

YOU HAVE THE RIGHT TO:

1. Receive medical treatment.
2. Write and receive unlimited amounts of mail to and from parents/legal guardians, grandparents, attorneys, clergy, and court staff.
3. Have an attorney visit, call, or send/receive mail at any reasonable time. All interaction with your attorney will be confidential.
4. File an appeal if you believe your rights have been violated.
5. Have access to juvenile court by mail.
6. Be free from humiliation, and corporal or unusual punishment.
7. Be free from mental and verbal abuse.
8. Have clean clothes, towels, and showers every day.
9. Participate in voluntary, non-denominational religious services.
10. Have the right to not be discriminated against based on race, religion, national origin, sex, or physical handicap.
11. Have access to all programs and services.

* * * * *

YOU DO NOT MAKE THE RULES HERE... WE DO.

WE WILL NOT ACCEPT EXCUSES FOR YOUR FAILURE TO FOLLOW OUR RULES. YOU ARE NOT AT HOME AND YOU WILL NOT ACT HERE AS YOU DO AT HOME. THIS IS *KEY* TO YOUR SUCCESS WITH US!

RESIDENT AGREEMENT

I acknowledge receipt of the Resident Guidebook and Rules of Conduct. I understand its contents, agree to obey all detention center rules, and carry the resident guidebook on my person at all times. I have been given the opportunity to ask questions and if I did not understand, a staff member has explained the contents to me.

I agree that there are consequences for my actions. If I choose correct actions, my consequences will be positive. If I choose wrong actions, my consequences will be negative. I will do my best to make my time here positive and successful.

At the end of my stay, I will return this guidebook without damage.

Resident Signature/Date

CO Signature/Date

CO Printed Name

Medina County Juvenile Detention Center

655 Independence Drive
Medina, Ohio 44256

Ronald V. Stollar ~ Superintendent

Megan C. Millikin ~ Assistant Superintendent

RESIDENT GUIDEBOOK



YOU ARE RESPONSIBLE FOR KNOWING ALL THE
RULES CONTAINED IN THIS GUIDEBOOK. FOLLOWING
THEM WILL MAKE YOUR TIME WITH US MORE POSITIVE.

"Show me your friends and I will predict your future!"

Rules of Conduct

Following are the guidelines and rules you are expected to follow during your stay with us. These rules apply to all areas, at all times. It is YOUR responsibility to learn these rules and follow them. You will be held accountable for your actions while you are here. You do not make the rules here... we do. We want your stay with us to be a successful one for you and will make your success a priority!

Upon initial admission, you will spend your first two hours in your cell as an orientation period. During this time, you will learn what is in this Guidebook and successfully pass a written test. If you fail to pass the test, the process will be repeated with the assistance of a Corrections Officer (CO) until you are successful.

MOVEMENT & LINE-UP

Every time you move about the facility, you will line up according to cell number within your assigned unit. There is no talking during movement. Your hands shall be placed behind your back with your hands together. If you wish to speak, raise your hand and wait for permission. You will count off by the order you are in line when passing through any door. The last resident in line will state "LAST ACCOUNTED FOR IN UNIT _____".

CELL RULES

- You must be quiet when you are in your cell.
- Intercom is for emergency use only.
- Do not destroy county property. This includes drawing, marking, or scratching your cell walls and doors. Destruction of county property is a criminal offense and you may be charged with a crime.
- Do not stand at your cell door unless instructed to do so by a staff member.
- You are responsible to maintain a clean cell and a properly made bunk at all times.
- Contraband is not permitted. Contraband is ANYTHING that is not on the approved cell items list.
- Approved cell items: 1 mattress, 2 wool blankets, 1 pillow cover, 1 pair of shorts or nightgown, 1 Bible (during daylight hours), 1 Styrofoam cup for water, 1 Styrofoam cup for tickets, 1 roll of toilet paper, resident guidebook, library book, and your detention uniform. Other items may be approved such as eye glasses, contacts, etc., providing you are not on any specific status prohibiting them.
- You are NOT permitted to be in another resident's cell at any time!

WAKE-UP

Wake-up takes place every morning at 6:00am. You will be given instructions at this time for your hygiene needs; brushing teeth, combing hair, etcetera. Fold your two wool blankets neatly and place them at the head of your bed. Blankets shall remain folded during daylight hours and used during regular sleeping hours. You must wait for a CO to instruct you when to exit your cell.

