BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO

RESOLUTION NO. 17-002

The Jefferson Township Trustees Move to Adopt the Jefferson Township Road Department Preventive Maintenance Log for Immediate Use in 2017

The Board of Trustees of Jefferson Township, Montgomery County, Ohio met in regular session on the 3rd day of January 2017, at 7 p.m. at the Township Offices located at One Business Park Drive, Dayton, Ohio with the following members present:

Roy Mann (X) James McGuire (X) Russell Back (X)

Trustee McGuire moved the adoption of the following resolution:

WHEREAS, the role of the Jefferson Township Board of Trustees is to establish the operational Guidelines, Policy and Direction for the Operation of the Jefferson Township Road Department; and

WHEREAS, the role of the Road Superintendent is to provide a direction for the day-to-day operations of the Township Road Department; and

WHEREAS, it is the desire of the Jefferson Board of Trustees and the Township Administrator to have a clear and concise process in place whereby the Trustees establish policy and direction on a regular basis and is carried out by the Jefferson Township Road Superintendent.

NOW, THEREFORE BE IT RESOLVED, that the Jefferson Township Board of Trustees adopt the Jefferson Township Road Department Preventive Maintenance Log for immediate use in 2017. (See attached)

Trustee Back seconded the motion, and the roll was called on the question of its adoption.

The vote was as follows: **Roy Mann (X)** Yes **James McGuire (X)** Yes **Russell Back (X)** Yes

Adopted: **January 3, 2017**

Roy Mann
Roy Mann, President

James McGuire, Vice President

Russell Back
Russell Back, Trustee

Attest:

Tracey Edwards
Tracey Edwards, Fiscal Officer