

**Town of Grant
Town Board Meeting
Closed Session
Wednesday, January 10, 2018
Immediately following Monthly Town Board meeting**

Present: Chairperson Schwab, Winkler, Yetter, Luecht and Zimmerman.
Marty Rutz, F.T. Public Works Employee.
Chairperson Schwab called meeting to order @ 8:40pm.

Closed Session

Motion: (Schwab, Winkler) Move to go into closed session under authority of Wisconsin Statutes 19.85(1) (c) considering employment, compensation or performance evaluation of any public employee over which the government body exercises responsibility. Re: Work Agreement, purchasing & cell phone changes. Unanimous Ayes. Motion carried.

The doors at the town hall were posted with Closed Session signs.

Motion: (Winkler, Yetter) Move to come out of closed session @ 9:55pm. Unanimous Ayes. Motion carried

Closed Session signs were removed from town hall doors.

Motion: (Schwab, Yetter) Amend Employee Agreement with designated breaks to include 8 hour shift one 20 minute break and 10 hours shift two 15 minute breaks. Unanimous Ayes. Carried.

Amendments were made to Employee Agreement and all signatures obtained after meeting.

Note: Purchasing Procedures were approved at the Town Board meeting prior. F.T. Public Works Employee Marty Rutz responded by turning in his Town issued credit card after cutting it into pieces. He also acknowledged an error on his time sheet listing an 8 hour day of work that was not worked during week Dec. 24th – Dec. 30th, 2017. This day of work was removed before payroll check was issued.

Town cell phone # 715-421-9200 will be retained for Zoning Administrator (ZA) tasks only.
Town Board meeting was adjourned @ 10pm.

Respectfully submitted by,

Vicky Zimmerman

Vicky Zimmerman, Town Clerk

Approved: February 15, 2018