GRIEVANCES

As a resident of this facility, you may file a grievance if your rights have been violated by staff or another resident. This does not include receiving a rule violation. Grievance forms are available to you and are located by the "Grievance Box" in your housing unit. Once filed, it shall immediately be forwarded to the Assistant Superintendent who shall review it and provide you with a written statement of his findings within three working days, excluding weekends and holidays.

YOUR RESPONSIBILITIES

1. To get along with everyone to the best of your ability.
2. If you have a problem with someone, tell an officer. Do NOT handle it yourself!
3. To cooperate with staff and follow their instructions.
4. To keep this guidebook on your person at all times and return it undamaged upon your release.
5. To do all you can for a successful stay!

US Presidents

1. George Washington, 1789-1797
2. John Adams, 1797-1801
3. Thomas Jefferson, 1801-1809
4. James Madison, 1809-1817
5. James Monroe, 1817-1825
6. John Quincy Adams, 1825-1829
7. Andrew Jackson, 1829-1837
8. Martin Van Buren, 1837-1841
9. William Henry Harrison, 1841
10. John Tyler, 1841-1845
11. James Knox Polk, 1845-1849
12. Zachary Taylor, 1849-1850
13. Millard Fillmore, 1850-1853
14. Franklin Pierce, 1853-1857
15. James Buchanan, 1857-1861
16. Abraham Lincoln, 1861-1865
17. Andrew Johnson, 1865-1869
18. Ulysses S. Grant, 1869-1877
19. Rutherford Birchard Hayes, 1877-1881
20. James Abram Garfield, 1881
21. Chester Alan Arthur, 1881-1885
22. Grover Cleveland, 1885-1889
23. Benjamin Harrison, 1889-1893
24. Grover Cleveland, 1893-1897
25. William McKinley, 1897-1901
26. Theodore Roosevelt, 1901-1909
27. William Howard Taft, 1909-1913
28. Woodrow Wilson, 1913-1921
29. Warren Gamaliel Harding, 1921-1923
30. Calvin Coolidge, 1923-1929
31. Herbert Clark Hoover, 1929-1933
32. Franklin Delano Roosevelt, 1933-1945
33. Harry S. Truman, 1945-1953
34. Dwight David Eisenhower, 1953-1961
35. John Fitzgerald Kennedy, 1961-1963
36. Lyndon Baines Johnson, 1963-1969
37. Richard Milhous Nixon, 1969-1974
38. Gerald Rudolph Ford, 1974-1977
39. James Earl Carter, Jr., 1977-1981
40. Ronald Wilson Reagan, 1981-1989
41. George Herbert Walker Bush, 1989-1993
42. William Jefferson Clinton, 1993-2001
43. George Walker Bush, 2001-2009
44. Barack H. Obama, 2009-2017
45. Donald J. Trump, 2017-



While we are supremely blessed to live in the United States of America, the recital of the Pledge of Allegiance is completely voluntary each morning.

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability.

To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632.9992 (voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877.8339; or (800) 845.6136 (Spanish). USDA is an equal opportunity provider and employer.

TELEPHONE CALLS & U.S. MAIL

(Restricted to parents, legal guardians, grandparents, attorney, clergy)

Phone calls and mail will be limited to your passive recreation period. Phone calls will be limited to one collect call every other day. You may call your attorney at any reasonable time and it will not count against you.

You have unlimited use of the US Mail. If you wish to write a letter, advise a CO who shall supply you with the necessary items. If you are writing a letter, your full name must be written in the upper left-hand corner of the envelope, above the address. *Mail addressed to Juvenile Court, (e.g., Judge, Magistrate or your Probation Officer) will be sent through the U.S. Postal system.* All mail is to be placed in the mailbox located in your unit or in the dining area.

The address to Juvenile Court is: **93 Public Square**
 Medina, Ohio 44256

Incoming mail, excluding legal correspondence, shall be opened in front of you. Any letters that contain cash, checks, or money orders will not be given to you - they will be sent home with you upon your release.

LIGHTS OUT

You must sleep on your bunk with your head toward your cell door. You cannot sleep on the floor or under your bunk. During sleeping hours, male residents shall wear white underclothing and shorts. Female residents shall wear white underclothing and a nightgown. Your uniform, shoes, and books will be aligned outside of your cell directly next to your cell door.

