiate agreement with city for use of these tax funds for this purpose.
- Comment was shared that Design Guidelines still show developer lines on version printed off. D.Krizan shared latest version was updated, removed all references, and reposted. Appears updated version was only linked in one spot and not the other. Board will fix on the site.

Closing Remarks

- Reminder was provided to all HOA members in attendance that the Board does not reply to NextDoor posts. Encouraged to use contact form on HOA website, www.heisleyparkhoa.com. All submissions from that contact form are replied to in a timely fashion when valid contact information is provided.