

### Safety Program Schedule

<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>
<b>Safety Meeting:</b> 1. Hazard Communication 2. First Rule of Safety	<b>Safety Meeting:</b> 1. Personal Protection (hand, eye and Head)	<b>Safety Meeting:</b> 1. Respirators 2. Working in the Heat	<b>Safety Meeting:</b> 1. Bloodborne Path 2. Working in the Heat 3. Ladder Safety	<b>Safety Meeting:</b> 1. Lock Out Tag Out	<b>Safety Meeting:</b> 1. Confined Spaces - Attendant 2. Confined Spaces - Entrant
Update Emergency Response Binder	Update Emergency Response Binder	Update Emergency Response Binder	Update Emergency Response Binder	Update Emergency Response Binder	Update Emergency Response Binder
New chemicals? Update MSDS Binder	New chemicals? Update MSDS Binder	New chemicals? Update MSDS Binder	New chemicals? Update MSDS Binder	New chemicals? Update MSDS Binder	New chemicals? Update MSDS Binder
New employees? Verify required on all programs in NHO	New employees? Verify required on all programs in NHO	New employees? Verify required on all programs in NHO	New employees? Verify required on all programs in NHO	New employees? Verify required on all programs in NHO	New employees? Verify required on all programs in NHO
Complete the Hazardous Chemical Audit	Lock out/Tag out Procedure Inspection	Annual Fit Test for Employees using Air purified Respirators	Lock out/Tag out Procedure Inspection		Lock out/Tag out Procedure Inspection
	Property Inspection	Inspect Respirators	Property Inspection		Inspect Respirators
	Golf Cart Inspection		Golf Cart Inspection		Property Inspection
					Golf Cart Inspection
<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>
<b>Safety Meeting:</b> 1. Emergency Evacuations	<b>Safety Meeting:</b> 1. Fire Extinguishers 2. Golf Carts	<b>Safety Meeting:</b> 1. Hearing Conservation 2. Weather Emergencies	<b>Safety Meeting:</b> 1. Hand Tools 2. Portable Hand Tools 3. Working in the Cold	<b>Safety Meeting:</b> 1. Ergonomics	<b>Safety Meeting:</b> 1. Back Safety 2. Slips, Trips and Falls
Update Emergency Response Binder	Update Emergency Response Binder	Update Emergency Response Binder	Update Emergency Response Binder	Update Emergency Response Binder	Update Emergency Response Binder
New chemicals? Update MSDS Binder	New chemicals? Update MSDS Binder	New chemicals? Update MSDS Binder	New chemicals? Update MSDS Binder	New chemicals? Update MSDS Binder	New chemicals? Update MSDS Binder
New employees? Verify required on all programs in NHO	New employees? Verify required on all programs in NHO	New employees? Verify required on all programs in NHO	New employees? Verify required on all programs in NHO	New employees? Verify required on all programs in NHO	New employees? Verify required on all programs in NHO
	Lock out/Tag out Procedure Inspection	Inspect Respirators	Lock out/Tag out Procedure Inspection		Lock out/Tag out Procedure Inspection
	Property Inspection		Property Inspection		Inspect Respirators
	Golf Cart Inspection		Golf Cart Inspection		Property Inspection
					Golf Cart Inspection

**Notes:**

*Training on the following is to occur no later than 30 days after an employee's initial assignment, introduction of a new task, or introduction of a new chemical. Each new employee will received most of this training in NHO, however, it is the Community Director's responsibility to ensure that follow up training on items or situations specific to your community occurs within 30 days of hire. Transferred employees must be trained on all programs within 30 days of the employee's date of transfer.*

**Hazardous Communication**

**Confined Spaces**

**Lock Out/Tag Out**

**Emergency Response**

**Respiratory Protection**

**Bloodborne Pathogens**