MEDICAL/SICK CALL

If you are in need of *emergency medical attention* while in your cell, press your intercom button and request help. **DO NOT** activate the intercom unless you need medical attention right away. If you need non-emergency medical attention, you must complete a "Request for Medical Attention" form in order to see a nurse. These forms are available from any CO. Simply fill out the form and place it in the Sick-call box located in your Unit or in the Dining Area.

COUNSELING & SOCIAL SERVICES

There is a counselor available to you if you need to talk to someone. Your interaction with the counselor is private and will not be discussed with other staff members unless you discussed harming yourself or others. There is a form on the unit that you must fill out to speak to the counselor; simply ask the CO on your unit for a request form. When completed, give the form back to the CO and s/he will forward it to the counselor.

DRUG & ALCOHOL GROUP

Every Monday from 3:00pm – 5:00pm, a psycho-educational drug and alcohol group class is offered. The effects of drug and alcohol use on your body and life are taught. Attendance is mandatory. If you choose not to attend, you will receive a rule violation.

ANGER MANAGEMENT GROUP

Every Friday from 2:00pm – 4:00pm, a psycho-educational anger management group class is offered. In this class you will learn why you get angry and how to control your anger. Attendance is mandatory. If you choose not to attend, you will receive a rule violation.

VISITATION

You are permitted one hour of visitation each visitation day. Approved visitors are as follows; parents/step parents, legal guardians, grandparents, and great-grandparents. Only two visitors may visit at a time. It is up to your visitors to work out who will visit first and who will switch after a specified time. It is your responsibility to control your behavior during visits. Visitation is not a right – it is a privilege and can be revoked.

Visitation times are as follows:

Tuesday.....	6:00pm - 8:00pm
Wednesday.....	3:00pm - 5:00pm
Sunday.....	9:30am - 11:30am

SENSORY BASED STRESS REDUCTION GROUPS

Once a week a counselor conducts groups consisting of various exercises and activities designed to help reduce any anxieties you may have not only during your detainment here but to help better deal with the stresses of life in general. Attendance is mandatory. If you choose not to attend, you will receive a rule violation.

RESILIENCY GROUPS

Once a week a counselor conducts groups where you will learn how to be more resilient as a person. What this means is that you will be taught how to handle difficult situations and challenges that will help you lead a stronger, better, more successful life. Attendance is mandatory. If you choose not to attend, you will receive a rule violation.

*“I will obey every law, or submit to the penalty.”
~ Chief Joseph (1881; head of the Nez Perce Indian nation)*



Mar* Pacual '95'

I Pledge Allegiance...	I promise to be faithful and true (assure my loyalty)
To the Flag...	To the emblem that stands for and represents
Of the United States of America...	All 50 states, each of them individually and represented on the flag
And to The Republic...	I also pledge my loyalty to the Government that is itself a Republic, a form of government where the PEOPLE are sovereign
One Nation under God...	These 50 individual states are united as a single Republic under the divine providence of God (“our most powerful resource” according to President Eisenhower)
Indivisible...	Cannot be separated - (this part of the original version of the pledge was written just 30 years after the beginning of the Civil War and demonstrates the unity sought in the years after that divisive period in our history)
With Liberty...	The people of this nation being afforded the freedom to pursue “life, liberty, and happiness”
And Justice...	Each person is entitled to be treated justly, fairly, and according to proper law and principle
For <u>All</u>...	These principles are afforded to EVERY American regardless of race, religion, color, creed, or any other criteria. Just as the flag represent 50 individual states that cannot be divided or separated, this nation represents millions of people who cannot be separated or divided.

If you choose to memorize and recite the above you will be awarded 15 commissary tickets.



What You Should Know About Sexual Abuse & Assault

Sexual assault is “any contact between the sex organ of one person and the sex organ, mouth or anus of another person, or any intrusion of any part of the body of one person, or of any object into the sex organ, mouth or anus of another person, by the use of force or threat of force.” A sex offender uses sex as a weapon to assault the body, mind, and spirit.

Sexual assault affects everyone, either directly or through the experiences of those we care about. It can affect any male or female of any age, race, ethnic group, socio-economic status, sexual orientation or disability.

If another person threatens to harm or attack you, **REPORT THE THREAT/ATTACK TO A STAFF MEMBER IMMEDIATELY!** The longer you wait to report the threat/attack, the more power you give to the perpetrator. If you wait, it will be more difficult to obtain the evidence necessary for an investigation.

If you are sexually attacked, request to see the nurse for immediate medical attention. You may have serious injuries that you are not aware of, and any sexual contact can expose you to sexually transmitted diseases.

