

**WESTOP-CENTRAL CALIFORNIA CHAPTER**

**REPORT**

**<<NAME>>**

<<DATE>>

<<MEETING LOCATION>>

1. **COMMITTEE MEMBERS: (**Members who are part of your team that will assist in the planning and carry out of your chapter functions)
2. **COMMITTEE UPDATES: (**Examples include the works that is being done to days with your assignment with the chapter)
3. **MARKETING AND COMMUNICATION: (**Examples include ways in which you are planning to market the activities and goals for your particular committee)
4. **MISC.:**

**Respectfully submitted,**

**<<NAME>>**

**CenCal Chapter-WESTOP <<POSITION>>**

**<<INSTITUTION>>**