

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

Joseph S. Sawicki, *Chairman*
William S. Clark, *Secretary*
Kent D. Nation, *Treasurer*

Joseph S. Boldaz, *Vice-Chairman*
Francesca J. Crane, *Asst. Secretary/Treasurer*
Anita M. Ferenz, *Administrator*

Meeting Agenda – May 13, 2021

Call to Order (time: _____)

Roll Call of Board Members

Joe Boldaz (JSB) _____, Will Clark (WSC) _____, Francesca Crane (FJC) _____, Kent Nation (KDN) _____ and Joe Sawicki (JSS) _____.

Others Present

Engineer _____, Operator _____, Solicitor _____ and Administrator _____

Public Notification:

Action on Minutes of Previous Meeting(s)

- April 8, 2021 regular meeting

Public Comment:

Reports:

1. Operator
 - a. Monthly Report.
 - i. Grinders at FVPS and RRPS (quotes attached), and Ashberry.
2. Engineer
 - a. SES Reporting Form.
 - b. Ashberry PS – project status.
 - i. Blooming Glen Payment Application No. 4
 - c. Pump Station operations – louvers.
 - d. Pump Station insurance values.
 - e. TOA 2 East Reeceville (Baldwin) – status of meeting and steps to move forward.
 - f. Grant Funding for control system replacement.
3. Solicitor
 - a.
4. Administrator
 - a. Audit – Financial Statements for 2020. Will need a Motion to Approve.
 - b. Consultant fees for the 2021 Note Modification with MPB were made; will need to specifically ratify those payments (\$10,000 to Concord, \$1,250 to Gawthrop and \$2,500 to Lamb)

- c. Electric Energy Agreement – Due to time constraints and with JSS’s approval, I renegotiated the fixed rate on our energy service. May need a Motion authorizing me to have done that.
- d. Monthly informational report.

New Business:

Finances:

As of April 30, 2021:

1. Mid Penn DSRF - \$568,953.11
2. Mid Penn Operating - \$224,913.60
3. Mid Penn Debt Service - \$122,815.57
4. Mid Penn Capital Reserve - \$782,269.12
5. Mid Penn Grant Funding - \$177,830.24

6. Bills paid and to be ratified - \$ _____
7. Payroll for regular meeting for February 2021- \$4,941.65

Dates of Upcoming Meetings

1. Board of Supervisors on May 20, 2021 and June 3, 2021 at 7:30 p.m.
2. Municipal Authority, on Thursday, June 10, 2021 at 7:00 p.m.

WHO IS ATTENDING THE 5/20/2021 BOS MEETING TO GIVE THE REPORT?

Adjournment (time: _____)