Do not shower, brush your teeth, use the restroom, or change your clothes. You may destroy important evidence.

If you have been assaulted or witness an assault, but you are unwilling to report it to staff, then you may fill out a grievance form, write a letter to the Detention Superintendent or your Probation Officer, or request to see the Chaplain or Social Worker.

If you sexually assault another youth, you should know that ...

The police will be notified. You may also be placed on Protective Status, and an investigation will take place. You will face consequences from the detention center, and you will face additional criminal charges. If you are found guilty, your time here may be increased and you could face life-long reporting requirements after release. You could also face adult prison time. Consider that unprotected sex increases your risk of HIV infection, along with exposing you to other sexually transmitted diseases.

If you have trouble controlling your actions, ask for help from any staff member or the social worker. Stay busy with positive activities like school, programming, letter writing, or physical exercise.

RESIDENT BEHAVIORAL LEVEL SYSTEM

The Medina County Juvenile Detention Center operates on a level system, consisting of three levels.

Level 1

Each resident admitted into the facility is automatically classified as *Level 1*. At this level, barring any disciplinary issues, all residents receive educational programming, religious services, passive recreation, and large muscle recreation. The resident will remain on *Level 1*, for a minimum of seven days. Only when the resident has gone seven consecutive days without a rule violation, will that resident automatically be moved up to *Level 2*.

Level 2

Once a resident has achieved *Level 2* status, they are eligible for additional privileges. These privileges include:

- One extra phone call a week – at the resident’s expense
- Popcorn during commissary nights – regardless if s/he has purchased commissary
- Access to crayons, markers, colored pencils during passive recreation for coloring on designated materials
- Expanded commissary items – 100% juice, Chap-et chap-stick, and greeting cards
- Ability to assist in facility cleaning
- Permitted two books in cell during daylight hours
- Permitted to attend movie night (Sunday), with popcorn

Upon achieving *Level 2* status, the resident will remain at this level for a minimum of 14 days. Only when the resident has gone 14 consecutive days without a rule violation, will that resident automatically be moved up to *Level 3*.

Level 3

When a resident has achieved *Level 3* status, they are eligible for additional privileges. These privileges include:

- All additional privileges from *Level 2*
- Free bag of potato chips of resident’s choice during movie night
- May visit with visitors for two hours every visitation day
- Two books permitted in cell at all times
- Ability to be nominated for Steward status
- Expanded hygiene options available for purchase – hair gel, improved toothpaste, improved toothbrush, non-alcoholic mouth wash, & conditioner
- May have two books from Classroom B

WOULD YOU LIKE MORE COMMISSARY TICKETS? WOULD YOU??

Making mistakes in life is essential to learning how to grow as a person. If we do not take the time to reflect on our mistakes, we are bound to continue to repeat them. It is only when we are able to admit our faults and take responsibility for what we have done, that positive change can begin to happen. On these three pages, I challenge you to look deep inside yourself and truly reflect on what has brought you to this facility. If you take this seriously, it should take you almost the entire space that has been provided. If you put thoughtful effort into this, you will be compensated 6 commissary tickets for your time. Anything less, may be a waste of your time.

Martin Luther King Jr.

I HAVE A DREAM

If you recite the following passage without any mistakes, you will be awarded 15 commissary tickets.

“I have a dream that one day down in Alabama, with it vicious racists, with its governor having his lips dripping with the words of interposition and nullification – one day right there in Alabama little black boys and black girls will be able to join hands with little white boys and white girls as sisters and brothers.

I have a dream today.

I have a dream that one day every valley shall be exalted, and every hill and mountain shall be made low, the rough places will be made plain, and the crooked places will be made straight, and the glory of the Lord shall be revealed and all flesh shall see it together.

This is our hope. This is the faith that I go back to the South with. With this faith we will be able to hew out of the mountain of despair a stone of hope. With this faith we will be able to transform the jangling discords of our nation into a beautiful symphony of brotherhood. With this faith we will be able to work together, to pray together, to struggle together, to go to jail together, to stand up for freedom together, knowing that we will be free one day.

This will be the day, this will be the day when all of God’s children will be able to sing with new meaning “My country ‘tis of thee, sweet land of liberty, of thee I sing. Land where my father’s died, land of the Pilgrim’s pride, from every mountainside, let freedom ring!”

If you choose to memorize and recite the above you will be awarded 15 commissary tickets. If you also list the year each state became a state, you will receive an additional 5 tickets.

