

*The Association for the Improvement of Minorities*

*In the Internal Revenue Service*



SOUTHWEST REGIONAL CONFERENCE

REGISTRATION PACKAGE

*"Continuing the Journey with 2020 Vision"*

April 30, 2020 – May 2, 2020 (Thur-Sat)

Hilton Garden Inn – The Woodlands

9301 Six Pines Drive  
The Woodlands, Texas 77380

# *Southwest Regional Business Meeting & Training Seminar*

## **Conference Schedule**



### **Thursday, April 30, 2020**

1:00 p.m. – 5:00 p.m. Registration  
2:00 p.m. – 5:00 p.m. Leadership Training  
7:00 p.m. – 10:00 p.m. Hospitality

### **Friday, May 1, 2020**

7:30 a.m. – 12:00 p.m. Registration  
8:30 a.m. – 9:15 a.m. Opening Session  
9:30 a.m. – 10:45 a.m. Workshop 1  
11:00 a.m. – 12:15 p.m. Workshop 2  
☞ 12:30 p.m. - 3:00 p.m. Luncheon ☞  
3:15 p.m. - 4:30 p.m. Workshop 3

### **Saturday, May 2, 2020**

8:00 a.m. – 12:00 p.m. Regional Business Meeting

***\*Registration is closed during Opening Session***

***\*\*Be sure to visit our vendors during the breaks!!!***

# Southwest Regional Business Meeting & Training Seminar Advertisement Order Form



Greetings Members and Friends,

The 2020 Association for the Improvement of Minorities Southwest Regional Business Meeting and Training Seminar will be held April 30 – May 2, 2020. One of our goals is to produce a Souvenir Program Book that will be included in each registration package and made virtual via link upon registration. Placing an advertisement in the program book will be your way of supporting the Southwest Region Business Meeting and Training Seminar for 2020. AIM-IRS Chapters, businesses and individuals may purchase advertisements in the various sizes shown in the order form below. The Southwest Region challenges each chapter to place a full page advertisement in the Souvenir Program Book.

All completed order forms, advertisements and payments must be received on or before April 15, 2020. Completed order forms and advertisements may be e-mailed to Steve Harris at harriss131@yahoo.com. If you prefer to submit your advertisement on a disk/CD, the order form and full payment must also be included and mailed to:

AIM-IRS SWR  
ATTN: Souvenir Book Committee  
P.O. Box 1213  
Stafford, Texas 77497

Payments can be made online at [www.aim-irsswr.org](http://www.aim-irsswr.org) or by checks, money orders, and/or cashier checks payable to AIM-IRS SWR and mail to the address above by Wednesday April 15, 2020. Electronic acknowledgements will be provided upon receipt of payment of the advertisement if an email address is provided. If additional information is needed, please contact Steve Harris harriss131@yahoo.com.

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**AD FORM**

Name/Organization \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone:  
Home \_\_\_\_\_ Work \_\_\_\_\_

Email address: \_\_\_\_\_

Please indicate selection:

Full Page - (\$100)

Half Page - (\$60)

Business Card - (\$20)

Patron List - (\$10)

# Southwest Regional Business Meeting & Training Seminar

## Vendor Registration Form



Greetings Members and Friends,

The Association for the Improvement of Minorities in the Internal Revenue Service, Southwest Region will host the 2020 Business Meeting and Training Seminar on April 30, 2020 – May 2, 2020. This Seminar will be held at the Hilton Garden Inn – The Woodlands, 9301 Six Pines Drive, The Woodlands, Texas 77380.

We would like to invite businesses to display and sell their products during the Seminar on Thursday, April 30, 2020 from 12:00P.M. – 7:00P.M., Friday, May 1, 2020 from 8:00A.M. – 7:00P.M. and Saturday, May 2, 2020 from 8:00A.M. – 3:00P.M. for a fee of \$65.00 per display. Each vendor will be furnished with a table, 6' x 30" and a white cotton tablecloth. If this table will not meet your needs, and you would prefer to bring an item that will more adequately display your products, please notify us in advance. We will have to determine if the available space will accommodate your request. Vendors Hours will be Saturday from 8:00 AM – 3 PM. Vendor set-up begins at 7:00 AM. You are invited to display and sell your products through 3 p.m., if desired.

AIM-IRS SWR  
ATTN: Vendor Committee  
P.O. Box 1213  
Stafford, Texas 77497

Payments can be made online at [www.aim-irsswr.org](http://www.aim-irsswr.org) or by checks, money orders, and/or cashier checks payable to AIM-IRS SWR and mail to the address above by Wednesday **April 15, 2020**. Electronic acknowledgements will be provided upon receipt of payment of the vendor space. If additional information is needed, please contact **Monica Hayes** at [mshaycorn@aol.com](mailto:mshaycorn@aol.com).

### VENDOR FORM

Vendor Space: \$65.00

Business Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

Phone: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

Email Address \_\_\_\_\_ Fax \_\_\_\_\_

Description of Item(s) to be sold: \_\_\_\_\_

Vendor's Signature \_\_\_\_\_ Date \_\_\_\_\_