STEWARD

All residents classified as *Level 3* for more than seven days, without a rule violation, are eligible to apply for Steward Status (see officer for application). As a steward, the resident receives the following additional privileges:

- All additional privileges from *Levels 2* and *3*
- May make a phone call everyday – at the resident’s expense
- Shower time increased to 10 minutes – with choice of shower
- Extra pillow in cell

LOSS OF LEVEL

- Any resident that receives three Category 1 rule violations in a seven day period will result in that resident being downgraded a level. Depending on the level, the resident will be required to follow the same criteria they initially followed to move up to the next level.
- Any resident that receives two Category 2 rule violations while on the same level, regardless of time in between rule violations, will result in that resident being downgraded a level. Depending on the level, the resident will be required to follow the same criteria they initially followed to move up to the next level.
- If the resident is classified as a steward and loses such classification, they will be eligible again for Steward status after the above criteria has been met for Steward status.
- In extreme cases, where a resident’s behavior has resulted in the severe destruction of county property, has resulted in a physical restraint of the resident, or threats have been made towards staff members or their family, the resident will be downgraded to *Level 1*, regardless of his/her previous status. This resident will then be required to follow the same criteria to move up levels.
- In any case where a resident loses a level, that resident will no longer be able to use any commissary items that may have been purchased at a higher level. These items will be kept for the resident’s future use should s/he obtain the higher level again.



RULES OF CONDUCT

No juvenile or group of juveniles shall be given control or authority over other juveniles. There are two classes of rule violations; **CATEGORY I & II**. Category II violations have greater consequences than Category I violations. Both categories of offenses will be strictly enforced at all times.

RULE VIOLATIONS

Category I Offenses

Written warnings; privilege suspension (limited to 24 hours), 15 to 60-minute “cool-off” period in your cell, or loss of points.

Category II Offenses

Written warning; privilege suspension; loss of points; corrective status for: 30 minutes up to 2 hours; 1 day, 2 days; 3 days; 4 days, or 5 days.

Disciplinary Hearing

If you are charged with a Category II rule violation, a disciplinary hearing will be scheduled for the following day, excluding weekends and holidays. Written notice of the hearing date, time, and location will be provided to you in advance of the hearing. You may waive the disciplinary hearing. If you choose to have the hearing, you will be given an opportunity to make a statement, present evidence, and have in attendance any person who has relevant information. You may also request a staff member to assist you at the hearing. You may appeal the decision to the Lieutenant up to 5 days after the decision.

~ Disciplinary hearings are held Monday thru Friday ~

CATEGORY I Rule Violations

- 100 Failure to address staff properly, i.e., “Sir” or “Ma’am”
- 101 Using obscene language and/or gestures
- 102 Exchanging telephone numbers or addresses with other residents
- 103 Not having your uniform in order (“pegged” pant legs, pants sagging, shirt untucked, etc.).
- 104 Horseplay
- 105 Talking without express permission from staff
- 106 Failure to keep your cell neat and orderly (messy, blankets not folded.)
- 107 Cell items not neatly aligned outside your door
- 108 Damaging this guidebook
- 109 Not keeping hands above table top
- 110 Failure to have the resident rule guidebook on your person at all times when outside your cell

The background of the entire page is a stylized American flag, featuring the stars and stripes in a slightly wavy, draped appearance. The stars are white on a blue field, and the stripes are red and white.

CHUCK NORRIS' CODE OF ETHICS

- ★ *I will develop myself to the maximum of my potential in all ways.*
- ★ *I will forget the mistakes of the past and press on to greater achievements.*
- ★ *I will always be in a positive frame of mind and convey this feeling to every person that I meet.*
- ★ *I will continually work at developing love, happiness, and loyalty in my family and acknowledge that no other success can compensate for failure in the home.*
- ★ *I will work for the good in all people and make them feel worthwhile.*
- ★ *If I have nothing good to say about a person, I will say nothing.*
- ★ *I will give so much time to the improvement of myself that I will have no time to criticize others.*
- ★ *I will always be as enthusiastic about the success of others as I am about my own.*
- ★ *I will maintain an attitude of open-mindedness toward another person's viewpoint while still holding fast to what I know to be true and honest.*
- ★ *I will maintain respect for those in authority and demonstrate this respect at all times.*
- ★ *I will always remain loyal to God, my country, my family, and my friends.*
- ★ *I will remain highly goal-oriented throughout my life because that positive attitude helps my family, my county, and myself.*

COMMISSARY

Commissary is for residents classified as Levels II and III status. While on Level I, you may earn tickets towards commissary but they cannot be used until you have achieved Level II status. Tickets are earned through good behavior while in detention. Tickets may be used to acquire items from commissary. When tickets are earned, the staff member will issue a ticket to you. All tickets will be kept in a cup on the window sill in your cell. **YOU ARE NEVER TO ASK A STAFF MEMBER FOR A TICKET!** On Tuesdays and Fridays, you will be given a commissary form. During the purchasing of your items, you will pay with the tickets you have earned through good behavior. You will receive the items during snack time the following day. Tickets are never to be traded or given to another resident.

Tickets may be earned for the following POSITIVE behaviors

- A. *Apologizing in an appropriate manner at the right time and place without prompting*
- B. *Demonstrating proper self-control by use of anger management skills*
- C. *Managing conflict appropriately through respectful communication skills*
- D. *Displayed leadership through appropriate prompting of peers*
- E. *Displayed good sportsmanship*
- F. *Actively participate in programming with appropriate and respectful behavior*
- G. *Correctly identify and communicate feeling involving conflict, stressors, or needs*
- H. *Display good citizenship through volunteering to assist staff or others*
- I. *Display proper respect for others beyond basic respect*
- J. *Create an atmosphere of inclusion by ensuring that a peer was not left out of an activity*
- K. *Appropriate behavior and completion of educational assignments during school*
- L. *Maintaining a clean/orderly cell and foot display*
- M. *Promptness/readiness*
- N. *Cleaning*
- O. *Passing rules test*
- P. *Reciting excerpt*
- Q. *No checkmarks in school*
- R. *5 consecutive days without checkmarks in school*
- S. *7 consecutive days without a rule violation*
- T. *Steward*

Rules for Commissary

1. No sharing or trading of tickets
2. No sharing or trading of commissary items
3. Only four items may be ordered at one time.
4. Only one of each item may be ordered during each commissary day.
5. Commissary items must be consumed during the designated time
6. No refunds or exchanges.
7. ANY TICKETS THAT ARE TORN OR DAMAGED WILL NOT BE HONORED.

CATEGORY II Rule Violations

200	Persistent Category I rule violations
201	Accumulation of three “strikes” in one school day
202	Being in another resident’s cell
203	Being in an unauthorized area (within 4 feet of the outdoor recreation fence, etc.)
204	Disrespect toward <u>anyone</u> (verbally, facial expressions, threatening body mannerisms, etc.)
205	Lying or deceiving of any kind
206	Failure to obey an order or instructions in this guidebook
207	Abusing or disrupting programming (education, religious services, visitation, recreation, etc.)
208	Abusing or disrupting food services (taking food or utensils from the cafeteria, trading or sharing of food/snacks)
209	Any damage to facility property of any value
210	Stealing or having contraband on you/in your cell/or anywhere else
211	“Playing” one staff member against another
212*	Threatening <u>anyone</u>
213*	Assaulting <u>anyone</u>
214	Spitting
215	Throwing any object other than for its intended purpose
216	Disrupting movement
217	Setting a fire; attempting to set a fire
218	Escape; includes planning, talking, or joking about it
219*	Gang activity of any kind – includes hand signs, graffiti, etc.
220	Gambling and financial transactions of any kind
221	Talking to another resident’s visitor(s)
222	Disorderly conduct - causing inconvenience, annoyance, or alarm to any other person in any manner
223	Putting head under covers
224	Any physical contact with other residents or staff
225	Abusing proper use of intercom in your cell
226	Inciting, or attempting to incite another resident to violate facility rules
227*	Disruption of any kind during a fire drill
228	Talking to a resident of the opposite sex without express permission and monitoring from a staff member
229	Talking about your offense, another resident’s offense, drugs, alcohol, sex, or any other inappropriate subject
230	Abusing/misusing any issued item
231	Exchanging personal information with another resident

**May be placed on Corrective Status*

*Note that all rules are in effect at all times,
even while you are temporarily released!*

**YOU WILL BE HELD ACCOUNTABLE FOR YOUR BEHAVIOR
OUTSIDE OF THIS BUILDING DURING TEMPORARY RELEASES**

CORRECTIVE ACTIONS

If you choose to violate our rules of conduct, the following corrective actions could be imposed:

REFLECTION TIME

Reflection time is for you to think about your inappropriate behavior. Reflection time lasts for five minutes. **Reflection time is not intended as a punishment.**

We are all human beings capable of both success and failure. As a human being, you will make mistakes and, at times, may display inappropriate behavior. When you make these MISTAKES, you will be instructed by a staff member to take 5 minutes of reflection time. Reflection time is intended to help you process your thoughts, feelings, and behaviors.

Here are Some Things Reflection Time can do for You

1. Help you become aware of your inappropriate behavior. If you know what behavior to change, it is much easier to change that behavior.
2. Provide an opportunity to show the staff that you can act appropriately.
3. Allow you the option of remaining in the program instead of having a major consequence for a minor mistake.
4. Allow you time to identify appropriate alternatives to the behavior, which earned you a timeout.
5. Allow you time to decide whether appropriate behavior might be a better choice.

What Behavior is Expected of me When Doing 5 Minutes of Reflection Time?

1. You will be escorted to an area, determined by the officer, to serve your 5 minutes of reflection time.
2. While serving your reflection time, you will remain quiet and face the wall; there is no looking around. If you are in your cell, you will stand and face your back wall with your hands at your side and remain quiet.
3. Following your reflection time, and only when asked by staff, you will name the inappropriate behavior that you exhibited.
4. If requested, you will write Behavioral Self-Reflection report.

What Happens After I Receive Reflection Time?

After you have acted appropriately for ***FIVE CONSECUTIVE MINUTES***, a staff member will ask you why your behavior earned you reflection time. **You are expected to state exactly why your behavior earned you reflection time; as well as accept full responsibility for your actions.**

**Medina County Juvenile Detention Center
Behavioral Self-Reflection**

Name: _____

Date: _____

Cell: _____

1. What happened and what did you do? Tell facts, not feelings.

I was in gym and a ball hit my face. I yelled at the resident who threw the ball and got in his face.

2. How might the situation have looked to someone else?

That it was an accident and I was threatening the resident for no reason.

3. What were you thinking and what did you believe the other people were trying to do?

I was thinking the resident threw the ball at my face on purpose and I was going to fight him.

4. Was your thinking rational? What else could you have thought?

No. I could have waited to listen to the resident apologize and see if it was an accident or on purpose.

5. How did you feel about what happened?

I was angry and embarrassed.

6. How do you want to feel in similar situations in the future?

I want to feel more calm and less to anger so quickly.

7. What did you do in the situation?

I yelled at the resident, said a few cuss words, and started to get into the resident's personal space.

8. How do you want to behave in similar situations in the future?

I want to think before I over react. Give time for a person to explain their actions before I falsely accuse them of doing something that didn't mean to do.

9. What were the consequences?

Received a rule violation, loss of a level, embarrassed myself, and received a poor court report.

Officer receiving: _____

Date: _____

MCJDC
Operation Form C-23
04.04.2016

If you earn a 30-30, you will need to act appropriately for 30 CONTINUOUS MINUTES by sitting on your bunk quietly. This time will start as soon as you are quiet.

After the 30 minutes of continuous appropriate behavior has been completed, you will be given a thinking report to complete for the next 30 minutes. You must sustain appropriate behavior for those 30 minutes or the 30-30 will start over.

No tickets or privileges can be earned while you are in your cell during a 30 or 30-30.

What is Appropriate Behavior While I am in my Cell for a 30 or 30-30?

5. You will be instructed to remove **ALL** items from your cell.
6. You will remain quiet - ignore everyone who talks to you, except staff
7. Do not sleep (eyes open)
8. Do not disrupt activities in this facility
9. Complete a Behavioral Self-Reflection (BSR) report, if asked. This will help you look at the choices you make and how things you tell yourself lead to your behaviors. Before you come out of the room, staff will review your completed BSR to make sure it was done appropriately. An example of how to properly complete a BSR has been provided on the next page. The BSR is not to be used to voice your displeasure but only to provide the facts and circumstances of what took place from your point of view.

How Will I Learn to do Reflection Time Correctly?

Most residents here would rather be somewhere else than in this Detention Center. It is very easy to convince yourself that the most important thing is getting out of here as soon as possible.

Reflection time is spent at an assigned station, quietly facing a wall with your arms at your side or on your lap. Some reflection times are spent in your room.

Once you have been informed that you have answered this question correctly, you will be directed to rejoin programming. Anyone that earns 3 timeouts during school (from the teachers) will be excused from school for the remainder of that day and will receive zeros for the grading periods that you are out of school.

The reflection time starts over again when you fail to meet the expectations of appropriate reflection time behavior. For example, if you sit appropriately for three minutes and then either get distracted or fail to ignore activity going on around you, your five-minutes of reflection time will start again when your behavior becomes appropriate. This also applies to 30-5 and 30-30-5.

What happens if I don't know why I'm in reflection time?

If at the end of the five minutes you do not know why you are in reflection time, the staff will give you an additional five minutes to think about it.

If at the end of the second five minutes you still do not know why you are in reflection time, staff will tell you what behavior you displayed that earned you reflection time.

You will then serve a third five minute reflection time and staff will come back one last time and ask you what you did to earn reflection time. If you are taking the reflection time seriously, the longest time you will be in timeout is 15 minutes.

30

A 30-5 is earned if you refuse to take 5-minutes of reflection time **or** are demonstrating acting out behaviors or continuous non-compliance with the reflection time expectations.

If you refuse to take reflection time, you will be required to maintain 30 minutes of appropriate behavior in your cell by sitting on your bunk quietly.

30-30

A 30-30 is earned for any kind of aggressive gesture, threatening talk or actions, excessive damage to property, or tampering with fire equipment.

Please note that if you demonstrate aggressive behavior you will be placed on Protective Status, which may include filing a criminal complaint, notification to the court, and/or disciplinary action.

The History of the Lincoln Memorial



The Lincoln Memorial suits its surroundings so well that it seems to have always been there. The city's master designer, Pierre L' Enfant, could hardly have imagined a better architectural anchor to the west end of the Mall, the grassy area he visualized between the Capitol Building and the Potomac River.

Behind the memorial to the west lies Arlington National Cemetery and the stately Lee-Custis Mansion; to the east you see the Washington Monument and Capitol Hill. The massive sculpture of Lincoln faces east toward a long reflecting pool. The peaceful atmosphere belies the years of disagreement over what kind of monument to build and where.

Help from Lincoln's Friends

In 1910 two members of Congress joined forces to create a memorial which honored Lincoln. Shelby M. Cullom and Joseph G. Cannon, who had known Lincoln in Illinois, pushed through a Lincoln Memorial bill which President Taft signed on February 11, 1911. The bill created the Lincoln Memorial Commission to oversee the project and set aside \$2 million in funds. The final cost, however, was \$3 million.

Before the commission completed plans to build in what was known as the Potomac Flats, it considered various locations and memorial ideas which ranged from a highway to a huge pyramid. John Hay, one of Lincoln's White House

secretaries, promoted the Potomac location, saying that the monument should stand alone, distinguished, and serene.

The Building

On Memorial Day, May 30, 1922, the building was dedicated, 57 years after Lincoln died. About 50,000 people attended the ceremonies, including hundreds of Civil War veterans and Robert Todd Lincoln, the president's only surviving son. The main speakers were President Warren Harding, former President William Howard Taft, and Dr. Robert Moton, principal of the Tuskegee Institute, who delivered the keynote address.

New York architect Henry Bacon modeled the memorial in the style of a Greek temple. The classic design features 36 Doric columns outside, symbolizing the states in the Union at Lincoln's death. The building measures 204 feet long, 134 feet wide, and 99 feet tall, with 44-foot columns. It blends stone from various states: white Colorado marble for the exterior, Indiana limestone for the interior walls, pink Tennessee marble for the floor, and Alabama marble for the ceiling.



© Abraham Lincoln Online

The Statue

Daniel Chester French, the leading American sculptor of the day, created the famous statue of Lincoln which dominates the interior. The memorial plans originally specified a 12-foot bronze statue, but it proved out of scale for the huge building. The finished statue is 19 feet tall, carved of 28 blocks of white Georgia marble. French later had special lighting installed to enhance the figure. Visitors sometimes ask if the hands have special significance (such as forming the letter "A" in sign language), but there is no indication French intended it.

Inscriptions

Directly behind the Lincoln statue you can read the words of Royal Cortissoz carved into the wall: "IN THIS TEMPLE AS IN THE HEARTS OF THE PEOPLE FOR WHOM HE SAVED THE UNION THE MEMORY OF ABRAHAM LINCOLN IS ENSHRINED FOREVER."

The chamber north of the statue contains Lincoln's Second Inaugural Address, topped by a mural by Jules Guerin called "Reunion." Guerin also painted the "Emancipation" mural in the south chamber over the Bliss version of the Gettysburg Address.